

## Account Request

Please fill out applicable fields below and submit signed request, via fax 425-363-5764 or email to [customer.master@spacelabs.com](mailto:customer.master@spacelabs.com)

New Bill-To Account Request ☐      New Facility Account Request ☐      New Ship-To Account Request ☐      Credit File Update ☐  
 Account Change ☐      Account # \_\_\_\_\_      Describe change requested \_\_\_\_\_  
 Name of Spacelabs employee or representative you are working with \_\_\_\_\_

### Billing Account – Legal Name \_\_\_\_\_

Billing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_  
 Main Phone \_\_\_\_\_ Fax \_\_\_\_\_ A/P Fax \_\_\_\_\_  
 A/P Contact Name \_\_\_\_\_ A/P Phone \_\_\_\_\_ A/P email \_\_\_\_\_

Corporation ☐      Partnership ☐      Sole Proprietor ☐      Fed ID # \_\_\_\_\_      State of Incorporation \_\_\_\_\_  
 Year Business Started \_\_\_\_\_ # of Employees \_\_\_\_\_ DUNS # \_\_\_\_\_  
 Do you export Spacelabs product outside of US? YES ☐ NO ☐      Taxable? YES ☐ NO ☐      If no, provide exemption certificate (required.)  
 Would you like invoices emailed instead of sent regular mail? YES ☐ NO ☐      Invoice email address \_\_\_\_\_

### Facility Name (if different from above) \_\_\_\_\_

Facility Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_  
 Purchasing Contact Name \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 If Hospital, please provide HIN # \_\_\_\_\_ and GLN # \_\_\_\_\_ Does facility use inhaled anesthesia? YES ☐ NO ☐  
 If Hospital, # of beds \_\_\_\_\_ Group Purchasing Org. Member? If yes, which one? \_\_\_\_\_

### Ship-To Name (if different from above) \_\_\_\_\_

Delivery Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_  
 Ship-To Contact Name \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

**What is the primary nature of the facility:** (please mark only one of the following)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Acute Care Hospital                        | <input type="checkbox"/> Doctors Office or Clinic      | <input type="checkbox"/> Home Medical Equipment Provider               |
| <input type="checkbox"/> Long Term Acute Care                       | Specialty _____  | <input type="checkbox"/> Pharmaceutical Research or Clinical Trials    |
| <input type="checkbox"/> Free Standing Surgery Center               | <input type="checkbox"/> Cardiology Office             | <input type="checkbox"/> Original Equipment Mfg/OEM                    |
| <input type="checkbox"/> University or Teaching Institute           | <input type="checkbox"/> Dental Office                 | <input type="checkbox"/> Repair or Service Provider                    |
| <input type="checkbox"/> Hospital Construction/Logistics/Consulting | <input type="checkbox"/> Veterinarian Office           | <input type="checkbox"/> Distributer or JIT Reseller                   |
| <input type="checkbox"/> Lease / Finance Company (Bill-To Only)     | <input type="checkbox"/> Federal Government            | <input type="checkbox"/> Lab Tests, Scanning or other Medical Services |
| <input type="checkbox"/> Long Term or Skilled Nursing Care Facility | <input type="checkbox"/> Ambulance, Fire or Medic Unit | <input type="checkbox"/> Other, please describe _____                  |

**Products and services shall be provided to applicant subject to the terms of any contract between Spacelabs Healthcare and Customer applicable to the products and services. If there is no such contract in place, the products and services shall be provided to applicant subject to Spacelabs Healthcare's standard Terms of Sale available upon request and on the About Us/Terms/Policies page of our website at <http://www.spacelabshealthcare.com>. The Terms of Sale are incorporated herein by this reference.**

**Acknowledged and agreed:**

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_