

# Sprint Planning Document

## Template

CS2113 – Software Development Project

[Team Name]

Sprint \_\_\_\_ | January 21, 2026

## 1 Sprint Information

---

**Sprint Number:**  
**Start Date:**  
**End Date:**  
**Sprint Duration:** 2 weeks  
**Scrum Master:**

---

## 2 Sprint Goal

Sprint Goal

## 3 Selected User Stories

User Stories for this Sprint

ID	Title	Points	Acceptance Criteria
----	-------	--------	---------------------

US-1

US-2

US-3

US-4
US-5

[illegible]

## 6 Dependencies and Risks

### Dependencies

- 
- 
- 

### Risks

Risk	Impact	Mitigation

## 7 Definition of Done

### Checklist

For each user story to be considered “Done”:

- Code compiles without errors
- All acceptance criteria met
- Unit/integration tests written
- Code reviewed by team member
- Merged to main branch
- Deployed to production
- Documentation updated

## 8 Meeting Schedule

### Daily Scrums

**Time:**  
**Location/Platform:**  
**Duration:** 15 minutes

## 9 Notes

### Planning Meeting Notes

## 10 Team Agreement

### Commitment

We commit to delivering the selected user stories by the end of this sprint.

\_\_\_\_\_  
Scrum Master

\_\_\_\_\_  
Date

\_\_\_\_\_  
Team Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Team Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Team Member

\_\_\_\_\_  
Date