

TARUN KUMAR BUDDA

PAID ASSISTANT

PROFESSIONAL SUMMARY

An article assistant with one year experience in accounting, auditing and taxation and searching for the best opportunity under a professional where I can develop my skills.

PROFESSIONAL EXPERIENCE

PAID ASSISTANT

SRIDHAR AND ASSOCIATES, June 2018- Present

ASSISTANT ACCOUNTANT

KAPTR ,December,2017 - April,2018

ARTICLE ASSISTANT

NSVR & CO, July,2017 - September, 2017

ARTICLE ASSISTANT

Pranav and Mahesh, March, 2017 - June, 2017

SKILLS AND KNOWLEDGE

- TALLY ERP 9
- WINMAN SOFTWARE
- GST RETURNS DATA ENTRY
- MS EXCEL, WORD DOCUMENT
- BASIC COMPUTER SKILLS

HOBBIES

- Reading Fictional Novels
- Playing Chess
- watching Action and New Conceptual Movies

EDUCATION

INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA

- Chartered Accountancy Course - IPCC FIRST Group qualified and still pursuing the CA course

BOARD OF INTERMEDIATE,AP

- M.P.C group in Intermediate from Sri Sai Krishna College, Vuyyuru

BOARD OF SECONDARY EDUCATION, AP

- S.S.C from Zilla Parishad High School,Vuyyuru

TECHNICAL TRAINING

- Completed 100 hours of Information Technology Training specified by ICAI at ICAI, Vijayawada branch

SEMINARS ATTENDED

- Attended Orientation and GMCs programme organized by ICAI, Vijayawada
- Attended Student national convention organised by ICAI, Vijayawada

CONTACT INFORMATION

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