User Manual: HiltiSyncPro 3.0

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1. Introduction

HiltiSyncPro 3.0 is a macro-enabled VBA script designed to streamline the data transfer process between PowerPoint and Excel. This tool automates the extraction and population of data, ensuring accuracy and efficiency.

2. Prerequisites

- **Microsoft Excel** (version 2010 or later) with macro support enabled.
- **Microsoft PowerPoint** (version 2010 or later).
- Necessary PowerPoint and Excel files ready for processing.
- Basic knowledge of navigating Excel and PowerPoint.

3. Installation

1. **Download the Excel Workbook:**
   - Obtain the Excel workbook containing the HiltiSyncPro 3.0 macro from your source (e.g., email, cloud storage, etc.).
2. **Enable Macros in Excel:**
   - Open Excel.
   - Go to File -> Options.
   - Select Trust Center -> Trust Center Settings.
   - Choose Macro Settings and select Enable all macros and Trust access to the VBA project object model.

- Click OK to save the settings.

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4. Usage Instructions

4.1 Adjust Yellow Cells

Before running the macro, walk through each worksheet and adjust the yellow cells (Fields To Populate by Solution Consultant).

4.2 Open the Excel Workbook

1. Open the Excel workbook containing the HiltiSyncPro 3.0 macro.

4.3 Run the Macro

1. Press ALT + F8 to open the Macro dialog box.
2. Select HiltiSyncPro_3_0 from the list and click Run.

4.4 Enter Client Information

1. You will be prompted to enter the client's company name, city, and country. Follow the on-screen instructions.
2. Ensure that the country entered is either "USA" or "Canada".

4.5 Select PowerPoint Files

1. When prompted, select the SSA-generated PowerPoint file.
2. Next, select the PA5L PowerPoint template file.

4.6 Monitor Progress

1. The macro will update the progress in the status bar. Wait until the operation completes.

4.7 Completion

1. A message box will notify you upon successful completion of the data transfer.
2. The macro will automatically protect all worksheets after finishing.
3. Saving the workbook at the end of the operation is optional. If you choose to save, make sure to save it as an .xlsm file to retain the macro functionality.

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5. Example Workflow

1. **Prepare Files:**
    - o Ensure your PowerPoint and Excel files are in the correct format and located where you can easily find them.
2. **Adjust Yellow Cells:**
    - o Open each worksheet and input necessary data into the yellow cells.
3. **Run the Macro:**
    - o Follow the steps in Section 4 to run the macro and complete the data transfer.
4. **Verify Data:**
    - o After completion, review the populated cells in the Excel workbook to ensure data accuracy.

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6. Troubleshooting

Common Issues and Solutions:

- **Macros Disabled:**
    - o Ensure macros are enabled as per Section 3.
- **Invalid Country Entered:**
    - o If prompted to re-enter the country, make sure it is either "USA" or "Canada".
- **File Not Selected:**
    - o If no file is selected during prompts, the macro will exit. Ensure you select the correct files when prompted.
- **Unexpected Errors:**
    - o Review any error messages provided. Ensure all prerequisite steps are followed correctly.

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7. Contact Support

For additional assistance, please contact our support team:

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