

SKILLS

HTML
CSS
JavaScript
jQuery
Responsive Design
Bootstrap
Handlebars
React.js
API
JSON
AJAX
Heroku
Git
GitHub Pages
Java
Local & Session Storage
MySQL
MongoDB
IndexedDB
Node.js
Express
User Authentication
Progressive Web
Applications (PWAs)
Unit Testing
Functional Testing
Linting
Continuous Integration
Wordpress

Social Media:
Facebook
LinkedIn
Instagram
Adobe Creative Suite:
Photoshop
InDesign
Illustrator
Audio/Video Editing:
Final Cut Pro X
GarageBand

Microsoft Office & G Suite
copywriting and editing
research and reporting

Simplified Mandarin

MARY KATE WHITE

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EDUCATION

University of Richmond

2020 Full-Stack Web
Development Bootcamp

James Madison University

2014 Bachelor of Arts
Media Arts and Design

A full-stack web developer with a decade of design and media management experience. I thrive in fast-paced executive roles, maintaining order and supporting diverse teams as we collaborate under tight deadlines.

EXPERIENCE

2019: Office Assistant at Virginia Dare Marina in Moneta, VA

- Handled marketing and communication via phone, email and social
- Managed cruise ship's guests, staff, supplies and scheduling
- Designed and produced promotional material for digital channels
- Drew up, processed and filed contracts and company paperwork

2018 - 2019: Editor at *The Franklin News-Post* in Rocky Mount, VA

- Produced and managed editorial content while working with advertising and design teams to plan and publish biweekly paper
- Updated and moderated website and social media channels
- Hired, trained and managed staff writers and contributors

2016 - 2018: Editor at *China Daily & The Beijinger* in Beijing, China

- Planned, wrote, edited and proofed all print and online content
- Conducted research and interviews, wrote news and feature stories
- Managed contributors, post scheduling, forums and social media
- Held weekly critiques, provided feedback and training to writers

2015 - 2016: Marketing Consultant in Luoyang, China

- Produced promotional materials for manufacturers in China
- Designed logos, photographed products, wrote copy for and built company websites, catalogs and sales correspondence materials
- Served as project manager for launch into English-speaking markets