# A. General Information

## A1 Address Information

<b>A</b> 1	Name of College/University:	Embry - Riddle Aeronautical University
<b>A</b> 1	Mailing Address:	600 S. Clyde Morris Blvd
<b>A</b> 1	City/State/Zip/Country:	Daytona Beach, Florida, 32114
<b>A</b> 1	Street Address (if different):	
<b>A</b> 1	City/State/Zip/Country:	
<b>A</b> 1	Main Phone Number:	386.226.6000
<b>A</b> 1	WWW Home Page Address:	www.embryriddle.edu
<b>A</b> 1	Admissions Phone Number:	386.226.6100
<b>A</b> 1	Admissions Toll-Free Phone Number:	800.682.2416
<b>A</b> 1	Admissions Office Mailing Address:	600 S. Clyde Morris Blvd
<b>A</b> 1	City/State/Zip/Country:	Daytona Beach, Florida, 32114
<b>A</b> 1	Admissions Fax Number:	386.226.6984
<b>A</b> 1	Admissions E-mail Address:	dbadmit@erau.edu
<b>A</b> 1	If there is a separate URL for your	http://www.erau.edu/db/admissions/apply.html
	school's online application, please	
	specify:	
۸.4		

**A**1

If you have a mailing address other than the above to which applications should be sent, please provide:

# A2 Source of institutional control (Check only one):

<b>A2</b>	Public	
<b>A2</b>	Private (nonprofit)	Х
<b>A2</b>	Proprietary	

## A3 Classify your undergraduate institution:

<b>A3</b>	Coeducational college	Χ
<b>A3</b>	Men's college	
<b>A3</b>	Women's college	

### A4 Academic year calendar:

	,	
<b>A</b> 4	Semester	Χ
<b>A</b> 4	Quarter	
<b>A</b> 4	Trimester	
<b>A</b> 4	4-1-4	
<b>A</b> 4	Continuous	
<b>A</b> 4	Differs by program (describe):	
<b>A</b> 4	Other (describe):	

# A5 Degrees offered by your institution:

<b>A5</b>	Certificate	
<b>A5</b>	Diploma	
<b>A5</b>	Associate	Х
<b>A5</b>	Transfer Associate	
<b>A5</b>	Terminal Associate	
<b>A5</b>	Bachelor's	Χ
<b>A5</b>	Postbachelor's certificate	
<b>A5</b>	Master's	Χ
<b>A5</b>	Post-master's certificate	
<b>A5</b>	Doctoral degree	٧.
	research/scholarship	Х
<b>A5</b>	Doctoral degree –	
	professional practice	
<b>A</b> 5	Doctoral degree other	

# **B. ENROLLMENT AND PERSISTENCE**

B1 Institutional Enrollment - Men and Women Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2013. Note: Report students formerly designated as "first professional" in the graduate cells.

B1		FULI	TIME	PART	-TIME
B1		Men	Women	Men	Women
B1	Undergraduates				
B1	Degree-seeking, first-time				
	freshmen	761	180	2	1
B1	Other first-year, degree-seeking	174	44	9	0
B1	All other degree-seeking	2,681	515	248	51
B1	Total degree-seeking	3,616	739	259	52
B1	All other undergraduates enrolled				
	in credit courses	3	1	7	2
B1	Total undergraduates	3,619	740	266	54
B1	Graduate				
B1	Degree-seeking, first-time	93	39	5	1
B1	All other degree-seeking	250	86	85	31
B1	All other graduates enrolled in				
	credit courses	2	2	3	3
B1	Total graduate	345	127	93	35
<b>B</b> 1	Total all undergraduates		-		4,679
B1	Total all graduate				600
B1	GRAND TOTAL ALL STUDENTS				5,279

Enrollment by Racial/Ethnic Category. Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2013. Include international students only in the category "Nonresident aliens." Complete the "Total Undergraduates" column only if you cannot provide data for the first two columns. Report as your institution reports to IPEDS: persons who are Hispanic should be reported only on the Hispanic line, not under any race, and persons who are non-Hispanic multi-racial should be reported only under "Two or more races."

B2		Degree-Seeking First-Time First Year	Degree-Seeking Undergraduates (include first-time first-year)	Total Undergraduates (both degree- and non-degree- seeking)
B2	Nonresident aliens	93	744	749
B2	Hispanic/Latino	40	329	329
B2	Black or African American, non-Hispanic	60	268	269
B2	White, non-Hispanic	532	2,488	2,493
<b>B2</b>	American Indian or Alaska Native, non-Hispanic	3	22	22
<b>B2</b>	Asian, non-Hispanic	41	216	216
B2	Native Hawaiian or other Pacific Islander, non-			
	Hispanic	1	11	11
<b>B2</b>	Two or more races, non-Hispanic	81	204	205
B2	Race and/or ethnicity unknown	93	384	385
<b>B2</b>	TOTAL	944	4,666	4,679

# **Persistence**

B3 Number of degrees awarded from July 1, 2012 to June 30, 2013

B3	Certificate/diploma	
<b>B</b> 3	Associate degrees	26
<b>B</b> 3	Bachelor's degrees	818
<b>B3</b>	Postbachelor's certificates	
<b>B3</b>	Master's degrees	197
<b>B3</b>	Post-Master's certificates	
<b>B3</b>	Doctoral degrees –	
	research/scholarship	
<b>B3</b>	Doctoral degrees – professional	
	practice	
<b>B3</b>	Doctoral degrees – other	

### **Graduation Rates**

The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2013 Web-based survey.

### For Bachelor's or Equivalent Programs

Please provide data for the Fall 2007 cohort if available. If Fall 2007 cohort data are not available, provide data for the Fall 2006 cohort.

### Fall 2007 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall 2007. Include in the cohort those who entered your institution during the summer term preceding Fall 2007.

B4	Initial 2007 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking	
	undergraduate students; total all students:	1,014
B5	Of the initial 2007 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
В6	Final 2007 cohort, after adjusting for allowable exclusions: (subtract question B5 from	0
Б	question B4)	
		1,014
B7	Of the initial 2007 cohort, how many completed the program in four years or less (by August 31, 2011):	
	· ,	341
B8	Of the initial 2007 cohort, how many completed the program in more than four years	
	but in five years or less (after August 31, 2011 and by August 31, 2012):	192
B9	Of the initial 2007 cohort, how many completed the program in more than five years but	_
	in six years or less (after August 31, 2012 and by August 31, 2013):	39
B10	Total graduating within six years (sum of questions B7, B8, and B9):	
		572
B11	Six-year graduation rate for 2007 cohort (question B10 divided by question B6):	56%

### Fall 2006 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall 2006. Include in the cohort those who entered your institution during the summer term preceding Fall 2006.

B4	Initial 2006 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking	
	undergraduate students; total all students:	1,101
B5	Of the initial 2006 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
		0
B6	Final 2006 cohort, after adjusting for allowable exclusions: (subtract question B5 from	
	question B4)	1,101
B7	Of the initial 2006 cohort, how many completed the program in four years or less (by August 31, 2010):	
		365
B8	Of the initial 2006 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2010 and by August 31, 2011):	242
B9	Of the initial 2006 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2011 and by August 31, 2012):	
	in six years or less (after August 61, 2011 and by August 61, 2012).	33
B10	Total graduating within six years (sum of questions B7, B8, and B9):	
		640
B11	Six-year graduation rate for 2006 cohort (question B10 divided by question B6):	_
		58%

### **Retention Rates**

Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall 2012 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

B22	For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate	
	students who entered your institution as freshmen in Fall 2012 (or the preceding	
	summer term), what percentage was enrolled at your institution as of the date your	
	institution calculates its official enrollment in Fall 2013?	

# C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

## **Applications**

First-time, first-year, (freshmen) students: Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in Fall 2013. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.

Total first-time, first-year (freshman) men who applied	3350
Total first-time, first-year (freshman) women who applied	724
Total first-time, first-year (freshman) men who were admitted	2458
Total first-time, first-year (freshman) women who were admitted	559
Total full-time, first-time, first-year (freshman) men who enrolled	761
Total part-time, first-time, first-year (freshman) men who enrolled	2
Total full-time, first-time, first-year (freshman) women who enrolled	180
Total part-time, first-time, first-year (freshman) women who enrolled	1
	Total first-time, first-year (freshman) women who applied  Total first-time, first-year (freshman) men who were admitted Total first-time, first-year (freshman) women who were admitted  Total full-time, first-time, first-year (freshman) men who enrolled Total part-time, first-time, first-year (freshman) men who enrolled  Total full-time, first-time, first-year (freshman) women who enrolled

C2 Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)

		Yes	No
C2	Do you have a policy of placing students on a waiting list?		Х
C2	If yes, please answer the questions below for Fall 2013 admissions:		
C2	Number of qualified applicants offered a placed on waiting list		
C2	Number accepting a place on the waiting list		
C2	Number of wait-listed students admitted		
C2	Is your waiting list ranked?		

- **C2** If yes, do you release that information to students?
- **C2** Do you release that information to school counselors?

### **Admission Requirements**

C3 High school completion requirement

	<u> </u>	
C3	High school diploma is required and GED is	V
	accepted	^
C3	High school diploma is required and GED is not	
	accepted	
C3	High school diploma or equivalent is not required	

C4 Does your institution require or recommend a general college-preparatory program for degreeseeking students?

C4	Require	Х
C4	Recommend	
C4	Neither require nor recommend	

C5 Distribution of high school units required and/or recommended. Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent). If you use a different system for calculating units, please convert.

C5		Units	Units
		Required	Recommended
C5	Total academic units		
C5	English	4	
C5	Mathematics	3	4
C5	Science	2	3
C5	Of these, units that must be	1	
	lab	ı	
C5	Foreign language		1
C5	Social studies	3	
C5	History		
C5	Academic electives		
C5	Computer Science		
C5	Visual/Performing Arts		
C5	Other (specify)		

### **Basis for Selection**

Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? If so, check which applies:

C6	Open admission policy as described above for all students	
C6	Open admission policy as described above for most students, but	
C6	selective admission for out-of-state students	
C6	selective admission to some programs	
C6	other (explain)	

C7 Relative importance of each of the following academic and nonacademic factors in first-time, first-year, degree-seeking (freshman) admission decisions.

<b>C</b> 7		Very Important	Important	Considered	Not Considered
<b>C</b> 7	Academic				
<b>C</b> 7	Rigor of secondary school record			х	
<b>C7</b>	Class rank	Х			
<b>C</b> 7	Academic GPA	Х			
C7	Standardized test scores	Х			
<b>C7</b>	Application Essay			Х	
<b>C</b> 7	Recommendation(s)			Х	
<b>C</b> 7	Nonacademic				
<b>C</b> 7	Interview			Х	
<b>C</b> 7	Extracurricular activities			Х	
<b>C</b> 7	Talent/ability				Х
C7	Character/personal qualities			Х	
<b>C7</b>	First generation				Х
7	Alumni/ae relation			Х	
7	Geographical residence				Х
7	State residency				Х
7	Religious affiliation/commitment				х
C7	Racial/ethnic status				Х
<b>C7</b>	Volunteer work			Х	
C7	Work experience			Х	
<b>C</b> 7	Level of applicant's interest			Х	

### **SAT and ACT Policies**

### C8 Entrance exams

		Yes	No	ı
C8A	Does your institution make use of SAT, ACT, or SAT Subject Test			ì
	scores in admission decisions for first-time, first-year, degree-seeking	Х		ì
	applicants?			1

**C8A** If yes, place check marks in the appropriate boxes below to reflect your institution's policies for use in admission for Fall 2015.

C8A		ADMISSION				
C8A		Require	Recommend	Require for Some	Consider if Submitted	Not Used
004	CAT - ACT				Submitted	
	SAT or ACT		X			
	ACT only				Χ	
C8A	SAT only				Χ	
C8A	SAT and SAT Subject Tests or					
	ACT				Χ	
C8A	SAT Subject Tests only				Χ	

CSR	If your institution will make use of the ACT in admission decisions for ti	rst-time, tirst-year,	degree-seeking applicants
	for Fall 2015, please indicate which ONE of the following applies: (rega	ardless of whether	the writing score will be used
	in the admissions process):		
C8B	ACT with Writing Component required		
C8B	ACT with Writing component recommended		
C8B	ACT with or without Writing component accepted	Х	

## Common Data Set 2013-2014

C8C	Please indicate how your institut	ion will use the SA	T or ACT writing co	mponent; check al	I that apply:
C8C	•			SAT essay	ACT essay
C8C	For admission			•	•
C8C	For placement				
C8C	For advising				
C8C	In place of an application essay				
C8C	As a validity check on the				
	application essay				
C8C	No college policy as of now			Х	Х
	Not using essay component				
000	3, p				
C8D	In addition, does your institution	use applicants' tes	t scores for acade	mic advising?	
C8D		Yes	No		
		X			
			•	!	
C8E	Latest date by which SAT or ACT	scores must be re	eceived for fall-		
C8E	Latest date by which SAT Subject	t Test scores must	be received for		
	fall-term admission				
C8F	If necessary, use this space to cla	arify your test polic	ies (e.g., if tests ar	e recommended fo	r some students,
C8F					
C8G	Please indicate which tests your insti	tution uses for place	ment (e.g., state tests	s):	
C8G	SAT		1		
	ACT		-		
	SAT Subject Tests				
C8G		X			
	CLEP	X			
	Institutional Exam	X	1		
	State Exam (specify):	NY Regents	<u>I</u>		
Jua	otato Exam (opoony).	i riogonio			

#### **Freshman Profile**

Provide percentages for ALL enrolled, degree-seeking, full-time and part-time, first-time, first-year (freshman) students enrolled in Fall 2013, including students who began studies during summer, international students/nonresident aliens, and students admitted under special arrangements.

C9 Percent and number of first-time, first-year (freshman) students enrolled in Fall 2013 who submitted national standardized (SAT/ACT) test scores. Include information for ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitted test scores. Do not include partial test scores (e.g., mathematics scores but not critical reading for a category of students) or combine other standardized test results (such as TOEFL) in this item. Do not convert SAT scores to ACT scores and vice versa. The 25th percentile is the score that 25 percent scored at or below; the 75th percentile score is the one that 25 percent scored at or above.

C9	Percent submitting SAT scores	76% Number submitting SAT scores	717
C9	Percent submitting ACT scores	49% Number submitting ACT scores	467

C9		25th Percentile	75th Percentile
C9	SAT Critical Reading	470	590
C9	SAT Math	510	640
	SAT Writing	460	580
	SAT Essay		
C9	ACT Composite	21	27
C9	ACT Math	22	28
C9	ACT English	20	26
C9	ACT Writing		

**C9** Percent of first-time, first-year (freshman) students with scores in each range:

C9		SAT Critical		
		Reading	SAT Math	SAT Writing
C9	700-800	2.90%	10.00%	2.60%
C9	600-699	21.00%	31.00%	16.50%
C9	500-599	43.00%	40.10%	39.80%
C9	400-499	27.20%	15.50%	34.40%
C9	300-399	5.60%	3.30%	6.50%
C9	200-299	0.30%	0.10%	0.20%
	Totals should = 100%	100.00%	100.00%	100.00%
C9		ACT Composite	ACT English	ACT Math
C9	30-36	11.00%	11.10%	12.20%
C9	24-29	44.30%	34.70%	53.70%
C9	18-23	38.50%	39.40%	26.00%
C9	12-17	6.20%	13.90%	8.10%
C9	6-11	0.00%	0.90%	0.00%
C9	Below 6	0.00%	0.00%	0.00%
	Totals should = 100%	100.00%	100.00%	100.00%

**C10** Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).

C10	Percent in top tenth of high school graduating class	23%	
C10	Percent in top quarter of high school graduating class	52%	
C10	Percent in top half of high school graduating class	80%	Top half +
C10	Percent in bottom half of high school graduating class	20%	bottom half = 100%
C10	Percent in bottom quarter of high school graduating class	6%	
C10	Percent of total first-time, first-year (freshmen) students who submitted	high school class	
	rank:		45%

C11 Percentage of all enrolled, degree-seeking, first-time, first-year (freshman) students who had high school grade-point averages within each of the following ranges (using 4.0 scale). Report information only for those students from whom you collected high school GPA.

C11	Percent who had GPA of 3.75 and higher	36.80%
C11	Percent who had GPA between 3.50 and 3.74	17.40%
C11	Percent who had GPA between 3.25 and 3.49	16.20%
C11	Percent who had GPA between 3.00 and 3.24	15.70%
	Percent who had GPA between 2.50 and 2.99	10.90%
C11	Percent who had GPA between 2.0 and 2.49	2.60%
C11	Percent who had GPA between 1.0 and 1.99	0.40%
C11	Percent who had GPA below 1.0	0.00%
	Totals should = 100%	100.00%

	Average high school GPA of all degree-seeking, first-time, first-year (freshman) students who submitted GPA:	3.55
C12	Percent of total first-time, first-year (freshman) students who	
	submitted high school GPA:	98.00%

# **Admission Policies**

C13 Application Fee

	1 10 0 11 11 11 11 11 11 11 11 11 11 11		
C13		Yes	No
	Does your institution have an application fee?	Х	
C13	Amount of application fee:	\$50.00	
C13		Yes	No
	Can it be waived for applicants with financial need?	Х	

C13	If you have	an application	faa and an	n on-lina a	nnlication	ontion

C13 If you have C13 Same fee:

Х

C13 Free:

C13 Reduced:

C13	Yes	No
C13 Can on-line application fee be		
waived for applicants with		Х
financial need?		

C14 Application closing date

•	<u> </u>		
C14		Yes	No
	Does your institution have an application closing date?		х
C14	Application closing date (fall):		
C14	Priority date:	Mar. 1	

C15		Yes	No
C15 Are first-time, first-vear s	tudents accepted for terms other than	Х	

	Notification to applicants of adr	mission decision	sent (fill in one onl	'y)	
C16	On a rolling basis beginning	х			
040	(date):				
	By (date): Other:				
CIO	Other.				
C17	Reply policy for admitted applic	cants (fill in one or	n/y)		
	Must reply by (date):	•	,		
	No set date:				
C17	Must reply by May 1 or within				
	4 weeks if notified	X			
	thereafter				
C17	Other:				
C17	Doodling for bousing deposit (MM	I/DD) •	6/1		
	Deadline for housing deposit (MM Amount of housing deposit:	ו/טט).	\$ 300.00		
	Refundable if student does not en	roll?	ψ 300.00		
C17	Yes, in full				
C17	Yes, in part	Х			
C17	No				
			•		
	Deferred admission				
C18	D		- II t ft	Yes	No
C18	Does your institution allow studen admission?	ts to postpone enr	oliment atter	Х	
			,		
C18	If yes, maximum period of postpor	nement:	1 year		
C10	Early admission of high school	etudente			
C19	Larry admission of high school	Students		Yes	No
	Does your institution allow high so	chool students to e	nroll as full-time.	100	110
2.3	first-time, first-year (freshman) stu				x
	school graduation?	•	o l		^

**C20** Common Application

Question removed from CDS.

(Initiated during 2006-2007 cycle)

# **Early Decision and Early Action Plans**

C21	Early	<b>Decision</b>
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<b>~-</b> ·			
C21		Yes	No
C21	Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to attending if accepted) for first-time, first-year (freshman) applicants for fall enrollment?		х
C21	If "yes," please complete the following:		
C21	First or only early decision plan closing date		
C21	First or only early decision plan notification date		
C21	Other early decision plan closing date		
C21	Other early decision plan notification date		
004	For the Fell 0040 entering alone		

C21 For the Fall 2013 entering class:

Number of early decision applications received by your institution
 Number of applicants admitted under early decision plan

C21 Please provide significant details about your early decision plan:

### C22 Early action

C22		Yes	No
	Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?		х

**C22** If "yes," please complete the following:

C22 Early action closing date

C22 Early action notification date

C22 Is your early action plan a "restrictive" plan under which you limit students from applying to other early plans?

C22 Yes No C22

# **D. TRANSFER ADMISSION**

**Fall Applicants** 

D1		Yes	No
D1	Does your institution enroll transfer students? (If no, please skip to Section E)	X	
D1	If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities?	X	

**D2** Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in Fall 2013.

D2		Applicants	Admitted Applicants	Enrolled Applicants
D2	Men		прричина	240
D2	Women			42
D2	Total	0	0	282

# **Application for Admission**

D3 Indicate terms for which transfers may enroll:

D3	Fall	X
D3	Winter	
D3	Spring	X
D3	Summer	X

D4		Yes	No
D4	Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?		х
D4	If yes, what is the minimum number of credits and the unit of measure?		

Indicate all items required of transfer students to apply for admission:

D5		Required of All	Recommended of All	Recommended of Some	Required of Some	Not Required
D5	High school transcript				X	
D5	College transcript(s)	X				
D5	Essay or personal					X
	statement					^
D5	Interview					X
D5	Standardized test scores				X	
D5	Statement of good standing					
	from prior institution(s)				X	

D6	If a minimum high school grade point average is required of transfer applicants, specify (on a 4.0 scale):							
D7	If a minimum college grad transfer applicants, specif							
D8	List any other application requirements specific to transfer applicants:							
D9	List application priority, clare reviewed on a continu	_		• •				
D9		Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission		
D9	Fall	3/1						
D9	Winter	1111						
D9	Summer	11/1 4/1						
D9	Summer	4/1						
D10				Yes	No			
D10	Does an open admission transfer students?	policy, if reported, a	apply to					
D11	Describe additional requir	ements for transfer	admission, if a	ipplicable:				
D10	Transfer Credit Poli		a a tha at wall in ha	т 1				
DIZ	Report the lowest grade e transferred for credit:	earned for any cours	se that may be	2.00				
D13				Number	Unit Type			
	Maximum number of crec transferred from a two-ye		may be		71			
D14				Number	Unit Type			
	Maximum number of credits or courses that may be transferred from a four-year institution:							
D15	5 Minimum number of credits that transfers must complete at your institution to earn an associate degree:							
D16	Minimum number of cred your institution to earn a b		ust complete at	30.00				
D17	Describe other transfer cr	redit policies:						

# **E. ACADEMIC OFFERINGS AND POLICIES**

**E1** Special study options: Identify those programs available at your institution. Refer to the glossary for definitions.

E1	Accelerated program	Х
E1	Cooperative education program	Х
E1	Cross-registration	
E1	Distance learning	
E1	Double major	Х
E1	Dual enrollment	Х
E1	English as a Second Language (ESL)	Х
E1	Exchange student program (domestic)	Х
E1	External degree program	
E1	Honors Program	Х
E1	Independent study	Х
E1	Internships	Х
E1	Liberal arts/career combination	
E1	Student-designed major	Х
E1	Study abroad	Х
E1	Teacher certification program	
E1	Weekend college	
E1	Other (specify):	

E2 This question has been removed from the Common Data Set.

E3 Areas in which all or most students are required to complete some course

work prior to graduation:

	TOTIC DITOL CO GLAGACIOTII	
E3	Arts/fine arts	
<b>E</b> 3	Computer literacy	Х
<b>E</b> 3	English (including composition)	Х
<b>E</b> 3	Foreign languages	
<b>E</b> 3	History	
<b>E</b> 3	Humanities	Х
<b>E</b> 3	Mathematics	Х
<b>E</b> 3	Philosophy	
<b>E</b> 3	Sciences (biological or physical)	Х
<b>E</b> 3	Social science	Х
<b>E</b> 3	Other (describe):	

**Library Collections:** The CDS Publishers will collect library data again when a new Academic Libraries Survey is in place.

# F. STUDENT LIFE

**F1** Percentages of first-time, first-year (freshman) degree-seeking students and degree-seeking undergraduates enrolled in Fall 2013 who fit the following categories:

F1		First-time, first-year	
		(freshman)	Undergraduates
		students	
F1	Percent who are from out of state (exclude		
	international/nonresident aliens from the numerator		
	and denominator)	70%	65%
F1	Percent of men who join fraternities		
F1	Percent of women who join sororities		
F1	Percent who live in college-owned, -operated, or -		
	affiliated housing	92%	36%
F1	Percent who live off campus or commute	8%	64%
F1	Percent of students age 25 and older	2%	14%
F1	Average age of full-time students	18	21
F1	Average age of all students (full- and part-time)	18	21

F2 Activities offered Identify those programs available at your institution.

Activities offered identify those	brogra
Campus Ministries	
Choral groups	
Concert band	
Dance	
Drama/theater	
International Student	Х
Organization	^
Jazz band	
Literary magazine	
Marching band	
Model UN	
Music ensembles	
Musical theater	
Opera	
Pep band	
Radio station	X
Student government	X
Student newspaper	X
Student-run film society	
Symphony orchestra	·
Television station	
Yearbook	
	Campus Ministries Choral groups Concert band Dance Drama/theater International Student Organization Jazz band Literary magazine Marching band Model UN Music ensembles Musical theater Opera Pep band Radio station Student government Student newspaper Student-run film society Symphony orchestra Television station

F3 ROTC (program offered in cooperation with Reserve Officers' Training Corps)

F3		On Campus	At Cooperating Institution	Name of Cooperating Institution
F3	Army ROTC is offered:	Х		
F3	Naval ROTC is offered:	Х		
F3	Air Force ROTC is offered:	X		

CDS-F

**F4 Housing:** Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

F4	Coed dorms	X
F4	Men's dorms	
F4	Women's dorms	
F4	Apartments for married students	
F4	Apartments for single students	
F4	Special housing for disabled	
	students	
F4	Special housing for international	
	students	
F4	Fraternity/sorority housing	
F4	Cooperative housing	
F4	Theme housing	
F4	Wellness housing	
F4	Other housing options (specify):	
	<del>-</del>	

## **G. ANNUAL EXPENSES**

G0 Please provide the URL of your institution's net price calculator:

Provide 2014-2015 academic year costs of attendance for the following categories that are applicable to your institution.

	Check here if your institution's 2014-2015 academic year costs of attendance are not available at this time
	and provide an approximate date (i.e., month/day) when your institution's final 2014-2015 academic year
	costs of attendance will be available:

G1 Undergraduate full-time tuition, required fees, room and board List the typical tuition, required fees, and room and board for a full-time undergraduate student for the FULL 2014-2015 academic year (30 semester or 45 quarter hours for institutions that derive annual tuition by multiplying credit hour cost by number of credits). A full academic year refers to the period of time generally extending from September to June; usually equated to two semesters, two trimesters, three quarters, or the period covered by a four-one-four plan. Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan. Required fees include only charges that all full-time students must pay that are not included in tuition (e.g., registration, health, or activity fees.) Do not include optional fees (e.g., parking, laboratory use).

	First Veen	l la de veus di rete s
DDU/ATE INICTITUTIONIC	First-Year	Undergraduates
	\$30,720	\$30,720
PUBLIC INSTITUTIONS		
Tuition:		
In-district		
PUBLIC INSTITUTIONS		
In-state (out-of-district):		
PUBLIC INSTITUTIONS		
Out-of-state:		
NONRESIDENT ALIENS		
Tuition:	\$30,720	\$30,720
REQUIRED FEES:	\$1,228	\$1,228
ROOM AND BOARD:		
(on-campus)		
ROOM ONLY:		
(on-campus)		
BOARD ONLY:		
(on-campus meal plan)		
	ı	
Comprehensive tuition and room an	d board fee (if your	
	In-district PUBLIC INSTITUTIONS In-state (out-of-district): PUBLIC INSTITUTIONS Out-of-state: NONRESIDENT ALIENS Tuition:  REQUIRED FEES:  ROOM AND BOARD: (on-campus) ROOM ONLY: (on-campus) BOARD ONLY: (on-campus meal plan)	Tuition: \$30,720 PUBLIC INSTITUTIONS Tuition: In-district PUBLIC INSTITUTIONS In-state (out-of-district): PUBLIC INSTITUTIONS Out-of-state: NONRESIDENT ALIENS Tuition: \$30,720  REQUIRED FEES: \$1,228  ROOM AND BOARD: (on-campus) ROOM ONLY: (on-campus) BOARD ONLY:

G1	Other:

board fees):

## Common Data Set 2013-2014

G2		Minimum	Maximum
G2	Number of credits per term a student can take for the stated full-time tuition	12	18
G3		Yes	No
G3	Do tuition and fees vary by year of study (e.g., sophomore, junior, senior)?		x
	_		
G4		Yes	No
G4	Do tuition and fees vary by undergraduate instructional program?		х
G4		%	
G4	If yes, what percentage of full-time undergraduates pay more than the tuition and fees reported in G1?		

**G5** Provide the estimated expenses for a typical full-time undergraduate student:

G5		Residents	Commuters (living at home)	Commuters (not living at home)
G5	Books and supplies	\$1,400		
G5	Room only			
G5	Board only			
	Room and board total (if your college cannot provide separate room and board figures for commuters not living at home):			
G5	Transportation			
G5	Other expenses			

	Undergraduate per-credit-hour charge	ges (tuition only)
G6	PRIVATE INSTITUTIONS:	
		\$1,280.00
G6	PUBLIC INSTITUTIONS	
	In-district:	
G6	PUBLIC INSTITUTIONS	
	In-state (out-of-district):	
G6	PUBLIC INSTITUTIONS	
	Out-of-state:	
G6	NONRESIDENT ALIENS:	

### H. FINANCIAL AID

## Aid Awarded to Enrolled Undergraduates

Enter total dollar amounts awarded to enrolled full-time and less than full-time degree-seeking undergraduates (using the same cohort reported in CDS Question B1, "total degree-seeking" undergraduates) in the following categories. (Note: If the data being reported are final figures for the 2012-2013 academic year (see the next item below), use the 2012-2013 academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid). Aid that is non-need-based but that was used to meet need should be reported in the need-based aid columns. (For a suggested order of precedence in assigning categories of aid to cover need, see the entry for "non-needbased scholarship or grant aid" on the last page of the definitions section.)

H1		2013-2014 estimated	2012-2013 final
	Indicate the academic year for which data are reported for items H1, H2, H2A, and H6 below:		

**H3** Which needs-analysis methodology does your institution use in awarding institutional aid?

Federal methodology (FM) **H3** Institutional methodology (IM) **H3** Both FM and IM **H3** 

H1 Non-need-Need-based \$ based \$ (Include non-need-(Exclude non-needbased aid used to based aid used to meet need.) meet need.) H1 Scholarships/Grants \$6,403,217 H1 Federal State (i.e., all states, not only the state in which your institution is H1 located) \$3,404,527 H1 Institutional: Endowed scholarships, annual gifts and tuition funded grants, awarded by the college, excluding athletic aid and tuition waivers (which are reported below). \$24,428,272 Scholarships/grants from external sources (e.g., Kiwanis, National H1 Merit) not awarded by the college \$8,941,275 **\$0** H1 Total Scholarships/Grants \$43,177,291 H1 Self-Help H1 Student loans from all sources (excluding parent loans) \$32,084,111 H1 Federal Work-Study \$258,156 State and other (e.g., institutional) work-study/employment (Note: H1 Excludes Federal Work-Study captured above.) \$3,050,431 H1 Total Self-Help \$35,392,698 \$0 H1 Other Parent Loans \$23,814,543 H1 H1 **Tuition Waivers** Reporting is optional. Report tuition waivers in this row if you choose to report them. Do not report tuition waivers elsewhere. \$2,644,653 \$2,672,407 Athletic Awards

H1

Number of Enrolled Students Awarded Aid: List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source. Aid that is non-need-based but that was used to meet need should be counted as need-based aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

H2			First-time Full-time Freshmen	Full-time Undergraduate (Incl. Fresh.)	Less Than Full-time Undergraduate
H2	a)	Number of degree-seeking undergraduate students (CDS Item B1 if reporting on Fall 2013 cohort)	941	4355	311
H2	b)	Number of students in line <b>a</b> who applied for need-based financial aid	772	3415	127
H2	c)	Number of students in line <b>b</b> who were determined to have financial need	751	2863	93
H2	d)	Number of students in line <b>c</b> who were awarded any financial aid	723	2863	69
H2	e)	need-based scholarship or grant aid	627	2753	62
H2	f)	Number of students in line <b>d</b> who were awarded any need-based self-help aid	511	2223	62
H2	g)	Number of students in line ${\bf d}$ who were awarded any non-need-based scholarship or grant aid	N/A	N/A	N/A
H2	h)	Number of students in line <b>d</b> whose need was fully met (exclude PLUS loans, unsubsidized loans, and private alternative loans)	N/A	N/A	N/A
H2	i)	On average, the percentage of need that was met of students who were awarded any need-based aid. Exclude any aid that was awarded in excess of need as well as any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	N/A	N/A	N/A
H2	j)	The average financial aid package of those in line <b>d</b> . Exclude any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	\$ 16,066	\$ 14,099	\$ 9,364
H2	k)	Average need-based scholarship and grant award of those in line <b>e</b>	\$ 11,732	\$ 11,142	\$ 4,338
H2	l)	Average need-based self-help award ( <u>excluding PLUS</u> <u>loans</u> , <u>unsubsidized loans</u> , <u>and private alternative loans</u> ) of those in line <b>f</b>	\$ 4,068	\$ 4,988	\$ 4,521
H2	m)	Average need-based loan ( <u>excluding PLUS loans</u> , <u>unsubsidized loans</u> , and <u>private alternative loans</u> ) of those in line <b>f</b> who were awarded a need-based loan	\$ 3,956	\$ 4,833	\$ 4,521

**H2A** Number of Enrolled Students Awarded Non-need-based Scholarships and Grants: List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional non-need-based scholarship or grant aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

H2A		First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh.)	Less Than Full-time Undergrad
H2A	n) Number of students in line <b>a</b> who had no financial need and who were awarded institutional non-need-based scholarship or grant aid (exclude those who were awarded athletic awards and tuition benefits)	0	0	0
H2A	o) Average dollar amount of institutional non-need-based scholarship and grant aid awarded to students in line <b>n</b>	\$ 0	\$ 0	\$ 0
H2A	p) Number of students in line <b>a</b> who were awarded an institutional non-need-based athletic scholarship or grant	29	115	4
H2A	<ul> <li>q) Average dollar amount of institutional non-need-based athletic scholarships and grants awarded to students in line p</li> </ul>	\$ 15,298	\$ 11,437	\$ 9,206

### H3 Incorporated into H1 above.

**Note:** These are the graduates and loan types to include and exclude in order to fill out CDS H4, H4a, H5. and H5a.

Include: \* 2013 undergraduate class who graduated between July 1, 2012 and June 30, 2013 who started at your institution as first-time students and received a bachelor's degree between July 1, 2012 and June 30, 2013.

Exclude: \* those who transferred in.

<sup>\*</sup> money borrowed at other institutions.

H4	Provide the percentage of the class (defined above) who borrowed at any time through any loan programs (institutional, state, Federal Perkins, Federal Stafford Subsidized and Unsubsidized, private loans that were certified by your institution, etc.; exclude parent loans). Include both Federal Direct Student Loans and Federal Family Education Loans.	
H4a	Provide the percentage of the class (defined above) who borrowed at any time through federal loan programsFederal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans. NOTE: exclude all institutional, state, private alternative loans and parent loans.	

<sup>\*</sup> only loans made to students who borrowed while enrolled at your institution.

<sup>\*</sup> co-signed loans.

H5	Report the average per-undergraduate-borrower cumulative principal borrower in line H4.	ed of those	
Н5а	Report the average per-undergraduate-borrower cumulative principal borrowed, of those in H4a, through federal loan programsFederal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans. These are listed in line H4a. NOTE: exclude all institutional, state, private alternative loans and exclude parent loans.		
	alternative loans and exclude parent loans.	L	
	Aid to Undergraduate Degree-seeking Nonresident Aliens (Noted and Indian Aliens (Noted and India	lote: Report ni	umbers and
Н6	Indicate your institution's policy regarding institutional scholarship and grant a seeking nonresident aliens:	aid for undergr	aduate degree-
H6	Institutional need-based scholarship or grant aid is available		
H6	Institutional non-need-based scholarship or grant aid is available		
H6	Institutional scholarship or grant aid is not available		
H6	If institutional financial aid is available for undergraduate degree-seeking non aliens, provide the number of undergraduate degree-seeking nonresident aliewere awarded need-based or non-need-based aid:		000
	were awarded need-based or non-need-based aid.	1	203
Н6	Average dollar amount of institutional financial aid awarded to undergraduate seeking nonresident aliens:	degree-	\$4,422
Н6	Total dollar amount of institutional financial aid awarded to undergraduate deseeking nonresident aliens:	gree-	\$897,768
H7 H7 H7 H7 H7 H7 H8 H8 H8 H8 H8	Check off all financial aid forms nonresident alien first-year financial aid application's own financial aid form  CSS/Financial Aid PROFILE  International Student's Financial Aid Application  International Student's Certification of Finances  Other (specify):  Process for First-Year/Freshman Students  Check off all financial aid forms domestic first-year (freshman) financial aid a FAFSA  Institution's own financial aid form  CSS/Financial Aid PROFILE  State aid form  Noncustodial PROFILE  Business/Farm Supplement		
Н8 Н8	Other (specify):		

# Common Data Set 2013-2014

Н9	Indicate filing dates for first-year (freshman) students:							
H9	Priority date for filing required financial aid forms:	3/1						
H9	Deadline for filing required financial aid forms:							
H9	No deadline for filing required forms (applications processed							
	rolling basis):							
H10	Indicate notification dates for first-year (freshman) students	(answer a or	b):					
H10	a) Students notified on or about (date):							
H10		Yes	No					
H10	b) Students notified on a rolling basis:							
H10	If yes, starting date:							
H11	Indicate reply dates:							
H11	Students must reply by (date):							
H11	or within weeks of notification.							
	The of Atlanta Control							
	Types of Aid Available							
	Please check off all types of aid available to undergraduates at your institution:							
H12								
	Direct Subsidized Stafford Loans		X					
H12	Direct Unsubsidized Stafford Loans		X					
H12	Direct PLUS Loans		X					
	Follow De Live Leve	ı	V					
H12	Federal Perkins Loans		Х					
H12	Federal Nursing Loans							
H12	State Loans		V					
H12	College/university loans from institutional funds		X					
H12	Other (specify):	l						

### H13 Scholarships and Grants

### **H13** NEED-BASED:

H13	Federal Pell	Х
H13	SEOG	X
H13	State scholarships/grants	X
H13	Private scholarships	X
H13	College/university scholarship or grant aid from institutional funds	X
H13	United Negro College Fund	
H13	Federal Nursing Scholarship	
H13	Other (specify):	

H14 Check off criteria used in awarding institutional aid. Check all that apply.

1117	cheek en entena asea in awarang institutional ala. Cheek ali that apply:							
H14		Non-Need Based	Need-Based					
H14	Academics	X						
H14	Alumni affiliation	X						
H14	Art							
H14	Athletics	Χ						
H14	Job skills							
H14	ROTC	Χ						
H14	Leadership	Χ						
H14	Minority status							
H14	Music/drama							
H14	Religious affiliation							
H14	State/district residency	Χ						

### H15

If your institution has recently implemented any major financial aid policy, program, or initiative to make your institution more affordable to incoming students such as replacing loans with grants, or waiving costs for families below a certain income level please provide details below:

### I. INSTRUCTIONAL FACULTY AND CLASS SIZE

Please report the number of instructional faculty members in each category for Fall 2013. Include faculty who are on your institution's payroll on the census date your institution uses for

I1 IPEDS/AAUP.

The following definition of full-time instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey (the part time definitions are not used by AAUP). Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Use the chart below to determine inclusions and exclusions:

	Full-time	Part-time
(a) instructional faculty in preclinical and clinical medicine, faculty who are not paid (e.g., those who donate their services or are in the military), or research-only faculty, post-doctoral fellows, or pre-doctoral fellows	Exclude	Include only if they teach one or more non- clinical credit courses
(b) administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status	Exclude	Include if they teach one or more non- clinical credit courses
(c) other administrators/staff who teach one or more non-clinical credit courses even though they do not have faculty status	Exclude	Include
(d) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like	Exclude	Exclude
(e) faculty on sabbatical or leave with pay	Include	Exclude
(f) faculty on leave without pay	Exclude	Exclude
(g) replacement faculty for faculty on sabbatical leave or leave with pay	Exclude	Include

Full-time instructional faculty: faculty employed on a full-time basis for instruction (including those with released time for research)

Part-time instructional faculty: Adjuncts and other instructors being paid solely for part-time classroom instruction. Also includes full-time faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Employees who are not considered full-time instructional faculty but who teach one or more non-clinical credit courses may be counted as part-time faculty.

Minority faculty: includes faculty who designate themselves as Black, non-Hispanic; American Indian or Alaska Native; Asian, Native Hawaiian or other Pacific Islander, or Hispanic.

Doctorate: includes such degrees as Doctor of Philosophy, Doctor of Education, Doctor of Juridical Science, and Doctor of Public Health in any field such as arts, sciences, education, engineering, business, and public administration. Also includes terminal degrees formerly designated as "first professional," including dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), or law (JD).

Terminal degree: the highest degree in a field: example, M. Arch (architecture) and MFA (master of fine arts).

l1			Full-Time	Part-Time	Total
11	a)	Total number of instructional faculty	328	86	414
11	b)	Total number who are members of minority groups	36	10	46
l1	c)	Total number who are women	72	40	112
11	d)	Total number who are men	256	46	302
<b>I</b> 1	e)	Total number who are nonresident aliens (international)	15	2	17
	f)	Total number with doctorate, or other terminal degree			
11			212	13	225
	g)	Total number whose highest degree is a master's but not a terminal			
11		master's	98	68	166
11	h)	Total number whose highest degree is a bachelor's	18	0	18
	:\	Total number whose highest degree is unknown or other (Note:			
l1	1)	Items f, g, h, and i must sum up to item a.)	0	5	5
	i١	Total number in stand-alone graduate/ professional programs in			
<b>I</b> 1	J <i>)</i>	which faculty teach virtually only graduate-level students	0	0	0

#### I2 Student to Faculty Ratio

Report the Fall 2013 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate-level students. Do not count undergraduate or graduate student teaching assistants as faculty.

12	Fall 2013 Student to Faculty ratio	14	to 1	(based on	4980	students
				and	356	faculty).

### **Undergraduate Class Size**

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2013 term.

Class Sections: A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

Class Subsections: A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of class sections and class subsections offered in Fall 2013. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the "100+" column in the class section column and 40 times under the "20-29" column of the class subsections table.

## **Number of Class Sections with Undergraduates Enrolled**

13

13	Undergraduate Class Size (provide numbers)								
13	CLASS	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
13	SECTIONS	49	156	322	250	27	5	5	814
13	CLASS SUB-	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
13	SECTIONS	13	58	1	1	Λ	- 1	1	111

### J. DEGREES CONFERRED

### J1 Degrees conferred between July 1, 2012 and June 30, 2013

J1 For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded. To determine the percentage, use majors, not headcount (e.g., students with one degree but a double major will be represented twice). Calculate the percentage from your institution's IPEDS Completions by using the sum of 1st and 2nd majors for each CIP code as the numerator and the sum of the Grand Total by 1st Majors and the Grand Total by 2nd major as the denominator. If you prefer, you can compute the percentages using 1st majors only.

J1	Category	Diploma/Certificates	Associate	Bachelor's	CIP 2010 Categories to Include
J1	Agriculture				1
J1	Natural resources and conservation				3
J1	Architecture				4
J1	Area, ethnic, and gender studies				5
J1	Communication/journalism			0.0070	9
J1	Communication technologies				10
J1	Computer and information sciences			0.0020	11
J1	Personal and culinary services				12
J1	Education				13
J1	Engineering			0.3280	14
J1	Engineering technologies			0.0160	15
J1	Foreign languages, literatures, and linguistics				16
J1	Family and consumer sciences				19
J1	Law/legal studies				22
J1	English				23
J1	Liberal arts/general studies				24
J1	Library science				25
J1	Biological/life sciences				26
J1	Mathematics and statistics			0.0020	27
J1	Military science and military technologies				28 & 29
J1	Interdisciplinary studies			0.0180	30
J1	Parks and recreation				31
J1	Philosophy and religious studies				38
J1	Theology and religious vocations				39
J1	Physical sciences			0.0340	40
J1	Science technologies				41
J1	Psychology			0.0260	42
J1	Homeland Security, law enforcement, firefighting, and protective services			0.054	43
J1	Public administration and social services				44
J1	Social sciences				45
J1	Construction trades				46
J1	Mechanic and repair technologies		1.00	0.0230	47
J1	Precision production				48
J1	Transportation and materials moving			0.4300	49
J1	Visual and performing arts				50
J1	Health professions and related programs				51
J1	Business/marketing			0.0600	52
J1	History				54
J1	Other				
J1	TOTAL (should = 100%)	0.00%	100.00%	100.00%	

## **Common Data Set Definitions**

All definitions related to the financial aid section appear at the end of the Definitions document.

Items preceded by an asterisk (\*) represent definitions agreed to among publishers which do not appear on the CDS document but may be present on individual publishers' surveys.

\* **Academic advisement:** Plan under which each student is assigned to a faculty member or a trained adviser, who, through regular meetings, helps the student plan and implement immediate and long-term academic and vocational goals.

**Accelerated program:** Completion of a college program of study in fewer than the usual number of years, most often by attending summer sessions and carrying extra courses during the regular academic term.

Admitted student: Applicant who is offered admission to a degree-granting program at your institution.

\* **Adult student services:** Admission assistance, support, orientation, and other services expressly for adults who have started college for the first time, or who are re-entering after a lapse of a few years.

**American Indian or Alaska Native:** A person having origins in any of the original peoples of North and South America (including Central America) and maintaining tribal affiliation or community attachment.

**Applicant (first-time, first year):** An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution).

**Application fee:** That amount of money that an institution charges for processing a student's application for acceptance. This amount is *not* creditable toward tuition and required fees, nor is it refundable if the student is not admitted to the institution.

**Asian:** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

**Associate degree:** An award that normally requires at least two but less than four years of full-time equivalent college work.

**Bachelor's degree:** An award (baccalaureate or equivalent degree, as determined by the Secretary of the U.S. Department of Education) that normally requires at least four years but *not* more than five years of full-time equivalent college-level work. This includes ALL bachelor's degrees conferred in a five-year cooperative (work-study plan) program. (A cooperative plan provides for alternate class attendance and employment in business, industry, or government; thus, it allows students to combine actual work experience with their college studies.) Also, it includes bachelor's degrees in which the normal four years of work are completed in three years.

Black or African American: A person having origins in any of the black racial groups of Africa.

Board (charges): Assume average cost for 19 meals per week or the maximum meal plan.

**Books and supplies (costs):** Average cost of books and supplies. Do not include unusual costs for special groups of students (e.g., engineering or art majors), unless they constitute the majority of students at your institution.

Calendar system: The method by which an institution structures most of its courses for the academic year.

**Campus Ministry:** Religious student organizations (denominational or nondenominational) devoted to fostering religious life on college campuses. May also refer to Campus Crusade for Christ, an interdenominational Christian organization.