



Farjana Akther

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Computer Skills

Microsoft word, Microsoft Excel,
Advance Excel.

Language

Bangla and English (IELTS 6.5)

Extra Curriculum Activities

Hand Ball Player (ex-member of Ideal sporting club), Participated in ice breaking program and won the 1st prize.

Experience

Gliztech (worked as content writer)
2022 (March- may)

Workshop

Participated in PMP (Project Management Professional) Workshop

Participated in YSSE (Youth School for Social Entrepreneur) Workshop

Training

Advance excel from coders trust

Computer training from National Youth Development Training Institute

Personal Information

Date of birth: 14th January, 1998

About Me

I am seeking an opportunity to maximize my potential as a youth by working with teams that can help me to reach my goal and achieve success. As an energetic, dynamic, self-motivated, and passionate individual looking for a CA articleship program with an organization where I can enhance my knowledge and experience while working with experienced person.

Qualification Highlights

- Highly efficient to work under pressure
- Ability to manage multiple tasks at hand and deliver tasks within the deadline
- Enthusiastic about learning new things

Education

Year	Examination	Institution	Grade
2022	IBA(MBA)	JAHANGIRNAGAR UNIVERSITY (5 th semester)	3.50
2021	BBA (Accounting)	DHAKA CITY COLLEGE	3.49
2015	HSC	MOTIJHEEL IDEAL SCHOOL AND COLLEGE	4.67
2013	SSC	MOTIJHEEL IDEAL SCHOOL AND COLLEGE	5.00

Reference

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