

# Mary Reagan

[maryadelereagan@gmail.com](mailto:maryadelereagan@gmail.com) | LinkedIn: [Mary Reagan](#) | GitHub: [maryreagan](#)

## Software Developer

Results-oriented Software Developer with a solid foundation in web development technologies, strengthened by practical experience and intensive bootcamp training. Combining hands-on experience gained through prior software development roles with a comprehensive understanding of modern web technologies, I bring a proven track record of contributing to successful projects. My commitment to crafting high-quality software solutions, coupled with my collaborative mindset, makes me an asset to any software development team.

### Education

Software Development Certificate | Upright Education

December 2022

### Technical skills

- |               |              |           |
|---------------|--------------|-----------|
| • HTML & CSS  | • Javascript | • MongoDB |
| • Express     | • Node.js    | • React   |
| • Git         | • Scrum      | • Vercel  |
| • Apps Script | • Excel      | • Postman |

### Professional experience

Virtual Assistant | Upright Education

February 2023- Current

- Developing supplemental materials, including presentations, coding examples, and supplementary resources, to enrich the learning experience both during and outside of each 3-month bootcamp
- Maintaining high learner satisfaction, achieving a consistent 91% average rating by facilitating weekly retrospectives and collecting anonymous feedback at the end of each learning unit
- Directed classes of up to 22 learners, offering guidance on weekly topics and projects, while assisting in error resolution, reinforcing unit comprehension, and conducting code assessments
- Provided valuable support to students in navigating programming tools, methodologies, and languages such as HTML, CSS, JavaScript, React.js, Node.js, and MongoDB

Virtual Assistant | Upright Education

September 2022 - January 2023

- Managing project with daily stand-up meetings, organizing our scrum board to assign stories and track their completion, as well as leading weekly retrospectives to optimize our production
- Establishing and sustaining a proactive client relationship by conducting weekly inception meetings and providing ongoing technical support beyond project completion.
- Executing full-stack development tasks, including the creation of interactive features such as a map, an admin dashboard, and a user event calendar using React, MongoDB, React Leaflet, and various libraries, including React-Bootstrap

Assistant General Manager | MAFIAoZa's

December 2016 - September 2022

- Conducting pre-shift meetings 6 days a week to delegate tasks for us to 30 employees while emphasizing the cultivation of constructive working relationships.
- Performing daily duties, encompassing food preparation, quality assurance, handling guest feedback, and managing server checkouts, in addition to preparing nightly bank deposits.
- Revamping the training program for all positions, comprising updated manuals, testing procedures, orientation processes, and schedules, to enhance knowledge and operational efficiency.
- Implementing cost-effective inventory management strategies, leading to reduced waste and improved overall operational profitability