

AGORO SARE HIGH SCHOOL



REF:

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Date:

SCHOOL RULES AND REGULATIONS

All students of Agoro Sare High School are expected to abide by the following rules and regulations.

ACADEMIA

AGORO SARE HIGH SCHOOL is a center of excellence, therefore:

1. Dismal performance in academics will not be tolerated whatsoever.
2. It is obligatory to attend all lessons. Truancy is inadmissible.
3. All examinations are compulsory and must be sat by all students as prescribed by the school and a student must attain at least a mean grade of C (Plain). Those who fail to attain this grade would be referred to academic guidance and counseling.
4. Use of false information or forgery of teachers' signatures when exchanging books will lead to denial of such services forthwith. Such a student will also be surcharged accordingly.
5. The school reserves the right to replace used exercise books. Illegal possession of unused school books is forbidden.
6. Examination misconduct/irregularity of any form will lead to immediate suspension from the school.

7. Silence must be maintained in school at all times. Noise-making and sleeping in class are gross misconduct.

1. PUNCTUALITY

Students are expected to be punctual at all times i.e they should report in time for lessons, meals, games, and preps.

1. School assemblies are compulsory and must be attended by all students.
2. Students reporting back to school from end-term holidays and mid-term breaks must report on the appointed date and not later than 5:00 p.m. in the evening.
3. Students reporting to school later than the scheduled date or time unaccompanied, will be suspended from school the following day.

2. SCHOOL UNIFORM

1. Students must always be in full school uniform while in school or when attending school functions outside the school.

a) FORM I AND II

A pair of dark-grey shorts, a pair of short-sleeved white shirts with a school badge.

A maroon tie, a grey windbreaker (half-sweater), and a grey long-sleeved sweater all of which must bear a school badge. A pair of low-heeled black leather shoes, a pair of long grey socks with white and blue stripes. A pair of sports shoes and a games kit.

b) FORM II AND IV

A pair of dark-grey long trouser, a pair of short-sleeved white shirt with a school badge maroon tie, a grey wind-breaker (half-sweater), and, a grey long-sleeved sweater, all of which must bear a school badge. A pair of low-heeled black leather shoes, a pair of long grey socks with white and blue stripes. A pair of sports shoes and a games kit.

2. Any other unauthorized attire in school by the students in school will be confiscated permanently or destroyed on sight.
3. All students are expected to arrive and leave the school compound in school uniform.

3. PERSONAL CONDUCT

1. Students are expected to be highly disciplined and must be respectful to **ALL** members of staff, support staff, and the entire school community.
2. School prefects must be always obeyed and students must not deviate from this.
3. Disobedience to any authority in school will lead to immediate suspension from school.

4. PERSONAL CLEANLINESS

Students should dress neatly and keep their hair regularly trimmed. Beards should not be kept.

5. GAMES AND CO-CURRICULAR ACTIVITIES

1. Students are expected to be in full games uniform during game time and should participate in any co-curricular activity of their choice.
2. Students should join clubs of their choice and contribute to their success. However, one can only be a member of at most two clubs.
3. Every Wednesday at 4:40 p.m. is reserved for club activities.
4. Any student who is involved in indiscipline will be withdrawn from participating in games or any other activity until his conduct improves.

6. RESPECT FOR SCHOOL PROPERTY

Student must respect and use correctly any school property provided for their own benefit. It is the sole responsibility of any student to take care of everything that is issued to him and return them in good condition after the school term ends. A student would be asked to pay for lost or damaged property.

7. CONDUCT IN DINING HALL

1. Students are advised to use the correct eating utensils and these include a Melamine plate, mug, spoon, and fork. Hot pots, tins, tankards, and plastic utensils must not be used.
2. Meals should be taken while seated in the D.H and no food should be carried away from the D.H unless it's absolutely necessary or with permission.
3. The school does not offer a special meal to students.
4. No going for meals bear- chested or untidy attire.

8. RELIGIOUS PRACTICES

All students are expected to attend religious functions in the school on Sundays between 7:00 a.m. – 11:00 a.m.

However, S.D.A faithful will be allowed to attend the Saturday services organized within the school between 7:30 a.m. and 11:00 a.m. and from 2 p.m. to 6p.m for bible study.

9. LEAVE-OUTS

1. DAY-LEAVE-OUT

A student would only be allowed to be out of school if he has signed and stamped leave-out chit by the T.O.D and must come back within the stated time and surrender it to the security at the gate on arrival.

2. OVERNIGHT LEAVE-OUT

A student would be allowed to stay out of school overnight if the leave-out chit is signed and stamped by either the primary/Deputy principal/Senior Master/Boarding Master and must surrender it on arrival back to school.

10. SCHOOL VISITS

1. No parent/guardian would be allowed to visit any student except on designated visiting days i.e. the first Saturday of every month.
2. The school reserves the right not to allow in any visitor who is inappropriately dressed or who is disorderly.
3. No visitor is allowed to go beyond the school assembly ground towards the dormitories except with permission from relevant authorities.
4. No visitor(s) is allowed in the school compound after 5:00 p.m. in the evening.

11. PROHIBITIONS

1. Staffroom and staff quarters are out of bounds to all students.
2. The kitchen is out of bounds to students except those who have official duties.
3. **Smoking and consumption of alcohol** and other **intoxicating drugs** e.g. **Bhang, Kuber** is highly prohibited and anyone caught will be **suspended from the school**.
4. students are not supposed to loiter or idle near the school gate or near the school fence and anyone found would be considered to have broken bound. The penalty is a roll of Chain link and ten fencing posts.

5. Students are not allowed to carry any **electronic gadgets** e.g. **radios, mobile phones, iPods, water heaters, Sim Cards, Memory Cards, flash disks, phone chargers**, etc. Possession of any electronic gadget will lead to suspension from school and surcharged.
6. No student should engage in extremism, radicalization, cultism, and anti-social practices including gayism among others. A student who will be involved in them will be suspended and recommended for exclusion from school.
7. **Theft** is one of the most serious offenses and students caught in the act would be suspended from school and upon return would be surcharged to replace stolen items.
8. Mistreatment of students and fighting among students in the school is highly forbidden and any student(s) found would be suspended from the school.
9. Students are asked not to keep money in their boxes or lockers since this encourages break-ins. Pocket money should be kept within the Boarding Master and should be withdrawn in small installments. A student is only allowed to withdraw at most Ksh. 300 unless explained. Parents are asked not to give their sons lots of money.
10. **English** and **Kiswahili** are the media of communication in school. Vernacular speaking is highly prohibited and anyone faulting this would be expected to buy set books in English or Kiswahili.

12. MEDICAL SERVICES

The school provides basic medical services to students within the school. However, complicated or chronic sicknesses are referred to the nearest medical facility and the parent is notified.

13. Students are informed that any case of indiscipline that is of criminal nature will be handed over to the relevant law enforcement agencies for appropriate action.

14. Students are expected to use common sense at all times.

J.M MOMANYI

CHIEF PRINCIPAL