

## **PAD Survey Instruction Page**

**Massachusetts Department of Public Health – Bureau of Climate and Environmental Health**

### **Survey Overview**

The Massachusetts Department of Public Health (MDPH) distributes the annual Pediatric Asthma and Diabetes Survey (PADS) to school nurses to collect data from all public, private, and charter schools in Massachusetts serving children in grades K-8. The survey collects the number of students in each school with asthma and/or diabetes (type 1 and type 2) by the student's city/town of residence. These data are used to calculate pediatric asthma and diabetes prevalence. Please note, we **do not** collect this information from collaborative schools.

### **Survey Instructions**

*This section contains important information about what data is collected and how to prepare the data prior to starting the online survey. For additional questions, please see the [PADS Frequently Asked Questions \(FAQ\)](#) webpage.*

To increase survey font size, click the plus (+) sign found in the top right corner of later survey pages:



Data needed to complete this survey:

- The number of students in your school with asthma and/or diabetes (type 1 and type 2) in kindergarten through 8<sup>th</sup> grade.
- Each asthmatic and diabetic student's **grade, gender identity, race, ethnicity, and city/town of residence**.
- The number of asthmatic students with Asthma Action Plans (AAP) for each city/town of student residence.

**If you have asthmatic and/or diabetic students in your school who live in multiple cities/towns, you must complete separate surveys by each student's city/town of residence.** For example:

- If your school serves asthmatic students who live in Boston and diabetic students who live in Cambridge, complete two surveys – one for the Boston asthmatic students and another for the Cambridge diabetic students.
- If your school serves asthmatic students who all live in Springfield, complete only one survey for the Springfield asthmatic students.

### **Survey Preparation**

- **Gather all data before starting the survey.** We suggest using the [Survey Worksheet](#) to tally counts by the required categories before starting the online survey and keeping a copy of the Survey Worksheet for your records.
  - Complete separate Survey Worksheets for each city/town of student residence.
  - Pre-kindergarten and/or high school students with asthma and/or diabetes are **not** counted in this survey.
- **Save and Return.** There are opportunities to save your survey and return later throughout. If you select this option, instructions will be presented. Please read the instructions carefully.
- **Survey Duration.** If all data is collected before starting the survey, it is anticipated that 1 survey (i.e., 1 city/town of student residence) will take 5 minutes to complete.