

HR ROUND QUESTIONS

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When we receive a call back that our resume has been shortlisted & you have been invited for an interview with HR.

- 1) Tell me about yourself or Introduce yourself.
- 2) Some Technical questions according to the requirement & GD (Optional)
- 3) Why do you want to work with us?
- 4) Who is your inspiration?
- 5) What do you think is creativity?
- 6) Where do you see yourself in the next 5 years?
- 7) Can you handle criticism? Or how will you handle peer pressure ?
- 8) Why should we hire you?
- 9) What skills do you think you need to develop to succeed in this Job?
- 10) Do you have any problem if we relocate you?
- 11) Do you have any questions for us?
- 12) How well do you handle stress, Pressure?
- 13) What is your dream job?
- 14) What kind of work environment do you expect?
- 15) What are your thoughts about working in a team?
- 16) What is your salary Expectation?
- 17) Tell your strengths and weaknesses
- 18) Are you comfortable working weekends and if you need late hours ?
- 19) What are your hobbies ?

21) Will you have a minimum stability of 1 year in our company?

22) Why do you really need this job ?

23) Where are you from? Tell me about your city?

24) Tell me how will you handle it if the project priorities are changed?

26) Is there anything that makes you different from other candidates?

You have to answer this question in a way that showcases your strengths and qualities. Talk about the things that make you stand out from other candidates. Don't be afraid to brag a little bit – after all, you want to show the interviewer that you're the best.

Sample Answer:

There are a few things that make me different from other candidates. First, I have a lot of experience working with different teams and managing projects. I'm also great at communicating with people, so I can easily build relationships with clients and coworkers. Finally, I have a strong interest in learning new things and taking on new challenges

27) If you win the lottery, will you still be working?

28) What do you think is better , either be good at work, but late or be quick, but improper.

29)3. Why are you interested in this job?

Be sure to do your research on the company before you go in for the interview. Talk about how your skills and experiences make you the right candidate for the job.

Sample Answer:

It's an honour and a privilege to work for an established company like yours. As I researched the job opening you have, I realised that my abilities align with your requirements. Through this job, I can showcase my technical skills to help the company's development.

30) Where are you from, tell me about your city?

31) What is your name's meaning ?

32) Why do you leave your previous Organization (For Experience Candidates)

33) Can you please describe yourself in one word?

34) What is sympathy & Empathy

35) About projects

36) why only that project why not other

37) why only these skills you have used in your project ,why didn't you use remaining skills

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Things to Keep in Mind During HR Interview

It's important to remember that an HR interview is a chance for the interviewer to learn about you, but it's also an opportunity for you to learn about the company. As such, there are a few things you should keep in mind during the interview.

- **Be respectful:** Be professional and courteous to everyone you encounter during the interview, from the receptionist to the interviewer.
- **Dress appropriately:** Dress yourself like a professional. Do not go with the casual dressing, also be sure that what you wear is neat and tidy.
- **During HR interviews, recruiters will try to test your attitude, including your level of flexibility, honesty, desire to continue learning, and diligence.** Make sure to show your positive attitude during the interview.
- **When answering questions, always remember not to talk for an excessively long time. Make sure you give concise and precise answers.**
- **If you don't understand any questions during an interview, you should ask the interviewer for clarification, instead of giving the wrong answer.**

1. What should I prepare for the HR interview?

In order to prepare for your HR interview, you should:

- **Research the company you are interviewing with**
- **Research the person interviewing you if possible**
- **Read and understand the job description and everything that it entails**
- **Review your CV and be prepared to answer questions related to it**
- **Ensure to speak clearly and highlight everything that makes you right for the job**

2. How do I pass HR interview questions?

Passing an HR interview question isn't difficult at all. Here's how you can pass your HR interview:

- Research the company, the job profile, and the roles and responsibilities of the job
- Make sure you dress appropriately for your interview, as first impressions are important
- Make sure to go over and summarise the important pointers in your resume
- Highlight your wins and accomplishments
- Make sure to highlight your skills that make you right for this job

. With these points, you can easily pass your HR interview questions.

Here is a template:-

Dear [Hiring Manager's Name or "Hiring Committee"],

I am writing to express my keen interest in the legal internship opportunity at [Organization's Name]. With [mention relevant qualification or experience, such as "a Bachelor's degree in Law from XYZ University" or "an internship experience at a reputed law firm"], I am enthusiastic about the opportunity to contribute to your distinguished team and to enhance my practical knowledge in [mention specific area of law or practice, such as "intellectual property law" or "civil rights litigation"].

[Organization's Name] stands out to me not only for its exemplary legal prowess but also for its remarkable achievements in [mention any notable achievements or areas of expertise, such as "advocating for consumer rights" or "leading in environmental law"]. This aligns perfectly with my career aspirations and my drive to make a meaningful impact through law.

Enclosed, please find my resume which outlines my academic accomplishments, legal research capabilities, and relevant skill set that I believe will contribute positively to your team.

I am particularly impressed by [Organization's Name]'s dedication to [mention any specific values or initiatives, such as "pro bono work" or "sustainable legal practices"], which resonates deeply with my personal values and professional goals. It is this commitment that strongly motivates me to seek an opportunity within your organisation.

Thank you very much for considering my application. I am keen to discuss how my passion for law, commitment to excellence, and the skills I have developed thus far can be of value to [Organization's Name]. I am available for an interview at your convenience and look forward to the possibility of contributing to your esteemed tea

Regards,

[Your Full Name] [Your Contact Information]

EMAIL WRITING

FROM -- Sender

To ----Receiver

CC ---- Carbon copy

BCC ----- Blind carbon copy

Subject : Looking for a frontend developer position (Mail Body)

I am writing to express my keen interest in the Frontend Developer position at [Company Name], as advertised on [LinkedIn]. As a recent graduate with a degree in [B.com(Computer Applications)], I am excited about the opportunity to kickstart my career in web development and contribute to your team.

Through my academic studies and personal projects, I have gained a solid foundation in HTML, CSS, JavaScript, and frontend frameworks such as React. I am enthusiastic about leveraging these skills to contribute to [Company Name]'s projects and further develop my abilities as a frontend developer.

I have attached my cover letter for your review, which outlines my educational background, relevant coursework, and skills. I am confident that my passion for web development, coupled with my strong work ethic and eagerness to learn, make me a valuable asset to your team.

Thank you for considering my application. I am available for an interview at your earliest convenience and can be reached at [your phone number] or via email at [your email address]. I am excited about the opportunity to discuss how my background and enthusiasm align with the needs of your frontend development team.

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