

West-East Team Kickoff – Sun Feb 15, 2015

Introductions

Overall Project

- Scope / Component Parts

First Deliverable

Milestone 1 - March 4th ?? - 30 min presentation “Pitch” on what we can deliver.

- Previously agreed requirements
- High level design
- UI design
- Timeline (Iterations and Stories)
- Development Environment and Tools
- Test strategies

Immediate Tasks

- Determine Scope we want to tackle
- Develop and Agree on requirements with customer

Planning

- High level design
- Break project into tasks / stories

Other Logistics

- Meetings (how often / when)
- Team Calendar
- How want to communicate / share files