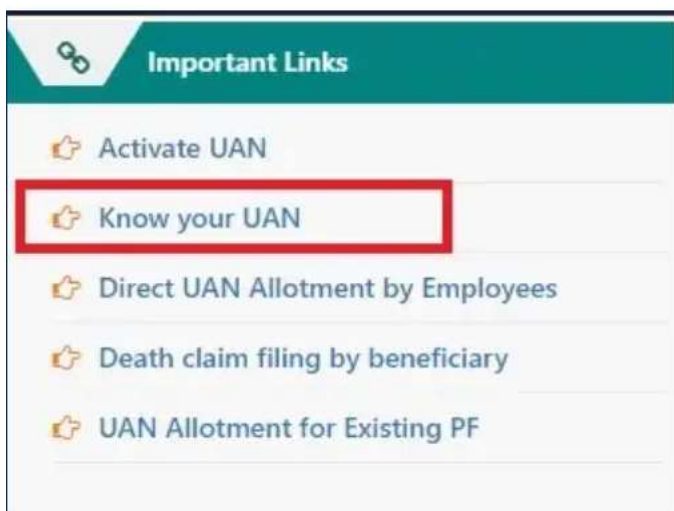


Steps to Activate UAN in EPFO Portal

Part 1-How to Know Your UAN

Once the UAN is generated and EPF account is linked with it, the employer generally provides the UAN and PF details to the employee. However, you can easily find out your UAN in a few simple steps mentioned below:

1. Visit [EPFO Member Portal](#) to know your UAN.
2. Click on “**Know your UAN**”.



3. Enter your registered mobile number, captcha code and click on the button “**Request OTP**”.

A screenshot of the 'Know Your UAN' form in the EPFO Member Portal. The form has a header with a hamburger menu icon and the text 'Know Your UAN'. Below the header, there are two main input sections. The first section is for the 'Mobile Number *', with a text input field containing the placeholder 'Please enter 10 digit mobile numt' and a captcha image below it. The captcha image shows the text 'L ou 3 W' with a refresh icon. The second section is for the 'Captcha *', with a text input field containing the placeholder 'Please enter captcha'. At the bottom of the form, there are two buttons: a blue 'Request OTP' button and a red 'Clear' button.

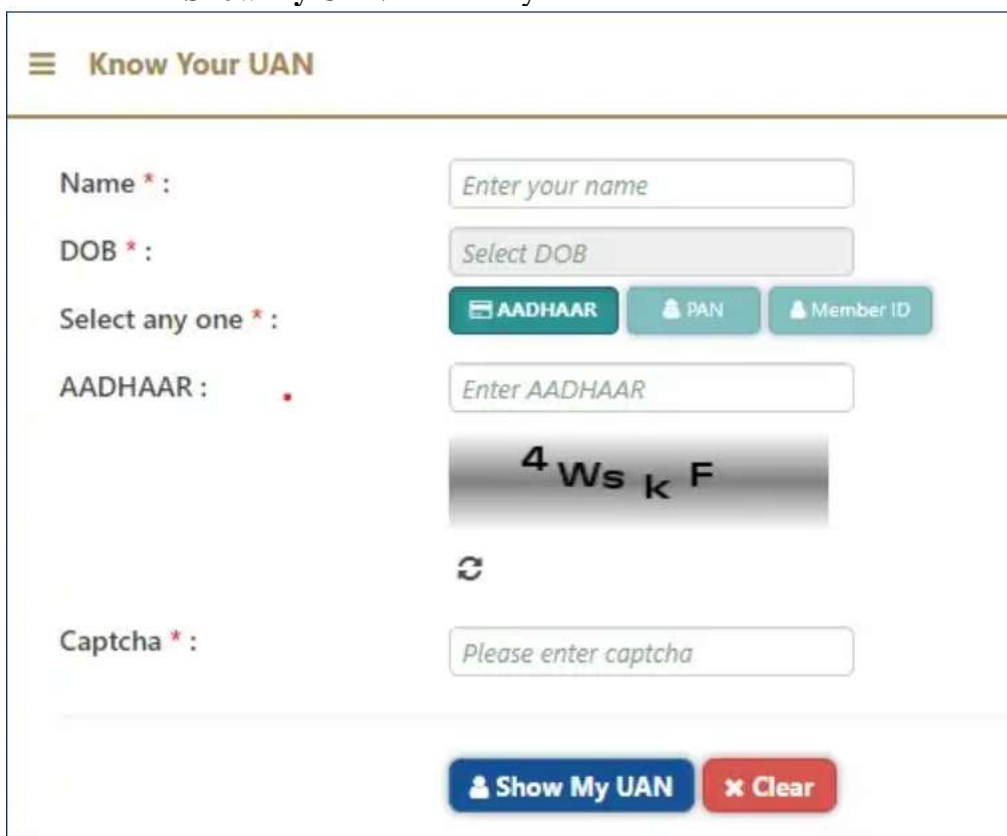
4. Enter the OTP that you receive along with a captcha for verification.



The screenshot shows a web form titled "Know Your UAN". It contains the following fields and elements:

- Mobile Number ***: A text input field with a red border.
- OTP ***: A text input field with the placeholder text "Please enter OTP".
- Request OTP again**: An orange button.
- Captcha ***: A text input field with the placeholder text "Please enter captcha".
- h Y 7 h B**: A captcha image showing a sequence of characters.
- Validate OTP**: A blue button with a checkmark icon.
- Clear**: A red button with an 'x' icon.

5. Enter your Name, DOB, Aadhaar/PAN/member ID and the captcha for verification and click on “**Show my UAN**” to know your UAN.



The screenshot shows a web form titled "Know Your UAN". It contains the following fields and elements:

- Name ***: A text input field with the placeholder text "Enter your name".
- DOB ***: A text input field with the placeholder text "Select DOB".
- Select any one ***: Three buttons labeled "AADHAAR", "PAN", and "Member ID".
- AADHAAR :**: A text input field with the placeholder text "Enter AADHAAR".
- 4 Ws k F**: A captcha image showing a sequence of characters.
- Captcha ***: A text input field with the placeholder text "Please enter captcha".
- Show My UAN**: A blue button with a person icon.
- Clear**: A red button with an 'x' icon.

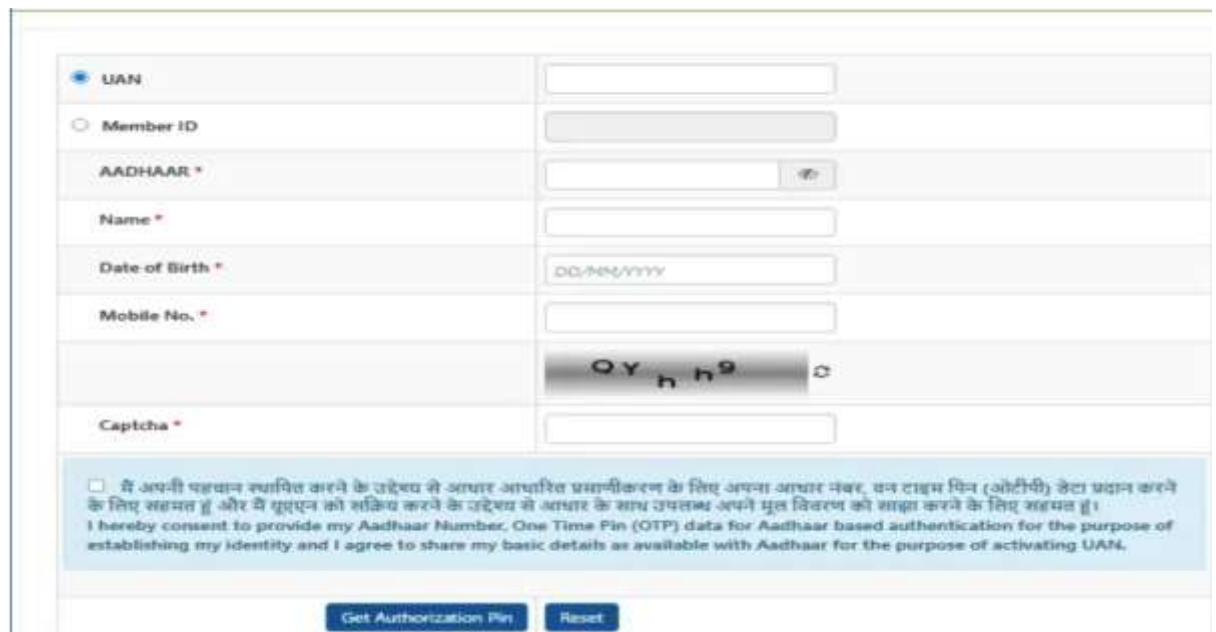
PART 2- UAN Activation Through the UAN Portal

Before you use the EPFO portal to avail any online service related to EPF, you have to register or activate your UAN. Without activation, you cannot avail any online facility provided by EPFO. Here is a step-by-step guide on how to activate UAN online, i.e. for UAN activation online/UAN registration:

1. Visit [EPFO Member Portal](#) and click on “**Activate UAN**”.



2. Enter your UAN/member ID along with your Aadhaar number, name, DOB, mobile number, captcha code and click on the “**Get Authorization PIN**”.

A screenshot of the UAN activation form on the EPFO portal. The form is titled 'UAN' and has a radio button selected next to it. Below the title, there are input fields for 'Member ID', 'AADHAAR *', 'Name *', 'Date of Birth *' (with a date picker), 'Mobile No. *', and 'Captcha *'. The captcha field shows a distorted image of the text 'QY h n 9'. At the bottom of the form, there is a checkbox for consent, a text area with the consent text in Hindi and English, and two buttons: 'Get Authorization Pin' and 'Reset'.

3. An authorization PIN will be sent to the mobile number registered with EPFO.
4. Enter this PIN and click on “**Validate OTP and Activate UAN**”.
5. Your UAN will be activated and the password will be sent to your mobile number.
6. Now you can login to your EPF account using your UAN and password.

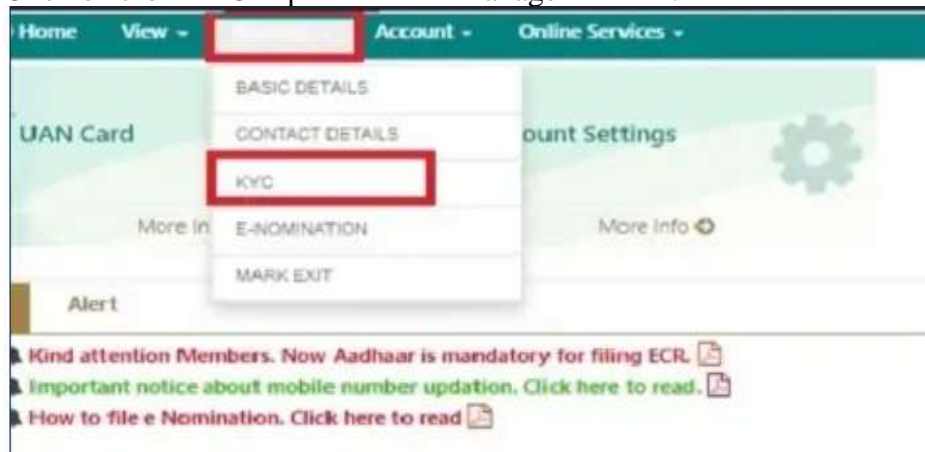
PART 3- How to Link Aadhaar with UAN

Once you login to your EPF account, you have to see your details in UAN. Follow these steps to link your UAN with Aadhaar:

1. Login to your EPF account by visiting the EPFO member home page.

The image shows the login page of the EPFO member home page. At the top, there is a circular logo with three stylized figures in blue, yellow, and green. Below the logo, there is a yellow banner that says "Invalid Captcha". The main form has four input fields: "UAN" with a placeholder "Enter UAN", "Password" with a placeholder "Password", and "Captcha" with a placeholder. There are two buttons, "Sign in" and "Reset", below the input fields. At the bottom, there is a link "Forgot Password".

2. Click on the “KYC” option in the “Manage” section.



3. Tick the square in front of Aadhaar and enter your 12-digit Aadhaar number and name
4. Now click on the “Save” option
5. Your request will be displayed in “KYC Pending for Approval”
6. In the same way, you can do KYC for your PAN card and Bank account details.
7. Once UIDAI confirms your details, your current employer’s name is mentioned in “Approved by Establishment” and “Verified by UIDAI” is mentioned against your Aadhaar.

THANK YOU