



# SIMRAN PAL

## PROFILE

I am seeking a position in a dynamic organization where I can effectively contribute my communication abilities, and creativity. I am eager to gain real-world experience, enhance my professional skills, and grow in an environment that encourages continuous learning, adaptability, and teamwork. My aim is to develop into a confident and responsible individual who can make meaningful contributions to organizational goals while shaping a purposeful career path for myself.

## PROFESSIONAL SUMMARY

### POSITIONS OF RESPONSIBILITY

*House leader, Navgurukul Raipur* Jul 2024      Nov 2024 - Apr 2025

- Mentored students to support their academic progress and personal development.
- Offered individualized support to students, addressing their specific challenges and goals.
- Collaborated with peers to exchange best practices and improve overall student support services.
- Achievements: Helped students improve their studies and personal growth with special support. Worked with teammates to
- make support services better. This role made me better at mentoring, working

### VOLUNTEER EXPERIENCE

*Group leader at navgurukul*

- Helped my group members in their study.
- Checked the goal sheet of group members and helped them complete their targets on time.

### CERTIFICATION

*Responsive Web Design, FreeCodeCamp* [Link](#)

- Created multiple Web page utilizing CSS and Animation to achieve modern and responsive design.

## SKILLS

### Technical Skills

- Operating Systems: Window, Ubuntu
- Software Tools: Google Suite (Sheet, Docs, Slides)
- Technologies AI: ChatGpt, Bing AI
- Basic HTML, Basic CSS, Basic JavaScript

### Soft Skills

- Leadership
- Active Listening
- Effective Communication
- Team Collaboration

## CONTACT

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## EDUCATION

Apr 2021 - Mar 2023

GOVT. GIRLS HIGHER SECONDARY  
SCHOOL, ARANG

- 10<sup>th</sup> - 93%
- 12<sup>th</sup> - 69%

Nov 2023 - Nov 2024

NAVIGURUKUL FOUNDATION

- Computer programming course

## HOBBIES

- Socializing
- Interacting with People
- Music, Singing, and Dancing
- Exploring New Things
- Fashion and Dressing

## LANGUAGES

- English
- Hindi