

# Declaration to Abide by Banks Rules/Policy, Fidelity & Secrecy

I Md Maruf Billah

son /daughter/wife of.....  
 .....

having been appointed in the services of City Bank PLC solemnly declare that I have read the "Code of Conduct" and "Customer Relationship Program Manual (CRP)" and I have understood the said Rules and I further declare that my services with City Bank PLC shall be governed by the provisions contained in the "City Bank PLC HR Manual" (and any amendments and modifications thereto made from time to time) and I will abide "City Bank PLC HR Manual".

I further declare that I shall maintain strict confidentiality and shall by no means, directly or indirectly reveal to any person any information concerning the business of City Bank PLC or of its constituents which may come to my knowledge in the discharges of my duties unless I am compelled to do so by law or authorized to do so by the Board of Directors of City Bank PLC.

I also declare that in course of my duty, I will abide by all norms relating to security of the information system that I will receive and I will immediately inform/report to the line manager/head about any breach/leakage of confidential information owned by the bank that may/will come to my notice.

Dated this ..... day of .....20

## **Witness: 01**

Signature:

Name:

Address:

## **Witness: 02**

Signature:

Name:

Address:

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Signature of the Employee

Employee ID #

Name:

Date:

Address: