

To

The Chairman
[Department of Computer Science]
[UET Lahore]

Subject: Application for Withdrawal from Semester and Degree Program.

Respected Sir,

I hope this message finds you well. I am writing to formally request withdrawal from the current semester and from my degree program as a whole.

Due to personal reasons and circumstances beyond my control, things are not well at my end, and I am unable to continue my studies at this time. After careful consideration, I have come to the conclusion that stepping away is the best course of action for me.

I sincerely appreciate the opportunities and support I have received from the department and faculty during my time here. I kindly request you to process my withdrawal accordingly.

Thank you for your understanding.

Yours sincerely,

Maryam Nasir
2025-SMSCS-212
MSCS-Spring
Oct 30th,2025