

JESUS ROMERO

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Objective

Seeking full time employment as a Construction Manager/Assistant Project Manager.

Education

Associate of Arts: Construction Management
Wharton County Junior College

Sugar Land, TX
Dec 2016

Skills

- Bilingual - Fluent English/Spanish
- Judgment and Decision Making
- Negotiation
- Active Listening
- Time Management
- Management of Financial Resources

Experience

Site Supervisor

Sep 2013 — Present

Romero Lawn Service

Sugar Land, TX

- Supervise a group of workers who provide grounds keeping services at a building or home.
- Supervise daily preparation of trucks, equipment, and inventory.
- Supervise and load all tools, gas, and other necessary equipment/materials. Secure all equipment safely. Helped as necessary.
- Plan landscaping projects.
- Responsible for preparing cost estimates.
- Perform and manage landscape and maintenance tasks on properties.
- Perform minor repairs and maintenance procedures on equipment utilized in grounds keeping.
- Ability to coach members of the team as needed, and track the task at hand.
- Proactively address questions or concerns with the client(s). Update client(s) with the status of the work progress.

Lawn Service Worker

Jun 2010 — Sep 2013

Romero Lawn Service

Sugar Land, TX

- Perform grounds keeping and building maintenance duties.
- Cut lawn using hand, power or riding mower and trim and edge around walkways, flower beds, and walls.
- Landscape by planting flowers, grass, shrubs, and bushes per client(s) request.

Relevant Courses

- Construction Management I
- Engineering Graphics I
- Construction Documents
- Construction Estimating I
- Basic Construction Safety
- Introduction to Surveying
- Mechanical and Electrical Systems
- Special Topics Civil Draft/Engineer
- Materials & Methods Engineer Tech