

## Practical 1- Introduction & Contribution to Wikipedia.

### a. Description about Wikipedia & its features.

Wikipedia is a free, multilingual open-collaborative online encyclopedia created and maintained by a community of volunteer editors using a wiki-based editing system.

Special features on Wikipedia:

1. Turn pages into PDF books:- One of Wikipedia's most useful features is the ability to turn Wikipedia pages into a PDF, ODF or ePUB file. You can also order a print book. Various Wikipedia pages can be bundled together into one file, instead of many scattered files, making it easy to keep track of all of the information you need.
2. Celebrity voice recordings:- Recently, Wikipedia has been experimenting with celebrity voice recordings, so people can hear what the person sounds like.
3. The random tool:- You can enter a URL which will take you to a random Wikipedia page.
4. Wikipedia games:- If you get bored reading Wikipedia, then you can play some Wikipedia games.
5. Wikipedia nearby:- This feature only works on a laptop or mobile phone, and you need to enable the location settings on your browser, so Wikipedia knows where you are. Wikipedia brings up all of the local features which have their own Wikipedia pages. You can then view the relevant pages to get more information.
6. Public domain images on Wikipedia:- If you are looking for public domain images, you will find that Wikipedia is the best place to go. Wikipedia describes the whole concept of public domain images on

the site, along with providing a huge list of other public domain image sources.

7. Featured sections:- Every day, Wikipedia showcases featured articles, pictures, and sounds. The articles and pictures sections hold just over 4,000 items, whereas the sound section is only just over 200. The sounds page is currently inactive but is being kept for "historical reference".

b. Creating account on Wikipedia.

1. Go to [www.wikipedia.org](http://www.wikipedia.org) & choose "English".



2. Click “Create account” on the upper right of your browser.



3. Enter your account information & the captcha, & click “Create Account”.

A screenshot of the Wikipedia 'Create account' page. The page title is 'Create account - Wikipedia, the free encyclopedia'. The URL in the address bar is 'https://en.wikipedia.org/w/index.php?title=Create\_account'. The page contains a form with the following fields: Username (with a '(help me choose)' link), Password, Confirm password, Email address (optional), and a Security check (captcha). The captcha image shows the word 'orateother'. There are six numbered red arrows pointing to the following elements: 1. Username field, 2. Password field, 3. Confirm password field, 4. Email address field, 5. Security check input field, and 6. 'Create your account' button. The page also includes a sidebar with links to 'Main page', 'Contents', 'Featured content', 'Current events', 'Random article', 'Donate to Wikipedia', and 'Wikimedia Shop'. At the bottom, it says 'Wikipedia is made by people like you.'

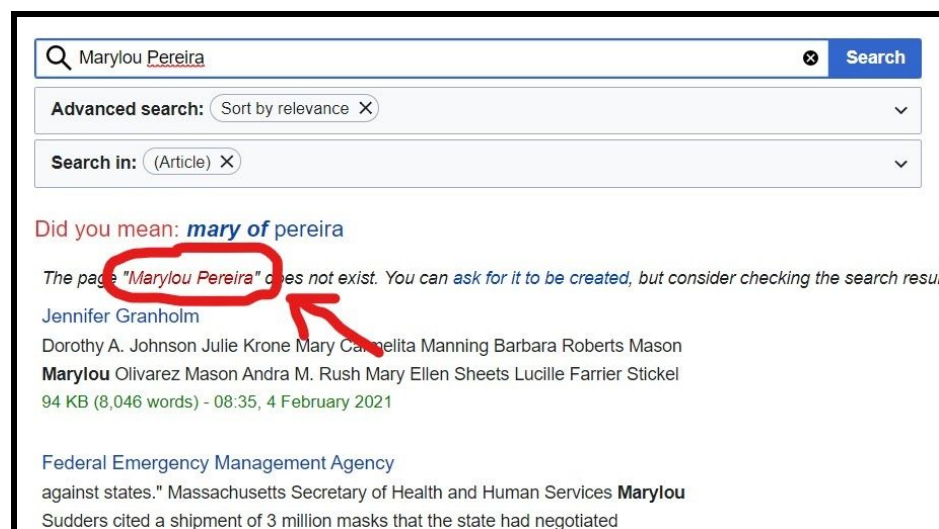
c. Creating your page on Wikipedia.

1. After logging into your Wikipedia account, enter text in the search field that you seek to create as a page title.



If the title you entered does not already exist, is not technically restricted & is not creation protected, the resulting page will 1) tell you that it does not exist; 2) advise that you can create the page, & 3) will provide a red link to the page title.

2. Click the red-linked text you searched for.




3. The next page gives you three different options. Click on “Start creating”.


Before you create an article, you should read the guide.

- New to Wikipedia? See the [contributing to Wikipedia](#) page for everything you need to know to get started.
- Need interactive help? You can ask questions at the [Teahouse](#), [help desk](#) or through [live chat](#).


There are different ways to edit Wikipedia:



**Sandbox**  
Ready to try [editing](#)? You can experiment in your own sandbox to get a feel for editing Wikipedia. This is a great place to start without affecting live articles.  
[Start editing](#)



**Improve**  
Wikipedia needs your help. Pick small editing tasks from a list, such as fixing spelling and grammar. Learn by making improvements to existing articles.  
[Start helping](#)




**Article wizard**  
If you already have experience with editing, you can use our article wizard to create new articles. In just a few steps, you'll be on your way to contributing to Wikipedia.  
[Start creating](#)

4. You will be directed to the Wikipedia Article Wizard. Click on “Next”.

Project page [Talk](#) [Read](#) [View source](#) [View history](#)

From Wikipedia, the free encyclopedia

 **Wikipedia Article Wizard**  
**Welcome**

Thank you for your interest in contributing to Wikipedia!

Before creating a draft article, you can practice by first editing in [your personal sandbox](#). It's a great way to try out editing without affecting the way, see our [guide to your first article](#).

[Next](#)  
[Practice in your personal sandbox](#)

5. You will be directed to a page stating the rules regarding copyright, notability & referencing. Click on “Next”.

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Wikipedia Article Wizard

Referencing and notability

Your article **will be rejected** if the topic is not **notable**, is not **referenced properly**, or **violates copyright**.

Copyright

Do not **copy-paste** or **closely paraphrase** material from sources. Rather summarize what the source says in your own words.

Notability

The topic of an article must already be covered in **reliable sources** that are **independent** of the subject. These include academic journals, books, websites with a reputation for fact checking. Social media, press releases or corporate/professional profiles do not qualify.

Referencing


- Independent sources (see above) are **generally** acceptable and should be used before other sources.
- Non-independent sources (like company websites or press releases) can be used to verify **basic facts** only.
- Blogs, social media, and tabloid journalism are **generally not** acceptable.

To create a reference, use `<ref></ref>` as follows

Bizco was founded in 1942. `<ref>https://www.nytimes.com/bizco</ref>`

More detail on how to cite different types of materials can be found at our [introduction to referencing](#) guide

Next



6. You will be directed to a page with three different options- “I’m paid to edit”, “I’m writing about myself, or a close person/subject”, “I’m not connected to the subject”. Select the correct option regarding your article.

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Wikipedia Article Wizard

Common mistakes

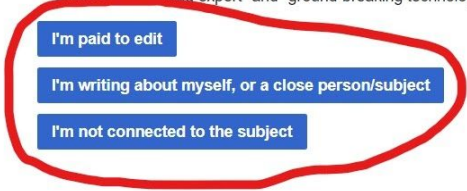
There are a lot of common mistakes that are made with drafts. Here are a few you must watch out for:

- **Writing about yourself or someone/something you're close to**  
Whether it is yourself, a family member, a friend, an employer, a mentor/business partner, writing about topics close to you (and the people close to you) in an article you will create may not be neutral.
- **Copy-pasting material**  
You must write the article in your own words, or it may be deleted.
- **Not citing your sources**  
Articles without independent reliable sources usually get deleted within days.
- **Overly promotional language**  
Terms like "leading expert" and "ground-breaking technology" sound great when promoting a product, but they do not belong on Wikipedia. Let the facts speak for themselves.

I'm paid to edit

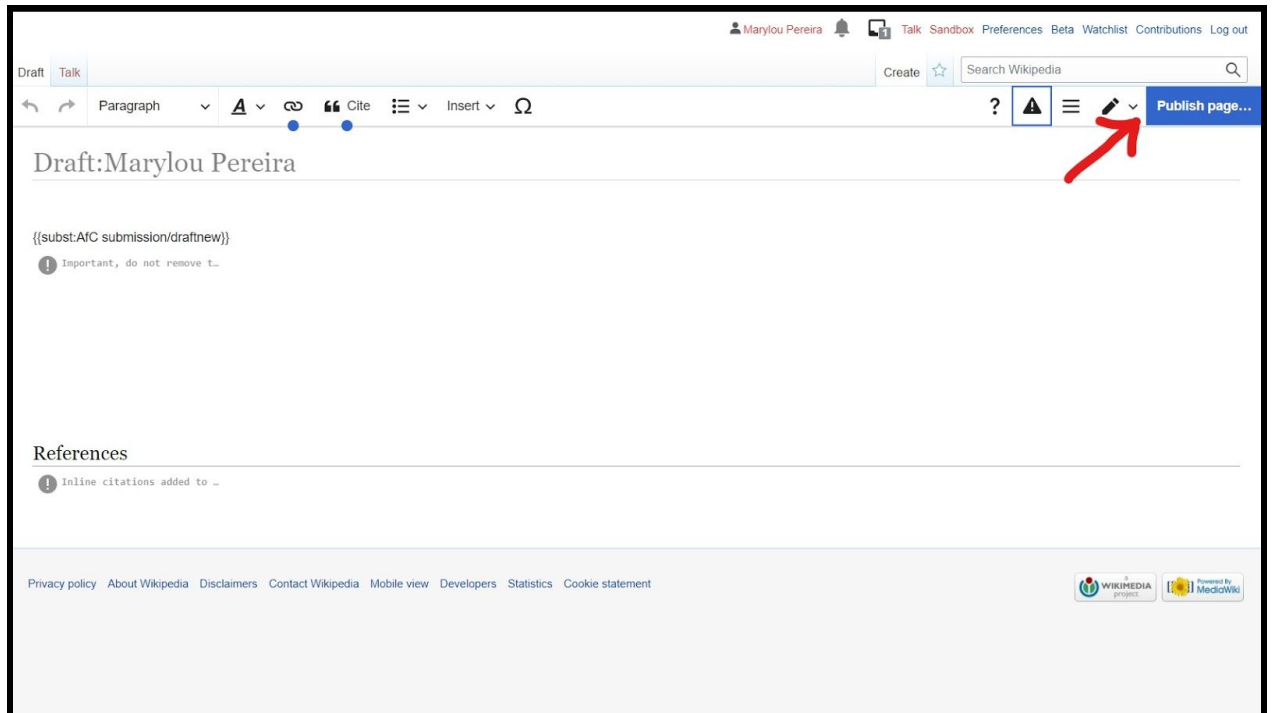
I'm writing about myself, or a close person/subject

I'm not connected to the subject



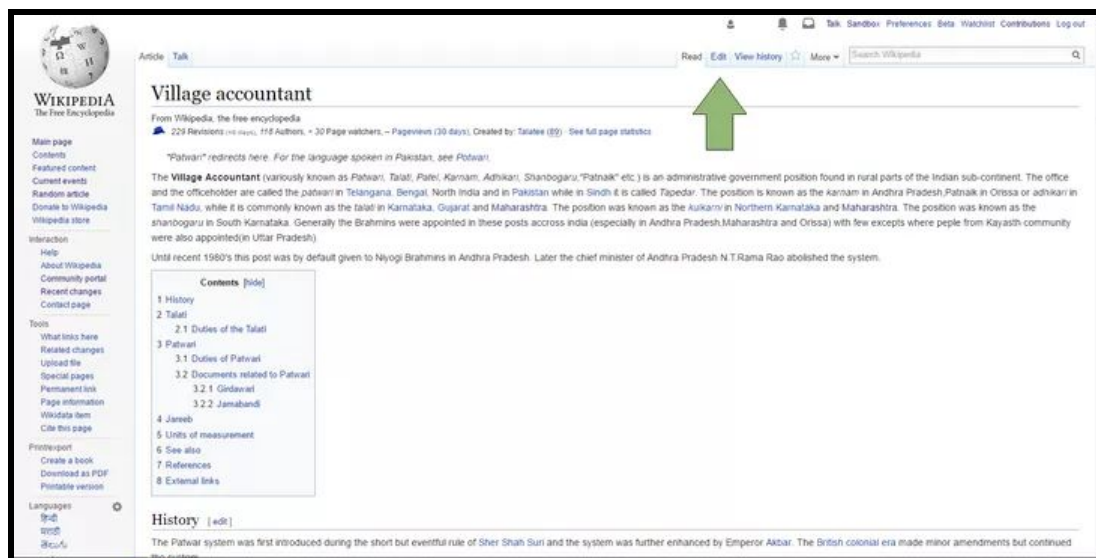


7. You will be directed to a page to create your article. When you're done, click on "Publish page..."

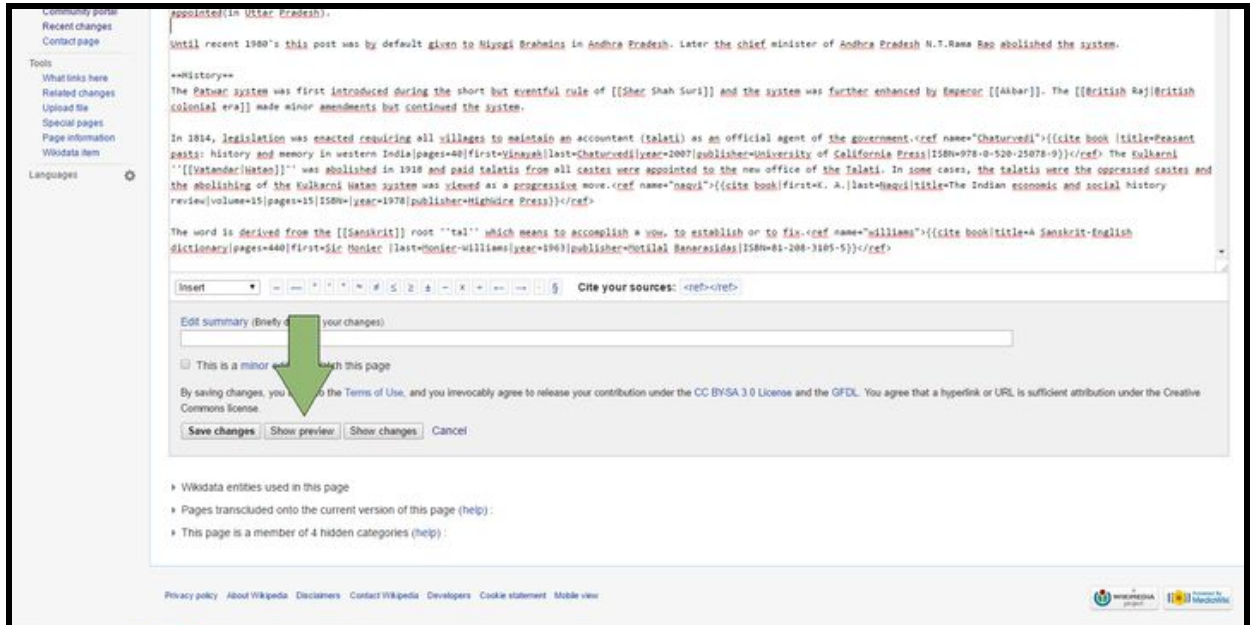


#### d. Editing a page on Wikipedia.

1. Find the article that has a mistake (wrong information, spelling, etc.)
2. Click on the "Edit" icon.



3. Correct the mistake you have found. When you're done, click on "Show preview". It will give you the chance to take a look at the article with your edits without saving the edit.



4. You can leave an edit summary to describe the changes that you have made. Click "Save changes" to save your edits.

