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**INFORMED CONSENT FORM**

**The emergence of robotic process automation (RPA)**

**in accounting industry**

**CONSENT FORM**

**Please initial each box**

If you are happy to participate in the research, please initial each box as appropriate (leave blank any box for which you prefer not to give consent) and then sign this form at the end:

|  |  |  |
| --- | --- | --- |
| 1. | The researcher has given me my own copy of the Participant Information Sheet, and I have had the opportunity to read and consider the information. |  |
| 2. | I have been given the opportunity to ask any further questions and have had these questions answered to my satisfaction. |  |
| 3. | I understand that participating in the research involves one online interview around 45 minutes. |  |
| 4. | I have been given information about how my data will be stored and used during and after the end of the research, and I have read and understood this. |  |
| 5. | I understand that my words may be quoted in the researcher and the researcher’s MRes supervisors’ works, including coursework, dissertation, academic publications, articles, books, presentations, reports, websites, exhibitions, related to the research project and future research projects. |  |
| 6. | Please choose one of the following two options:   * I am happy for my real name to be used in publications and outputs |  |
| **OR** | * I would not like my real name to be used in the above [participants will be anonymised and identified as participant one, two, three etc.]. |  |
| 7. | I understand that the research team will be recording TEAM meeting organised by the account provided by the University of Edinburgh on a password-protected and encrypted device and I give my consent for these video recording to be reproduced for educational and/or non-commercial purposes, including the researcher and the researcher’s MRes supervisors’ works, including coursework, dissertation, academic publications, articles, books, presentations, reports, websites, exhibitions, related to this research project and future research projects. |  |
| 8. | I understand that the research team may ask if they can interview me on video about the project and I give my consent for these videos to be reproduced for educational and/or non-commercial purposes, in the researcher and the researcher’s MRes supervisors’ works, including coursework, dissertation, academic publications, articles, books, presentations, reports, websites, exhibitions, related to this research project and future research projects. |  |
| 9. | Please choose one of the following four options:   * I agree for the data I provide to be retained by the research team in secure storage for the requirements of funders. |  |
| **OR** | * I agree for the data I provide to be retained by the research team in secure storage for their future use on similar and related projects |  |
| **OR** | * I agree for the data I provide to be archived on One Drive provided by the University of Edinburgh for future use by other researchers and I understand that other researchers will have access to this data only if they agree to preserve the confidentiality of the information as requested in this form |  |
| **OR** | * In order to promote open and public research, I agree for the data I provide to be shared openly through the University of Edinburgh and I understand that other researchers and members of the public will have access to this data, under the original consent conditions e.g. use of my real name or anonymised |  |
| 10. | I agree that members of the project team can re-contact me at a future date should they wish to follow up on this research. |  |
| 11. | I agree that other researchers can contact me at a future date should they wish to follow up on this research. |  |
| 12. | I understand that my taking part is voluntary; I can withdraw from the project up until transcription begins, and I do not have to give any reasons for why I no longer want to take part (and this will be without any impact on any related services I am using)*.* I have read and understood the Participation Information Sheet about the implications of withdrawing at different points during the life of the project. |  |
| 13. | I understand I can ask for specific quotes or statements not to be used (or to be redacted from the data) if I wish. |  |
| 14. | I understand that if I want to withdraw from the project, I can contact Yusun Cheng, Neil Pollock, Marian Konstantin Gatzweiler and Emma Davidson,who will discuss with me how existing data will be managed, as outlined in the Participant Information Sheet. |  |

I agree to take part in this research project

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of research participant |  | Date |  | Signature |
| Name of researcher recording consent |  | Date |  | Signature |

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