Software Requirements Specification

Event Management System

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SOFTWARE REQUIREMENTS SPECIFICATION

1. INTRODUCTION

GLOSSARY - DEFINITIONS, ACRONYMS AND ABBREVIATIONS

Manager / Organiser - Individuals at the top of the hierarchy within the event. They have the ability to change all details about the event

Conference - a formal meeting for discussion. When considering Conferences the system is not limited to small academic conferences. It should support the management of large conferences such as Apple's WWDC conference in which thousands attend (~ 5000)

Event – An event is similar to a conference but can generally be much larger. Typically events also have multiple presentations.

Presentation - Presentations are held within conferences or events. One event/conference must have one or more presentations

Author – Refers to an author of a paper. Also refers to event speakers since authors are potential speakers.

System – Refers to the Event Organiser and its subsystems.

User – Refers to any user of the system.

COI – Conflict of Interest

Drawing Board - The graphical user interface provided to managers to enable then to draw seats , types of seat, accessory items and position object. This may also be used in the context of visitors/guests having the ability to select seats.

PURPOSE

The purpose of this document is to describe the external behaviour of the Event Organiser. In this document, a detailed overview of the software's parameters and goals are presented. Optional functions, that may be implemented later, are also described. Also described within this document are non-functional requirements that are necessary in providing a complete and thorough description of all system requirements.

The software development team and the potential users are the main audience of this document.

SCOPE

The software system to be produced is a web based event organiser system. This system is aimed at 4 groups of users: event organisers, event attendees, paper authors and paper reviewers. The entire system will be under the control of the system administrator whose role is to maintain all services and users related to the system.

There are 9 main subsystems that comprise the Event Organiser:

- User Management Subsystem that manages user profiles and access rights.
- Paper Management Subsystem that manages paper submissions, deadlines, sorting, filtering and storage.
- Paper Review Subsystem that manages reviewer requests, provides features for review procedures and protocols, and tracks reviews of papers.
- Event Creation Subsystem that allows the creation of events, choosing of venues and setting of ticket prices.
- Venue Creation Subsystem that allows venue building via a "room builder" feature.
- Event Logistics Subsystem that manages the various resources such as microphones and projectors during an event, and allow users to specify meal preferences.
- Ticketing and Payment Subsystem that allows users to purchase tickets.
- Analytics and Tracking Subsystem that tracks various aspects of the system such as the demographics of the event attendees and produces financial reports of events.
- In-house Event Subsystem that contains timetables of events, provides venue maps, facilitates check-in and sends post-event questionnaires to event attendees.

Although the system makes event organizing and booking convenient for all users, there are some limitations of the system:

- Usage is limited to newer browsers that support HTML5 specifications
- Only mobile devices that are running iOS7 and above can run the mobile application of the Event Organiser

OVERVIEW

The remainder of this document is composed of two main sections:

<u>Section 2: Overall Description:</u> Description of the general factors that affect the system and provide high level requirements of the system.

<u>Section 3: Specific Requirements:</u> Description of all software requirements the system must have to meet the requirements and necessities of the client.

REFERENCES

- NIL -

2. OVERALL DESCRIPTION

2.1 PRODUCT PERSPECTIVE

All current activities under the present system are done manually. Processes that are executed manually, such as the collection and organization of event attendee particulars, are inefficient. To perform such tasks, considerable amounts of time and manpower are required.

This inefficiency in performing such tasks creates the need to build an Event Organiser system to increase efficiency, productivity and convenience for the event organisers, event attendees, paper authors and paper reviewers. The system will make processes that are currently inefficient, quicker and more convenient.

SYSTEM INTERFACE

The Event Organiser system will be built for web and mobile. It will be deployed on the Internet so that users can simultaneously access the system from any personal computer or mobile device that supports Internet services.

Servers on which the Event Organiser is deployed are connected to the Internet to allow client machines to access the Event Organiser system to utilize the various features provided by the system. The servers will receive and process client requests, retrieve, store and compute data from database servers, and send data back to clients.

USER INTERFACES

The user interface (UI) for the Event Organiser system is based on graphical user interfaces. The UI can be accessed from any personal computer or mobile device that supports Internet services. All users will access a similar UI with differences depending on the users' profile privileges. Users can only view the UI after logging into the system.

Access to the database and the servers will be performed through the UI provided by the web hosting company.

HARDWARE INTERFACES

Server modules must be able to execute on the servers. Web modules must be able to execute on Google Chrome and Mozilla Firefox on personal computers. Mobile modules must be able to execute on iOS7 and above.

MEMORY CONSTRAINTS

The web server machines must have a minimum of 5GB of storage and the database server machines must have a minimum of 20GB of storage. The personal computers must have a minimum of 500MB of free space.

OPERATIONS

The Event Organiser system should be easy for all users to use. No specific information or technical skills are required to use the system.

Access to the web server should be familiar to the system administrator such that they do not require any additional information or technical skills.

The database of the system and access to it should be familiar to the system administrator such that they do not require any additional information or technical skills.

Backup and recovery operations must be specified in case of database corruption, power outage or any other incidents which may disrupt the system.

USER CHARACTERISTICS

The Event Organiser consists of 3 different types of users with a possible 7 states of users.

The 3 different types of users found in the system that are:

- Public Visitor A public viewer is any user who enters the website and has the ability to view
 events, times, seat selection and etc. These forms of users are not stored in the database
- Guests Guests are the default user of the system. Upon purchasing a ticket or creating an
 account the user becomes a guest. Guests inherits the ability to view the website as a Visitor
 does.
- Administrators Users who will be running the system and providing you as the customer with the service of using our system (SaaS Software as a Service). These individuals have write privileges on everything and maintain the system.

Below are the different states a Guest can have within the system:

- States Specific to a conference a <u>Conference</u>:
 - O **Authors** Users who submit papers into the system for reviewing. They should have some knowledge of online submissions and online communication.
 - O **Reviewers** Users who are eligible to review papers based on their expertise and knowledge. They should be knowledgeable in their individual fields because they might be selected to be part of a program committee to review papers.
 - O **Chair** Higher privileged Reviewers. They should know the processes that encompass paper reviewing so that the integrity of paper reviewing process is maintained. They have the ability to moderate conversation between Authors and Reviewers and have the final review on the paper
- States for Conferences and Events:
 - Event Attendees Users who will purchase tickets to events. Their knowledge of online systems can be extremely varied from novice users to expert users.
 - O Event **Organisers/Managers** Users who will create, manage and monitor events. They should have knowledge of how event organization and event logistics.
 - O **Presenters** Users who either represent Authors that are unable to attend the event or one or more of the authors themself. In general they should have a close association with the Author and the paper that they were selected for.
 - O **Security** Personnel _ Users who will be maintaining the security at an event. They should have basic knowledge of Internet-enabled mobile devices and the features of the Event Organiser that are specific to their role.

Disclaimer: The below functionalities are just a small snippet of some of the functionalities our system provides. For an in depth view please see the Functional Requirements section.

PRODUCT FUNCTIONS

The main functions of the Event Organiser are listed below and categorized based on different types of users.

For Event Organisers/Managers, the Event Organiser system would provide the functionalities to:

- create and manage events
- monitor and manage submission of papers
- select a conference Chair from a pool of Reviewers
- manage and monitor a program committee

For Event Attendees, the Event Organiser system would provide the functionalities to:

- select seats
- purchase tickets
- view event timetable
- connect with other attendees that have the same interests
- receive notifications via email or mobile notifications

For Authors, the Event Organiser system would provide the functionalities to:

- upload and submit papers in PDF or LaTeX formats
- receive reviews on their papers
- elect a Presenter if their paper is selected and they are not able to attend the event

For Chair, the Event Organiser system would provide the functionalities to:

- elect and manage a program committee from a pool of Reviewers
- mediate a conversation between an Author and a Reviewer
- manage Reviewer access to papers with conflicts of interests
- assign papers to Reviewers based on Reviewer preferences

For Reviewers, the Event Organiser system would provide the functionalities to:

- review a given paper
- reject proposal to review a paper
- converse with an Author about their paper
- select preferences

For Presenters, the Event Organiser system would provide the functionalities to:

- upload their credentials
- act as a representative as the Author for an event
- accept or reject the offer to be a presenter for an Author

For Security Personnel, the Event Organiser system would provide the functionalities to:

- receive requests for assistance
- communicate with other Security Personnel

The functionalities listed here are centered on the business needs and requirements of the client that has requested this system. In a further section of this document, these functionalities will be subdivided into smaller parts and be covered in more detail. The functionalities that make up the Event Organiser system are aimed to make tasks and transactions simpler and more convenient.

CONSTRAINTS

The system should obey and satisfy the following constraints:

- Authentication: The system should only allow users to login when the correct email and password are entered.
- Access Control: The appropriate access rights should be given to the various users of the system. (E.g.: Event attendees should not be allowed to edit event details)
- Backup and recovery: System files should be easily recoverable through back up in the event of data corruption or data loss.
- The system must have all Core and Main requirements implemented by June 2016.

ASSUMPTIONS AND DEPENDENCIES

- a) All potential users must have an existing email address.
- b) All potential users must have access to the Internet.
- c) All potential users must have a device containing an HTML5 and JavaScript enabled web browser.
- d) If users wish to access additional on-the-day features, which is recommended, they must have an apple device with access to the internet and have downloaded our application from the Apple app store.

3. SPECIFIC REQUIREMENTS

Each requirement (either functional or non-functional requirements) of Event Management System is ranked based on its level of priority:

- 1. Core: these requirements are the core functionalities of Event Management System. Without these requirements there will not be a functional Event or Conference Management system.
- 2. Main: these requirements are the important functionalities of Event Management System and should be implemented when all the Core requirements have been finished
- 3. Stretch: these requirements are the necessary functionalities of Event Management System and should be covered when Core and Main requirements have implemented
- 4. Dream: these requirements are the enhanced functionalities of Event Management System and should be considered only when all Core, Main and Stretch requirements are completed

REQUIREMENT DEPENDENCIES

	DEPENDENCY TABLE				
ID	Requirement	Platform	Туре	Priority	Dependencies
F_U1	Create Profiles	Web	Functional	Core	
F_U2	Remove Profile	Web	Functional	Core	F_U1
F_U3	Profile Details	Web	Functional	Core	F_U1
F_U4	Update Profile	Web	Functional	Core	F_U3
F_U5	Unique ID and Password	Web	Functional	Core	F_U3
F_U6	Change Password	Web	Functional	Core	F_U5
F_U7	Upgrade Account	Web	Functional	Core	F_U3
F_U8	Password Encryption	Web, IOS	Functional	Main	
F_U9	Create a Conference	Web	Functional	Core	
F_U10	Enable Paper Submission for Event	Web	Functional	Main	
F_U11	Email Created	Web	Functional	Main	
F_U12	Email Reminder of Event	Web	Functional	Main	
F_U13	View Presenter and Presentation Times	Web, IOS	Functional	Stretch	
F_U14	Multi-lingual support	Web	Functional	Dream	
F_U15	Default Mandarin Support	Web, IOS	Functional	Dream	
F_U16	Database Type	Web	Functional	Dream	
F_U17	Facebook Integration	Web, IOS	Functional	Stretch	
F_U18	Login via Facebook	Web, IOS	Functional	Stretch	
F_U19	Invite to Event via Facebook	Web, IOs	Functional	Stretch	F_U18
F_U20	Linkedin Integration	Web, IOS	Functional	Stretch	F_U19
F_U21	Invite to Event via Linkedin	Web, IOS	Functional	Stretch	
F_U22	Invite to Event via Contacts	IOS	Functional	Stretch	F_U21
F_PM1	Upload PDF Documents	Web	Functional	Core	

F_PM2	Upload LaTex Documents	Web	Functional	Main	
F_PM3	Upload Word Documents,	Web	Functional	Main	
F_PM4	Upload ZIP Files	Web	Functional	Main	
F_PM5	Submit Paper	Web	Functional	Core	F_PM1
F_PM6	Modify Submission	Web	Functional	Core	F_PM5
F_PM7	Match Accounts to Paper Contribution	Web	Functional	Main	F_PM5
F_PM8	Allow Automatic Detection of Paper Contribution	Web	Functional	Stretch	F_PM1
F_PM9	Restrict Upload Types	Web	Functional	Main	F_PM1
F_PM10	Setup Categories and Subcategories	Web	Functional	Main	
F_PM11	Automatic Detection of Paper Abstract	Web	Functional	Stretch	F_PM1
F_PM12	Set Limit on File Size	Web	Functional	Stretch	F_PM1
F_PR1	Assign Papers to Reviewers	Web	Functional	Core	F_U1
F_PR2	Multiple Papers to Reviewers	Web	Functional	Core	F_U1
F_PR3	Delete Reviewer	Web	Functional	Core	F_U4
F_PR4	Distribute Papers to Reviewers	Web	Functional	Core	F_U7
F_PR5	Blind Review	Web	Functional	Core	F_PR4
F_PR6	Double Blind Review	Web	Functional	Main	F_PR5
F_PR7	Scaling of Reviews based on Reviewer Competence	Web	Functional	Main	F_PR5
F_PR8	Accept Reject Paper Review	Web	Functional	Main	F_PR5
F_PR9	Automatically Flag Reviews with a difference	Web	Functional	Main	F_PR5
F_PR10	Communicate between Author and Reviewer Moderated by Chair	Web	Functional	Main	F_U7

F_PR11	Select Reviewer Preferences	Web	Functional	Core	F_U7
F_PR12	Send Request to Review Paper	Web	Functional	Core	F_U7
F_PR13	Accept/Reject Assigned Paper Request	Web	Functional	Core	F_PR12
F_PR14	View the Reviewer List	Web, IOS	Functional	Core	
F_PR15	Add Reviewer to Reviewer List	Web	Functional	Core	F_PR14
F_PR16	Check COI Manually	Web	Functional	Core	
F_PR17	Check COI through Facebook and Linkedin	Web	Functional	Stretch	F_U17, F_U20
F_PR18	Customise Flag Value of Review	Web	Functional	Main	
F_PR19	Automatically Suggest Reviewers Based on Linkedin Skills	Web	Functional	Dream	F_U20
F_PR20	Send Paper Link to a Friend for Review	Web	Functional	Stretch	
F_PR21	Comment on Papers	Web	Functional	Core	F_U7
F_PR22	Create Best Paper Award	Web	Functional	Main	F_PM10
F_PR23	Set Minimum and Maximum number of Reviews per Paper	Web	Functional	Main	
F_PR24	Set Maximum number of Papers each Reviewer can Review	Web	Functional	Main	
F_PR25	Accept/Reject Review of Paper	Web	Functional	Core	
F_PR26	Multiple Reviewers for a paper	Web	Functional	Main	F_U1
F_E1	Create an Event	Web	Functional		F_U7
F_E2	Upload Poster	Web	Functional		
F_V1	Build a Conference Room	Web, IOS	Functional	Dream	~F_V15
F_V2	Drag and Drop for Utilities	Web, IOS	Functional	Dream	F_V1
F_V3	Drag and Drop for Seat	Web, IOS	Functional	Dream	F_V1

Lo		

F_V4	Select Number of Seats in X and Y Axis	Web	Functional	Dream	F_V1
F_V5	Fan-Out option for Seats	Web	Functional	Dream	F_V1
F_V6	Display Unavailable Seats	Web, IOS	Functional	Dream	F_V1
F_V7	Seat Types	Web, IOS	Functional	Main	
F_V8	Seat Classes	Web, IOS	Functional	Main	
F_V9	Selecting Seats for Types	Web, IOS	Functional	Main	F_V7
F_V10	Selecting Seats for Classes	Web, IOS	Functional	Main	F_V8
F_V11	Automatic Legend Generation	Web, IOS	Functional	Dream	F_V9, F_V10
F_V12	Seating Release Conditions	Web, IOS	Functional	Dream	F_V8
F_V13	Ability to Draw Venue with Line Tools	Web, IOS	Functional	Dream	F_V1
F_V14	Ability to Add Labels	Web, IOS	Functional	Dream	F_V1
F_V15	3D Venue Builder	Web	Functional	Dream*	
F_V16	Virtual Walk through	Web	Functional	Dream*	F_V15
F_V17	Selecting, Moving and Modifying Objects	Web, IOS	Functional	Dream	F_V2, F_V3
F_V18	Booking Accommodation for Guests	Web	Functional	Stretch	
F_V19	Pricing options for Accommodation	Web	Functional	Stretch	
F_V20	Upload Birds-Eye-View Image of Venue	Web, IOS	Functional	Stretch	
F_L1	Book Accommodation for Guests	Web	Functional	Stretch	
F_L2	Room Selection for Speakers	Web	Functional	Main	F_U16
F_L3	Create a presentation	Web	Functional	Core	
F_L4	Determine Available Rooms for Presenters	Web	Functional	Main	F_U16
F_L5	Filter Criteria for Room Booking	Web	Functional	Stretch	F_U16

F_L6	Timetable Generation	Web	Functional	Main	F_L2
F_L7	User Specific Meal Preferences	IOS, Web	Functional	Stretch	
F_L8	Video Conference Capabilities	Web	Functional	Dream	
F_L9	Ability to have Private or Public Events	Web	Functional	Main	F_E1
F_L10	Ability to have Private or Public Presentations/Performances	Web	Functional	Stretch	F_E1
F_L11	Automatically generate Visa Letters	Web	Functional	Stretch	
F_L12	Ability to have a presenter that is not an author of a paper	Web	Functional	Main	
F_L13	Ability to have backup presenters	Web	Functional	Main	F_L10
F_L14	Ability to transfer access to a event to new organisers	Web	Functional	Dream	F_E1, F_U7
F_L15	Ability to copy event data as a template for others user	Web	Functional	Stretch	F_U16
F_L16	Ability to publish conference/event proceedings before and after the event	Web	Functional	Stretch	F_U16, F_PM5, F_E1
F_TP1	User purchase ticket	IOS, Web	Functional	Core	F_TP11
F_TP2	Interface with external payment system	Web	Functional	Main	
F_TP3	Select seat type and class of seat	IOS, Web	Functional	Stretch	
F_TP4	Viewing birds eye view of the event system	Web	Functional	Main	F_V20
F_TP5	Optional accommodation for guests	Web	Functional	Stretch	
F_TP6	Managers create categories of tickets (other than general admission)	Web	Functional	Main	

F_TP7	Attendees can select a ticket type for purchase	IOS, Web	Functional	Main	F_TP6
F_TP8	Email notification upon ticket purchase	IOS, Web	Functional	Main	F_TP1
F_TP9	Purchase ticket for multiple people if public event	IOS, Web	Functional	Main	F_TP1
F_TP10	Purchase ticket for multiple events	IOS, Web	Functional	Core	F_TP1
F_TP11	User makes payment	IOS, Web	Functional	Core	F_TP2
F_TP12	Different payment option	IOS, Web	Functional	Core	F_TP2
F_TP13	Option to limit payment method	Web	Functional	Main	
F_TP14	Payment log to keep track of transaction record	IOS, Web	Functional	Core	F_TP2
F_TP15	Ability to view payment log	IOS, Web	Functional	Core	F_TP14
F_TP16	Waiting list	Web	Functional	Stretch	
F_TP17	Ability to generate QR codes for tickets	IOS	Functional	Stretch	F_TP1
F_TP18	Ability to save tickets in iOS Passport	IOS	Functional	Stretch	F_TP1
F_A1	Generate financial statements	Web	Functional	Stretch	
F_A2	Generate statistical reports	Web	Functional	Dream	
F_A3	Number of attendees per event type	Web	Functional	Stretch	F_A2
F_A4	Satisfaction of Attendees per event type	Web	Functional	Stretch	F_A2
F_A5	Number of purchased tickets for each category of ticket	Web	Functional	Stretch	F_A2
F_A6	Generate budget reports	Web	Functional	Stretch	
F_A7	Ability to have sponsors	Web	Functional	Main	
F_A8	Ability to upload advertisement data	Web	Functional	Main	

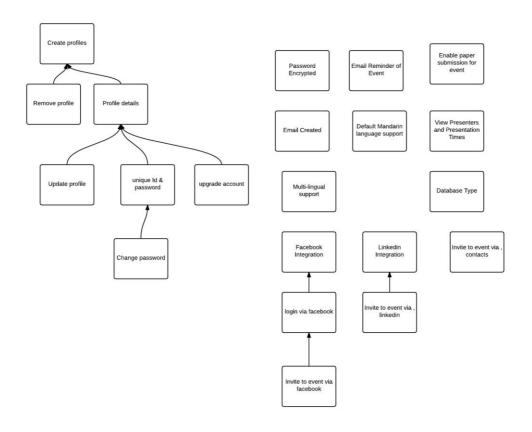
F_A9	Calculating advertisement exposure from payment	Web	Functional	Stretch	F_A6
F_A10	Viewing purchased and available seats with Statistics (birds-eye)	Web	Functional	Stretch	F_V20
F_A11	Viewing Birds-Eye-View of the event	Web	Functional	Dream	F_V20
F_A12	Displaying Financial Statements	Web	Functional	Stretch	F_A1
F_A13	Displaying Statistical Reports	Web	Functional	Dream	F_A2
F_IH1	Optional Surveys	Web	Functional	Main	F_E1
F_IH2	Security Help	IOS	Functional	Main	
F_IH3	Comment on Event	IOS, Web	Functional	Core	F_E1
F_IH4	Submit Questions for a talk	IOS, Web	Functional	Core	F_L3
F_IH5	Speaker can ask question and attendees can answer	IOS, Web	Functional	Stretch	F_L3
F_IH6	Generation of name badges	Web	Functional	Stretch	F_IH7
F_IH7	Download list of Attendee Names	Web	Functional	Core	F_TP1
F_IH8	Social-Media communication with attendees	IOS	Functional	Dream	

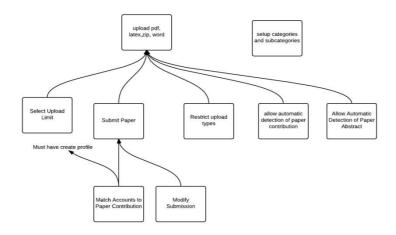
 $[\]mbox{\ensuremath{*}}$ - a requirements that is slightly above its classification but not high enough to create a new classification

 $[\]sim$ - May Depend on

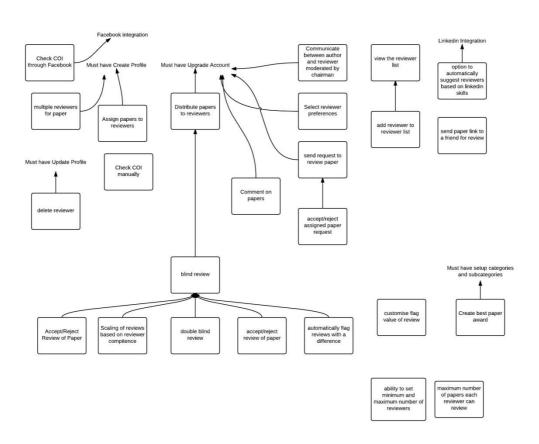
DEPENDENCY GRAPH

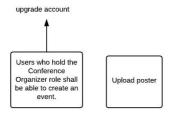
USER MANAGEMENT



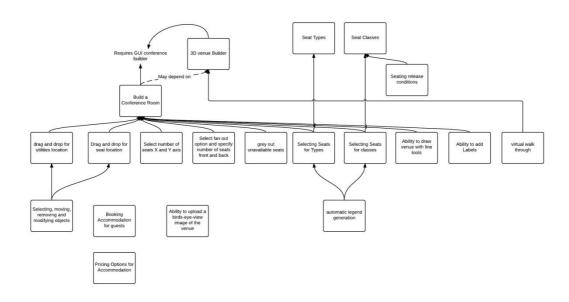


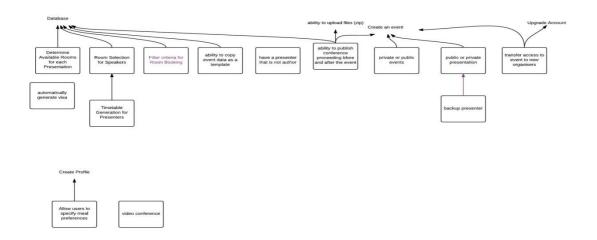
PAPER REVIEW



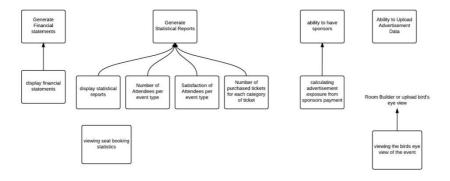


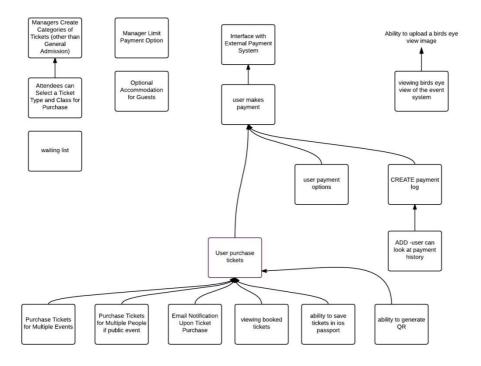
VENUE BOOKING



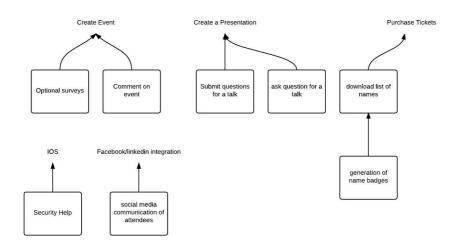


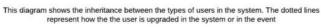
ANALYTICS AND TRACKING

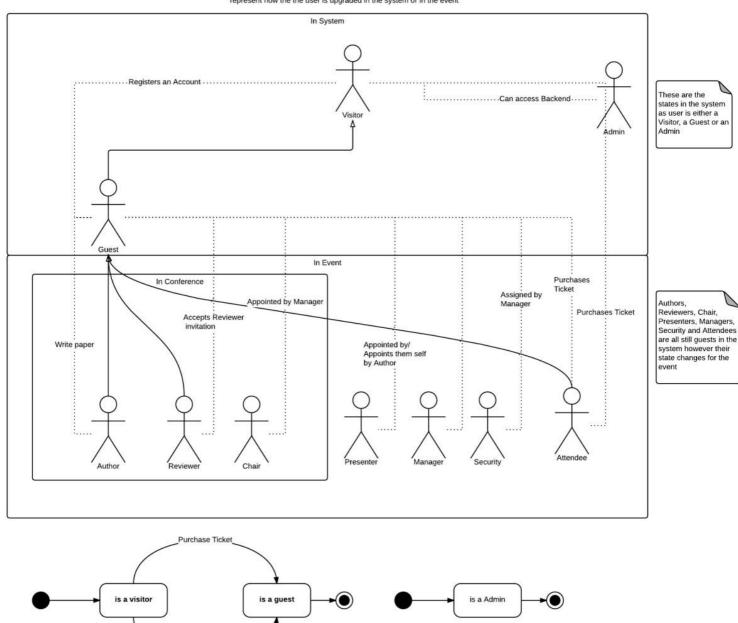




IN-HOUSE







Registers

FUNCTIONAL REQUIREMENTS

USER MANAGEMENT SUBSYSTEM

Name: Create profiles

Description: The system shall allow users to create a profile from one of the following categories:

Conference Chair

Author

Reviewer

Financial Secretary

Delegate

Rationale: Users require a profile to use the Event Organiser.

Source: Client

Fit Criterion: Users can successfully create a profile to access the system.

Dependencies: Refer to F_3.1.1.1_02 for details of each profile.

Classification: Core

History: Created by Michael Kong on 30/Jul/2015

Name: Remove Profile

Requirement #: F_U2 **Requirement Type:** Functional **Use Case ID**:

Description: The system shall allow users to remove an existing profile. Users will be logged out immediately following the removal of their profile.

Rationale: Users may want to remove their profile from the system.

Source: Client -

Fit Criterion: Users successfully remove their profile from the system.

Dependencies:

User must have an existing profile. Refer to F_U1.

• User must be logged into the system. Refer to F_U5.

Classification: Core

History: Created by Michael Kong on 31/Jul/2015

NAME: PROFILE DETAILSREQUIREMENT
T #: F_U3REQUIREMENT
TYPE:
FUNCTIONALUSE
CASE
ID:

REQUIRED:

DESCRIPTION: ALL PROFILE CATEGORIES SHALL HAVE THE FOLLOWING COMMON DETAILS:

- TITLE (MR/MS/DR, ASSOCIATE PROFESSOR, PROFESSOR) WE WILL GIVE A LARGE LIST
- NAME
- DATE OF BIRTH
- EMAIL ADDRESS (UNIQUE

IDENTIFIER)

- PASSWORD
- ADDRESS (STREET, STATE, CITY, COUNTRY)

OPTIONAL:

AUTHOR AND DELEGATE PROFILES HAVE THE FOLLOWING ADDITIONAL DETAILS:

• CREDIT CARD (ISSUER, NUMBER)

AUTHOR PROFILES HAVE THE FOLLOWING OPTIONAL DETAILS:

- BIOGRAPHIES
- PHOTOS
- . LINK TO WEB PAGE

RATIONALE: SYSTEM SHOULD STORE

PROFILE DETAILS .
SOURCE: CLIENT -
FIT CRITERION: EACH PROFILE OF A
PARTICULAR PROFILE CATEGORY SHALL
HAVE ITS RESPECTIVE DETAILS.
DEPENDENCIES: F_U1
CLASSIFICATION: CORE
HISTORY: CREATED BY MICHAEL KONG
ON 30/JUL/2015

Requirement #: F_U4

Requirement Type: Functional

Description: The system shall allow users to modify their profiles.

Rationale: Users may want to update or change their details.

Source: Client —

Fit Criterion: Users can successfully modify their profile.

Dependencies: User must have an existing profile. Refer to F_U3

Classification: Core

History: Created by Michael Kong on 31/Jul/2015

Name: Unique ID & Password

Requirement #: F_U5

Requirement Type: Functional

Description: The system should allow all users to login using a unique identifier and password.

Rationale: Users need to login to use the Event Organiser.

Source: Client —

Fit Criterion: Users successfully login to the system after entering the a unique identifier and the correct password associated with the unique identifier.

Dependencies: User must have an existing profile. Refer to F_U3.

Classification: Core

History: Created by Michael Kong on 31/Jul/2015

NAME: CHANGE AND RESET PASS	SWORD	
REQUIREMENT #: F_U6	REQUIREMENT TYPE: FUNCTIONAL	USE CASE ID:
negomement #. 1_00	THE TONE HOUSE	OSE CASE IS.
DESCRIPTION: THE SYSTEM SHAL	L ALLOW ALL USERS TO CHANGE THEIR	PASSWORD.
RATIONALE: USERS MAY WANT T	O UPDATE OR CHANGE THEIR PASSWOR	D.
SOURCE: CLIENT - HOA DAM		
FIT CRITERION: USERS CAN SUCC	CESSFULLY CHANGE THEIR PASSWORD.	
DEPENDENCIES:		
USER MUST HAVE AN EXI	STING PROFILE. REFER TO F_U3	
• USER MUST BE LOGGED I	NTO THE SYSTEM. REFER TO F_U5	
CLASSIFICATION: CORE		
HISTORY: CREATED BY MICHAEL	KONG ON 31/JUL/2015	

Name: Upgrade account by pay						
Requirement #: F_U7	Requirement Type: Functional Use Case ID:					
Description: The system shall allow users to upgrade to a paid account. This allows them to become a manager of an event.						
Rationale: Users want to create their own events. Business would like to generate money from the system.						
Source: Client						
Fit Criterion: Users can successfully pay to upgrade their account.						
Dependencies: F_U3						

Classification: Core

History: Created by Sandon Joubert on 11/09/2015

Requirement #: F_U8 Requirement Type: Functional Use Case ID:

Description: User password will be securely stored in our system using salting and hashing technique with famous hashing algorithm like MD5/SHA.

Rationale: Passwords and Credit Card information is very sensitive and to reduce the risk of hacker attaining the information they should be encrypted

Source: Matt

Fit Criterion: User's password and Credit Card Number is hashed and stored in the database

Dependencies: None

Classification: Main

History: Created by Matthew Boroczky on 24/8/15

Requirement #: F_U9
Requirement Type: Functional
Use Case ID:

Description: The system shall allow a user using a Conference Chair profile to create conferences

Rationale: User wants to create a conference.

Source: Client —

Fit Criterion: User successfully creates a new conference in the system.

Dependencies: User must have an existing Conference Chair profile. Refer to F_U3.

Classification: Core

History: Created by Liew Loo Yee 11/9/2015

Requirement #: F_U10 Requirement Type: Functional Use Case ID:

Description: The system shall allow a user to submit paper for the event.

Rationale: User wants to submit paper for presentation, as reference, handouts etc.

Source: Client —

Fit Criterion: User successfully submit paper for the event.

Dependencies: User must have an existing profile. Refer to F_U3.

Classification: Core

Name: Create email

Requirement #: F_U11 Requirement Type: Functional Use Case ID:

Description: The system will automatically create email addresses at the domain name of our

Description: The system will automatically create email addresses at the domain name of our product, for all managers and organisers of the event

Rationale: Managers and organisers should not need to provide their personal email to have individuals contact them about events. The system should provide this functionality for convenience. The system should produce one email for each manager/organiser no matter how many events they are manager/organiser for.

Source: Matt

Fit Criterion: The password is successfully created and the information for the account is presented to the owner of the account.

Dependencies: None

Classification: Main

History: Created by Matthew Boroczky on 24/8/15

History: Created by Liew Loo Yee 11/9/2015

Name: Event Reminders

Description: Email or notification reminders should be sent out to remind attendees/presenters that the event is up-coming

Rationale: Ensure users will attend the event and is a mental queue to ensure necessary actions within the system are completed before the event date.

Source: Matt

Fit Criterion: Picture is successfully uploaded, viewed, saved in the database and embedded into email footers.

Dependencies: None

Classification: Main

History: Created by Matthew Boroczky on 24/8/15

Name: View Presenters and Presentation Times

Description: Guest should be able to view a list and/or timetable of the presenters

Rationale: Allows attendees to see if they wish to attend the conference/event based off presenters. Allows them to see if the presenter they want to see has a clashed time with other presenters as there may be multiple presenters presenting at the same time

Source: Matt

Fit Criterion: A timetable and/or list is produced showing the scheduled presenters, they're topic, abstract of the presentation and the time the presentation starts and finished

Dependencies: None

Classification: Stretch

History: Created by Matthew Boroczky on 24/8/15

Name: Multi-lingual support

Description: Organisers have the option to provide direct translations for English words in the system. They specify the Language from a List of Languages and the translations are saved into the database. IF TWO MANAGERS PROVIDE DIFFERENT TRANSLATIONS THEY WILL BE NOTIFIED AND SO WILL XXX MANAGER.

Rationale: Providing automatic translation from Google Translator is a viable option however many translations are incorrect. Providing organisers with the ability to provide correct translation will ensure correctness and shift responsibility onto the organiser of the system.

Source: All

Fit Criterion: Fields for every title, heading, subheading and button have a text field to provide a direct translation.

Dependencies: None

Classification: Dream

History: Created by Matthew Boroczky on 24/8/15

Name: Default Mandarin Language Support

Description: Admin and guests should be able to view all functionality in both English and Mandarin

Rationale: Two common languages in the Southern Hemisphere are English and Mandarin. Supporting these languages by default broadens our target market to Mandarin speaking countries such as China and Malaysia.

Source: All

Fit Criterion: Developers have set up a database with direct/correct Mandarin translations for all English words on the system providing and out-of-the-box Language support for Mandarin

Dependencies: None

Classification: Stretch

History: Created by Matthew Boroczky on 24/8/15

Name: Database type

Requirement #: F_U16 Requirement Type: Functional Use Case ID:

Description: Database has the ability to store numerous Unicode characters allowing all language characters to be stored into the database for names, addresses, event name as well as direct and default translation.

Rationale: In order to translate WebPages without the use of outsourcing and to increase the market to overseas countries the database should have the ability to store Unicode characters from all languages.

Source: All

Fit Criterion: The database can successfully stores Unicode characters from each language into the database

Dependencies: None

Classification: Dream

History: Created by Matthew Boroczky on 24/8/15

Name: Facebook integration

Requirement #: F_U17 | Requirement Type: Functional | Use Case ID:

Description: The system shall allow users to integrate their profile with their Facebook account.

Rationale: Users want the added benefits of the system having access to their Facebook profile.

Source: Client

Fit Criterion: Users can successfully integrate their profile with Facebook.

Dependencies: None

Classification: Stretch

History: Created by Sandon Joubert on 11/09/2015

Name: Login via Facebook

Requirement #: F_U18 Requirement Type: Functional Use Case ID:

Description: Users can log into the site using their Facebook account.

Rationale: Flexibility in sign up forms is a crucial part of web design. Users who like to keep all their accounts bound together now have the option to do so.

Source: CY

Fit Criterion: A user may use their Facebook credentials to log in to the site

Dependencies: None

Classification: Stretch

History: Created by Sandon Joubert 5/9/2015

Name: Invite Friends to Event via Facebook

Requirement #: F_U19 Requirement Type: Functional Use Case ID:

Description: Users may be able to invite friends to the event semi-automatically via Facebook API

Rationale: The social side of events are very important, by allowing an easy way for users to invite people whom they know it encourages users to do so.

Source: CY

Fit Criterion: A user may select friends automatically generated from Facebook to send an invitation to for the event

Dependencies: F_U18

Classification: Stretch

History: Created by Sandon Joubert 5/9/2015

Requirement #: F_U20 Requirement Type: Functional Use Case ID:

Description: The system shall allow users to integrate their profile with their LinkedIn account.

Rationale: Users want the added benefits of the system having access to their LinkedIn profile.

Source: Client

Fit Criterion: Users can successfully integrate their profile with LinkedIn.

Dependencies: F_U19

Classification: Stretch

History: Created by Sandon Joubert on 11/09/2015

Name: Invite Friends to Event via LinkedIn

Requirement #: F_U21 Requirement Type: Functional Use Case ID:

Description: Users may be able to invite friends to the event semi-automatically via LinkedIn API

Rationale: The social side of events are very important, by allowing an easy way for users to invite people whom they know it encourages users to do so.

Source: CY

Fit Criterion: A user may select friends automatically generated from LinkedIn to send an invitation to for the event

Dependencies: None

Classification: Stretch

History: Created by Sandon Joubert 5/9/2015

Name: Invite Friends to Event via Contacts (phone, email)

Description: Users may be able to invite friends to the event semi-automatically via their phone or email contacts

Rationale: The social side of events are very important, by allowing an easy way for users to invite people whom they know it encourages users to do so.

Source: Matt

Fit Criterion: A user may select friends automatically generated from their contacts to send an invitation to for the event

Dependencies: F_U21

Classification: Stretch

History: Created by Sandon Joubert 5/9/2015

Name: Create Profile via Facebook

Description: Users can set up a profile using their Facebook account as a base.

Rationale: Makes the registering process fast and simple for users who like to keep all their accounts bound together.

Source: CY

Fit Criterion: A user may use their Facebook credentials to create a profile for the site

Dependencies: None

Classification: Stretch

History: Created by Sandon Joubert 5/9/2015

Name: Admin Functionality

Requirement #: F_U24

Requirement Type: Functional

Description: The system shall allow an Administrator to perform any of the functions of the profiles in the system.

Rationale: User wants to have full access to the system.

Source: Client —

Fit Criterion: User is able to perform any of the functions of any profile in the system.

Dependencies: User must have an existing Administrator profile. Refer to F_U1.

Classification: Core

PAPER MANAGEMENT SUBSYSTEM

Name: Match Accounts to Paper Contribution

Requirement #: F_PM7

Requirement Type: Functional

Use Case ID:

Description: The system shall be able to match existing authors who have contributed to submitted papers automatically. The system shall match the respective user accounts to the submitted papers by their email address.

Rationale: Authors of submitted papers want their profiles associated with their paper. Delegates reading papers in the system want to view the profile of the author(s).

Source: Client

Fit Criterion: System successfully matches authors with their papers. Delegates can access the profiles of the author(s) through papers.

Dependencies: F_PM5

Classification: Main

History: Created by Michael Kong on 02/Aug/2015

Name: Submit Paper		
Requirement #: F_PM5	Requirement Type: Functional	Use Case ID:

Description: The system shall allow users using the Author profile to submit papers to the system. During submission of papers, users shall fill in a form pertaining to the details of the paper and the author(s).

Information of author(s) includes:

- a. First Name
- b. Last Name
- c. Email
- d. University

Information of paper includes:

a. Title

b. Abstract

c. Keywords

Authors who submit the paper will fill in details about other authors who have contributed to the paper. Other authors who have contributed to the paper must have an existing account. Authors are permitted to submit an unlimited amount of papers.

Rationale: Authors want to submit papers to the system.

Source: Client

Fit Criterion: Users successfully submit papers to the system.

Dependencies: F_PM1

Classification: Core

History: Created by Michael Kong on 02/Aug/2015

Name: Modify Submission

Requirement #: F_PM6Requirement Type: FunctionalUse Case ID:

Description: The system shall allow users using the Author profile to modify their submissions. Modifications include changing author(s) details and the paper submission. Paper submission must be done before the submission deadline set by the conference organiser.

Rationale: Authors want to modify their submissions.

Source: Client

Fit Criterion: Users successfully modify their submissions.

Dependencies: F PM5

Classification: Core

History: Created by Michael Kong on 02/Aug/2015

Name: Setup Categories and Subcategories for Profession			
Requirement #:	F_PM10	Requirement Type: Functional	Use Case ID:
Description: The Cor	nference Ma	anager should be able to set up categories and s	subcategories for the
presentation and pa	pers to ens	ure that statistics and paper awards are given b	pased on category or
subcategory			
Rationale: By implementing categories and subcategories the system will provide a level of distinction which is needed for conference management statistics, conference management with multiple presentations on different topics and will aid in the paper award process. I.e. category Computer Science and Exercise Science should not be compared, Subcategories of Computer Science Security and Software Engineering should not be compared for subcategory awards but may be compared for Computer Science Awards			
Source: Michael			
Fit Criterion: Conference organisers can successfully add categories to the conference and subcategories. Based off this a paper can be assigned a category or subcategory and thus a presentation			
Dependencies:			
Classification: Main			

Name: Allow ZIP files to be uploaded				
Requirement #: F_PM4	Requirement Type: Functional	Use Case ID:		
Description: Allow ZIP files containing papers and items related to papers, to be uploaded				
Rationale: Certain papers such as Software Engineering papers includes references to source files that should be included and may be needed in order to review a paper				
Source: Client				
Fit Criterion: A author can upload a zip file which is successfully stored on the server and can be downloaded				
Dependencies:				
Classification: Main				

History: Created by Matthew Boroczky 4/9/2015

Name: Allow Word Documents to be Uploaded

Description: Allow authors to upload they're papers in Doc and Docx formats

Rationale: Many papers are in Word Document format. The system should support the ability to upload Word Documents for this reason.

Source: Client

Fit Criterion: A author can upload one or more Doc or Docx files which will be successfully stored on the server and can be downloaded

Dependencies:

Classification: Main

History: Created by Matthew Boroczky 4/9/2015

Name: Allow Latex Documents to be Uploaded

Description: Allow authors to upload they're papers in Latex format

Rationale: Academic papers are generally written using Latex (e.g. Computer Science papers). As the system is also a conference management system which supports the reviewing of papers it should have the ability to store Latex files

Source: Client

Fit Criterion: A author can upload one or more Latex files which will be successfully stored on the server and can be downloaded

Dependencies:

Classification: Main

Name: Allow PDF Documents to be Uploaded

Description: Allow authors to upload they're papers in PDF format

Rationale: Academic papers and general papers are usually published in PDF format. Therefore it is crucial that the system at the minimum has the ability to store PDF papers.

Source: Client

Fit Criterion: A author can upload one or more PDF files which will be successfully stored on the server and can be downloaded

Dependencies:

Classification: Core

History: Created by Matthew Boroczky 4/9/2015

Name: Allow manager to Restrict Upload Types

Description: Event Organisers should be able to select from a checkbox the files they allows their users to upload

Rationale: Certain Conferences or Events may not support Latex for example and may only wish to allows users to upload PDF documents

Source: Matt

Fit Criterion: A Administrator selects the files that are allowed to be uploaded and when a user goes to upload a file they allowed files are uploaded and stored on the server and a error is given if the user attempts to upload a invalid file format

Dependencies: F_PM1

Classification: Main

Name: Allow Automatic Detection of Paper Contributors

Requirement #: F_PM8 Requirement Type: Functional Use Case ID:

Description: Research papers in latex contain a authors tag. This tag can be used so the system can automatically get the names of the contributing authors of the paper

Rationale: By automating this process it makes it easier on the user however if the user types in the wrong name, or the reading of the latex file is not correct, this will cause difficulties and for this reason the user should be able to manually override the value

Source: Matt

Fit Criterion: User uploads a Latex file and the system displays the authors in a textfield that allows them to edit the authors names if they are incorrect

Dependencies: F_PM1

Classification: Stretch

History: Created by Matthew Boroczky 4/9/2015

Name: Allow Automatic Detection of Paper Abstract

Description: Research papers in latex contain an Abstract tag. This tag can be used so the system can automatically retrieve the abstract from the paper. If the paper is a Word Document or PDF the first 300 words should be taken. If the paragraph is more than 300 words 297 words should be taken and an ellipsis should be concatenated

Rationale: By automating this process it makes it easier on the user however, for the same reasons as in XXX, to mitigate against faults the system should have a manual override

Source: Matt

Fit Criterion: User uploads a Document and the system displays the abstract in a textbox that allows them to edit the abstract if it is incorrect

Dependencies: F_PM1

Classification: Stretch

Name: Set limit on file sizes

Requirement #: F_PM12 Requirement Type: Functional Use Case ID:

Description: The file uploaded should not exceed the file size specified

Rationale: Large files contributes to longer processing time and takes up space, may lead to congestion and inconvenience to organizers while dealing with files.

Source: Client

Fit Criterion: Display limit of file size when user wants to upload file, or display error message when a file exceeding size limit is being uploaded.

Dependencies: F_PM1

Classification: Stretch

History: Created by Liew Loo Yee 11/9/2015

PAPER REVIEW SUBSYSTEM

Name: View the reviewer list

Requirement #: F_PR14 | Requirement Type: Functional |

Description: The system should provide a GUI to list all the reviewer categorize by different expertise skill.

Rationale: A chair wants to view the reviewer list.

Source: Chair

Fit Criterion: A GUI catalogue with different expertise skill should be displayed.

Dependencies:

Classification: Core

History: Created by Ruixi He 02/9/2015

Requirement #: F_PR1 Requirement Type: Functional

Description: The system have the ability to assign a reviewer to a paper

Rationale: A reviewer needs to be notified and be able to access the paper

Source: Chair

Fit Criterion: reviewer receives notification and can access paper

Dependencies: F_U1

Classification: Core

History: Created by Matthew Boroczky 11/09/2015

Name: Add reviewer to the reviewer list

Requirement #: F_PR15 Requirement Type: Functional Dependant:

Description: The system should provide chair a GUI to add new reviewer to the list and also classify the expertise for him/her.

Rationale: A chair wants to add a new reviewer to the list by classify his/her expertise.

Source: Chair

Fit Criterion: A new reviewer can be added successful into the particular category.

Dependencies: F_PR14

Classification: Core

History: Created by Ruixi He 02/9/2015

Name: Suggest reviewer based on LinkedIn's skill

Requirement #: F_PR19Requirement Type: FunctionalDependant:

Description: The system should provide an option to automatically suggest reviewers based on the reviewers' skill descripted in LinkedIn.

Rationale: A chair wants add reviewer to the reviewer list, and the system can provide an option to suggest one by the skill described in LinkedIn.

Source: Chair

Fit Criterion: An GUI option about whether add this people to the list by the skill of the LinkedIn.

Dependencies: F_U20

Classification: Dream

History: Created by Ruixi He 02/9/2015

Requirement #: F_PR3
Requirement Type: Functional
Use Case ID:

Description: The system should provide chair a GUI to delete an exist reviewer from the list.

Rationale: A chair wants to delete an exist reviewer from the list.

Source: Chair

Fit Criterion: An exist reviewer can be deleted successfully from the list.

Dependencies: F_U4

Classification: Core

History: Created by Ruixi He 02/9/2015

Name: Assign Multiple Papers to a Reviewer

Requirement #: F_PR2 Requirement Type: Functional Dependant:

Description: Multiple papers must be allowed to be assigned to a single reviewer

Rationale: A Reviewer can review more than one paper

Source: Client

Fit Criterion: A reviewer should be able to review more than one paper

Dependencies: F_U1

Classification: Core

History: Created by Matthew Boroczky 11/09/2015

Name: Select reviewer preferences

Requirement #: F_PR11 Requirement Type: Functional Use Case ID:

Description: The system should provide reviewer a GUI to select and change he/her preferences (Chemistry, Math, Philosophy, etc) to categorise the expert.

Rationale: A reviewer wants to select or change he/ her preferences.

Source: Reviewer

Fit Criterion: The preference can be selected successfully.

Dependencies: F_U7

Classification: Core

History: Created by Ruixi He 07/9/2015

Name: Send request to assign papers to reviewers

Description: The system should provide a chair with a GUI to send request to the reviewer to assign paper to him/her on the reviewer list by expertise.

Rationale: A chair wants to assign a paper to a corresponding expertise reviewer from the reviewer list.

Source: Chair

Fit Criterion: A assigning request can be sent successfully to a corresponding reviewer.

Dependencies: F_U7

Classification: Core

- Created by Ruixi He 02/9/2015
- Edited by Ruixi He 07/9/2015

Requirement #: F_PR8 Requirement Type: Functional Use Case ID:

Description: The reviewer may choose to accept or reject the assigning of a paper for review to themselves.

Rationale: The reviewer may get a paper that they do not wish to review for any reason.

Source: Client

Fit Criterion: Reviewer can accept or reject reviewing papers assigned to them

Dependencies: F_PR5

Classification: Main

History: Created by Sandon Joubert 11/09/2015

Requirement #: F_PR16 Requirement Type: Functional Use Case ID:

Description: The system should provide a reviewer a GUI to check the conflict of interest in a manual way. (like if the reviewer is a friend of the paper author)

Rationale: The system display a GUI to let the reviewer to confirm whether has COI of the paper.

Source: Reviewer

Fit Criterion: A paper can be confirmed by the reviewer by using the GUI of the system.

Dependencies:

Classification: Core

History: Created by Ruixi He 07/9/2015

Name: Check COI through LinkedIn and Facebook

Requirement #: F_PR17Requirement Type: FunctionalUse Case ID:

Description: The system should provide a function to check the COI through LinkedIn and/or Facebook when the chair send an assign paper request to a reviewer.

Rationale: The system can check the COI automatically through LinkedIn and/or Facebook when a chair send a request to a reviewer to check whether the paper author is a friend of the reviewer.

Source:

Fit Criterion: A alert message can be displayed when there is a conflict by the checking of LinkedIn and/ or Facebook.

Dependencies: F_U17, F_U20

Classification: Stretch

History: Created by Ruixi He 07/9/2015

Name: Reviewer accept/reject the assign paper request

Requirement #: F_PR13 Requirement Type: Functional Use Case ID:

Description: The system should provide a reviewer with a GUI to accept/reject request from the chair.

Rationale: A reviewer decide to accept or reject the assign paper request send by the chair.

Source: Reviewer

Fit Criterion: A request can be accept or reject successfully by reviewer.

Dependencies: F_PR12

Classification: Core

- Created by Ruixi He 02/9/2015
- Edited by Ruixi He 07/9/2015

Name: Distribute papers to reviewers

Requirement #: F_PR4 Requirement Type: Functional Use Case ID:

Description: The system should provide a function to distribute paper to the reviewer has assigned by chair automatically.

Rationale: The system can distribute paper to a reviewer automatically who has already been assigned the paper to by a chair.

Source:

Fit Criterion: A paper can be distributed successfully to the reviewer by the system.

Dependencies: F_U7

Classification: Core

History: Created by Ruixi He 07/9/2015

Name: Comment on papers – Reviewer

Description: The system should provide reviewer a GUI to make comment on paper after reviewing the paper.

Rationale: A reviewer wants to make comment on the paper.

Source: Reviewer

Fit Criterion: Comment can be successfully make be reviewer.

Dependencies: F_U7

Classification: Core

- Created by Ruixi He 02/9/2015
- Edited by Ruixi He 07/9/2015

Requirement #: F_PR7
Requirement Type: Functional
Use Case ID:

Description: The system should provide reviewer a GUI to scale a rank to the paper been reviewed.

Rationale: A reviewer wants to scale a rank to the reviewed paper.

Source: Reviewer

Fit Criterion: Comment can be successfully make by reviewer.

Dependencies: F_PR5

Classification: Main

History: Created by Ruixi He 07/9/2015

Name: Accept/reject the reviewed paper

Requirement #: F_PR25 **Requirement Type:** Functional **Use Case ID:**

Description: The system should provide chair with a GUI to accept or reject the paper after the chair read the comments of the paper provided by the reviewer.

Rationale: A chair wants to accept or reject the paper after read the comments by the reviewer.

Source: Chair

Fit Criterion: The paper can be accept or reject successfully.

Dependencies: The paper must be commented.

Classification: Core

- Created by Ruixi He 02/9/2015
- Edited by Ruixi He 07/9/2015

Name: Communication between paper author and reviewer

Requirement #: F_PR10 Requirement Type: Functional Use Case ID:

Description: The system should provide GUI for paper author and reviewer to communicate. During the communication, the chair will act as an intermediary between reviewer and paper author.

Rationale: A paper author and the reviewer of that paper wants to communicate to each other, and chair act as an intermediary.

Source: Chair, Author, Reviewer

Fit Criterion: The GUI for author and reviewer to communicate should be displayed.

Dependencies: F_U7

Classification: Main

History:

Created by Ruixi He 02/9/2015

• Edited by Ruixi He 07/9/2015

Name: Create best paper award

Description: The system should provide chair a GUI to nominate the best paper award by the scaling of the reviewed paper.

Rationale: A chair wants to nominate the best paper award from the reviewed paper.

Source: Chair

Fit Criterion: A paper can be nominated the best paper award successfully.

Dependencies: F PM10

Classification: Main

History:

• Created by Ruixi He 02/9/2015

Edited by Ruixi He 07/9/2015

Name: Ability to send paper link to friend for peer-review prior to submitting to reviewer

Requirement #: F_PR20 Requirement Type: Functional Use Case ID:

Description: Authors can upload their paper to the system and get a link to it to send to friends for peer review before submitting to a reviewer.

Rationale:

Source: Sandon

Fit Criterion: On paper upload the author can receive a permalink to the paper.

Dependencies:

Classification: Stretch

History: Created by Sandon Joubert 5/9/2015

Requirement #: F_PR26 Requirement Type: Functional Use Case ID:

Description: The PC Chair can set papers to have more than one reviewer.

Rationale: Many conference management systems allow this functionality to create greater impartiality on the review.

Source: Sandon

Fit Criterion: The PC chair can select a natural number from an input field, in the conference settings corresponding to the amount of reviewers per paper.

Dependencies: F_U1

Classification: Main

Name: Multiple Reviewers for a paper

Name: Reviewer Anonymous – Blind Review

Description: The reviewer is kept anonymous to the author(s).

Rationale: It is important to remove any possible factors resulting in non-impartial reviews.

Source: Sandon

Fit Criterion: An author(s) who uploads their paper for review will simply see the reviewer as 'reviewer' if there are multiple it would be represented with a letter or number appended as a suffix to distinguish between multiple.

Dependencies: F_PR4

Classification: Core

History: Created by Sandon Joubert 5/9/2015

Name: Reviewer and Author Anonymous - Double-Blind Review

Description: The reviewer is kept anonymous to the author(s) and the author(s) are kept anonymous to the reviewer.

Rationale: It is important to remove any possible factors resulting in non-impartial reviews.

Source: Sandon

Fit Criterion: An author(s) who uploads their paper for review will simply see the reviewer as 'reviewer' if there are multiple it would be represented with a letter or number appended as a suffix to distinguish between multiple. The same is applied to author(s) for reviewers.

Dependencies: F_PR5

Classification: Main

History: Created by Sandon Joubert 5/9/2015

Name: Comment on Event - Public

Requirement #: F_PR21 Requirement Type: Functional Use Case ID:

Description: After a paper has been selected and before the conference begins, attendees may make comments on papers. These can either be used by author(s) to entice attendees to attend their session or have some questions set before hand for which they can prepare answers for.

Rationale: Greater engages author(s) and attendees

Source: Sandon

Fit Criterion: An attendee may view the list of papers to be presented at the conference and add a comment to any of them.

Dependencies: F_U7

Classification: Core

History: Created by Sandon Joubert 5/9/2015

Name: Automatically flag reviews with a difference that is too high

Requirement #: F_PR9 **Requirement Type:** Functional **Use Case ID:**

Description: If there are multiple Reviewers for a paper any reviews to be higher than a set value will be flagged.

Rationale: It is important to remove any possible factors resulting in non-impartial reviews.

Source: Sandon

Fit Criterion: Two reviewers submit scores for a paper differing by more than the number set by the PC Chair; the paper review is then flagged.

Dependencies: P_PR5

Classification: Main

History: Created by Sandon Joubert 5/9/2015

Name: Ability to customise the flag value of the review

Requirement #: F_PR18 Requirement Type: Functional Use Case ID:

Description: If there are multiple Reviewers for a paper the PC Chair may set a range in which different scored reviews are too great. The default would be three (3).

Rationale: It is important to remove any possible factors resulting in non-impartial reviews.

Source: Sandon

Fit Criterion: The PC Chair is presented with an option for how much scores may differ.

Dependencies:

Classification: Main

History: Created by Sandon Joubert 5/9/2015

Requirement #: F_PR23 Requirement Type: Functional Use Case ID:

Description: Manager of event can set how many reviewers for the system to use for distributing papers to.

Rationale: Manager would like to control how many reviewers are associated with the event

Source: Sandon

Fit Criterion: The PC Chair is presented with an option for a minimum and maximum number of reviewers which they can set.

Dependencies:

Classification: Main

History: Created by Sandon Joubert 5/9/2015

Name: Ability to set a maximum amount of papers a reviewer may review				
Requirement #: P_PR24	Requirement Type: Functional	Use Case ID:		
Description: The event manager may set the maximum amount of papers each individual reviewer can review.				
Rationale: The event manager would like to not overload any particular reviewers.				
Source: Sandon				
Fit Criterion: The event manager is presented with an option to set maximum papers a reviewer can review.				
Dependencies:				
Classification: Main				
History: Created by Sandon Joubert 5/9/2015				

EVENT CREATION SUBSYSTEM

Requirement #: F_E1 Requirement Type: Functional Use Case ID:

Description: The system shall allow a user using a Conference Chair profile to create events.

Rationale: User wants to create an event.

Source: Client —

Fit Criterion: User successfully creates a new event in the system.

Dependencies: F_U7.

Classification: Core

History: Created by Michael Kong on 30/Jul/2015

Name: Upload Poster

Description: Event organisers should be able to upload posters for the event

Rationale: Allows the event to me more publicised and provides and marketing aspect to the actual event/conference. This image should be included as a footer to any invitation to the event.

Source: Matt

Fit Criterion: Picture is successfully uploaded, viewed, saved in the database and embedded into

email footers.

Dependencies: None

Classification: Stretch

VENUE CREATION SUBSYSTEM

Name: Build a Conference Room

Description: The system shall have the ability for managers to graphically build a conference room/event room that consists of seats and utilities such as a screen or a stage in a Birds-Eye-View representation.

Rationale: This is an important part of an event booking system and will tie into the ticketing system. This will reduce/eliminate the cost an organisation may pay to development companies to develop a seat selection tool or reduce cost from purchasing other third party application. Having this information centralised in the one system will also reduce errors and data duplication.

Source: Matt

Fit Criterion: A conference room builder has been built and a manager has access to some graphical representation of the room structure which can be displayed on the drawing board.

Dependencies: F_V15

Classification: Dream

History: Created by Matthew Boroczky 28/8/2015

Name: Drag-and-drop for Utilities Location

Description: The manager should be able to drag and drop utilities that may be provided within a room onto the graphical drawing board to allows design around utilities. Utilities include items such as Screens, Stage, Speakers, Microphones, Disabled hearing areas, Wheelchair ramps, Whiteboards, Smartboards, Bathrooms. Food areas, Couches

Rationale: This will provide some form of map and aid booking. None of these functionalities are mandatory to account for companies who hire graphic designers to design they're birds-eye-view map

Source: Matt

Fit Criterion: There are numerous graphical utilities which can be dragged onto the drawing panel

Dependencies: F_V1

Classification: Dream

History: Created by Matthew Boroczky 28/8/2015

Name: Drag-and-drop for Seat Location

Description: The manager should be able to drag and drop seats provided within a room. This ensures complete customizability to the manager to allow and accurate representation of the seating layout in all possible rooms

Rationale: This is the software that will not only be used to display the seating locations to planners but also to customers in allowing them to book specified seats.

Source: Matt

Fit Criterion: Seats can be dragged onto the drawing panel

Dependencies: F_V1

Classification: Dream

History: Created by Matthew Boroczky 28/8/2015

Name: Selection of Seat Numbers by Axis

Description: The system should provide the functionality for managers to select the number of seats they want in both the X and the Y axis, generating a rectangular/cube block of seats which is displayed on the drawing board

Rationale: This will improve efficiency of the room builder reducing the need to individually drag and drop hundreds or thousands of seats onto the drawing board.

Source: Matt

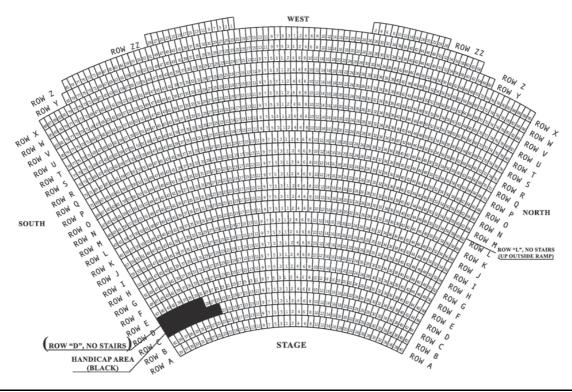
Fit Criterion: A tool has been developed to allow manual entry of the number of seats in the X and Y axis and one selected the seats should appear on the drawing board.

Dependencies: F_V1

Classification: Dream

Name: Fan Out		
Requirement #: F_V5	Requirement Type: Functional	Use Case ID:

Description: The system should provide a fan out option which allows the user to select a the number of rows in the first row and the number of rows in the last row. The system should automatically fan out increasing/decreasing the number of seats by the appropriate amount (default one). An example of a fanned out venue is below (note that the seating in the diagram is also curved)



Rationale: This increases the applicability of the venue builder and moves it from a semi-useful tool to a tool that has the potential to be realistically used within the industry.

Source: Matt

Fit Criterion: The fan our tools when click will fan out the selected seats

Dependencies: F_V1

Classification: Dream

Name: Unavailable Seats

Requirement #: F_V6 | **Requirement Type:** Functional | **Use Case ID:**

Description: The system Should have the ability to display unavailable seats by greying out seats that have been booked when being displayed to both the public when booking a ticket and managers when viewing the selected seats sold out.

Rationale: If the system was to not indicate the status of the seats it would have no functional purpose other than a map. By displaying unavailable seats it allows the view to be used as a seat selection tool in the ticketing process.

Source: Matt

Fit Criterion: When seats that are unavailable appear grey to both guest booking tickets and managers viewing report information.

Dependencies: F_V1

Classification: Dream

History: Created by Matthew Boroczky 28/8/2015

Name: Seat Types

Description: The system should allow organisers to set different types of seats. The types and number of number should be up to the organisers however there will be some default seat types in the system. The two default seats present in the system for organisers to employ is wheelchair seating, pram specific seating, children seating, hearing loop seating and couple seating (two seats that are joined together and require a minimum purchase of 2 tickets)

Rationale: Many events have special forms of seating due to individual requirements or users wants. By providing the ability to have special seating types as well as having default seat types the practicality of the system is increased.

Source: Matt

Fit Criterion: When managers can create specific seat types, when managers can select built-in/default seat types, when seat types are displayed on the drawing board, when seat types are

Dependencies: None

Classification: Main

History: Created by Matthew Boroczky 28/8/2015

Name: Seat Classes

Requirement #: F_V8 Requirement Type: Functional Use Case ID:

Description: The system should allow organisers to set different classes of seats. The classes and number of classes should be up to the organisers. To accurately describe the notion of seat classes the ideas is similar to plane seats where they have first class, business class, premium and economy seats. This is similar for events where there are different seat classes each holding their own price.

Rationale: For the application to be used for not only conferences but events there must be some form of classing available. Therefore to allow the booking via seat selection to events there must be a way to graphically determine what seats belong to what class and a way to graphically represent this to guests purchasing tickets.

Source: Matt

Fit Criterion: When organisers can create numerous seat classes, specify what seats belong to which class and have the system indicate which seats belong to which class

Dependencies: None

Classification: Main

Name: Selecting Seats for Types

Description: The system should allow Managers to select seats and specify what type of seat they are

Rationale: Having a GUI for selecting seats and classifying their type is more effective than simply specifying the rows and number of seats in each row and/or column

Source: Matt

Fit Criterion: When Managers can select one or more seats and specify their Type. Once their Type has been selected an icon on the seat will be added to indicate the type, and a legend will appear to indicate what seats are of what type.

Dependencies: F_V7

Classification: Main

History: Created by Matthew Boroczky 28/8/2015

Name: Selecting Seats for Classes

Description: The Manager is able to select seats and specify which class they belong too.

Rationale: Having a GUI for selecting seats and classifying their class is more effective than simply specifying the rows and number of seats in each row and/or column

Source: Matt

Fit Criterion: When Managers can select one or more seats and specify their class. Once their class has been selected the seats background will change colour and a legend will appear to indicate what seats are of what class.

Dependencies: F_V8

Classification: Main

Name: Automatic Legend Generation

Requirement #: F_V11 Requirement Type: Functional Use Case ID:

Description: Based off utilities, seat types and seat classes present on the drawing board a legend will automatically be generated

Rationale: Having graphical representations of different types is good however if customers and managers can't interpret the graphical meaning than the use of graphics to display meaning is useless - a legend is required.

Source: Client

Fit Criterion: When a manager has one or more objects on the drawing panel and the venue design is saved the legend is automatically generated.

Dependencies: F_V9, F_V10

Classification: Dream

History: Created by Matthew Boroczky 28/8/2015

Name: Seating Release Conditions

Description: The system will provide the ability for conditions to be applied to different seats, seat types, or seat classes.

Rationale: For management purposes organisers need to apply constraints from the release of seats such as when 1/4 of the first class seats at the front row are booked release the first class seats on the balcony on both the left and right side. Constraints such as this ensure optimal ticket purchasing and reduce the gaps (unbooked seats) between booked seats, which has the potential to substantially minimise cost by not releasing certain sections.

Source: Matt

Fit Criterion: When managers can specify release conditions and the release conditions can be simulation and the effect are correct based off the conditions

Dependencies: F_V8

Classification: Dream

Name: Ability to draw venue with line tools

Description: If the system has a line tool then that allows the user to draw within our system the map of the room.

Rationale: This removes the need of graphic designers to draw maps which can be quite costly and not necessarily worthwhile for cheaper events such as small local events with 50-100 people.

Source: Client

Fit Criterion: A straight-line tool has been implemented in the system allowing the drawing of the

Dependencies: F_V1

Classification: Dream

History: Created by Matthew Boroczky 28/8/2015

Name: Ability to add Labels

Description: The system should have a Label element which can be dragged onto the drawing board

Rationale: This is necessary for communication between designer of the system and customers (potentially even other managers of the system need labels to understand)

Source: Client

Fit Criterion: A Label element has been implemented which can be dragged into the drawing panel and can be doubled clicked in order to override the current default text

Dependencies: F_V1

Classification: Dream

Requirement #: F_V15 Requirement Type: Functional Use Case ID:

Description: The event manager may use a gui interface to construct a 3D version of the venue.

Rationale: Event managers may wish to show off the venue in more detail.

Source: Matthew

Fit Criterion: Event managers can create a 3D environment

Dependencies: None

Classification: Dream

History: Created by Sandon Joubert 11/09/2015

Requirement #: F_V16 Requirement Type: Functional Use Case ID:

Description: Attendees may experience a virtual walkthrough of the venue.

Rationale: The attendees of an event may wish to check out the layout of the event in much better detail than a 2D birds-eye view.

Source: Matthew

Fit Criterion: Users can successfully walkthrough the venue in a virtual environment

Dependencies: F_V15

Classification: Dream

History: Created by Sandon Joubert 11/09/2015

Name: Selecting, moving, removing and modifying Objects

Requirement #: F_V17 **Requirement Type:** Functional

Use Case ID:

Description: All objects on the drawing board will have individual selection as well as multiple selection (most likely by left click and drag). Once selected they can be moved, deleted or if a seat have their class and/or type changed.

Rationale: Designs will never be final and all individuals make mistakes. By implementing the ability to modify the objects in the view we are adding necessary functionality for a drag-and-drop view

Source: Client

Fit Criterion: Individual and multiple items can be selected, moved, removed and depending on the object becomes modified (seat class and type)

Dependencies: F_V2, F_V3

Classification: Dream

History: Created by Matthew Boroczky 28/8/2015

Name: Book Accommodation for Guests

Description: The system shall have the ability to Book numerous amounts of rooms, and different types of rooms for conference managers and event organisers. This allows conference managers to offer rooms for the conference and give the ability to add tickets to the event/conference that are inclusive of accommodation types.

Rationale: Certain events/conferences have hotel already booked for their attendees. Providing some level of automation would aid the organisers job.

Source: Client -

Fit Criterion: Organisers can have specified number and types of rooms and a request has successfully been sent to the associated hotel.

Dependencies: None

Classification: Stretch

Requirement #: F_V19 Requirement Type: Functional Use Case ID:

Description: The system shall have the pricing options for optional accommodations offered

Rationale: For events/conferences that provide accommodation booking services, display pricing options for users who is keen to make a booking.

Source: Client —

Fit Criterion: Organizers can have specified pricing options to the associated hotel on the event page.

Dependencies: None

Classification: Stretch

History: Created by Liew Loo Yee 11/9/2015

Name: Upload Birds-Eye-View Image of Venue

Requirement #: F_V20 Requirement Type: Functional Use Case ID:

Description: Organisers can upload a Birds-Eye-View image of the venue done by their graphical design team.

Rationale: This allows the graphical design to be left to the designer whilst allowing the organiser to take advantage of the seat selection tool for ticketing and analytics.

Source: Client

Fit Criterion: A image can be uploaded and is presented on a low layer on the drawing board (i.e. drawing utilities and seat are on top of the image)

Dependencies: None

Classification: Stretch

History: Created by Matthew Boroczky 28/8/2015

CONFERENCE LOGISTICS SUBSYSTEM

Name: Book Accommodation for Guests

Description: The system shall have the ability to Book numerous amounts of rooms, and different types of rooms for conference managers and event organisers. This allows conference managers to offer rooms for the conference and give the ability to add tickets to the event/conference that are inclusive of accommodation types.

Rationale: Certain events/conferences have hotel already booked for their attendees. Providing some level of automation would aid the organisers job.

Source: Client -

Fit Criterion: Organisers can have specified number and types of rooms and a request has successfully been sent to the associated hotel.

Dependencies: None

Classification: Stretch

History: Created by Matthew Boroczky 28/8/2015

Name: Room Selection for Speakers

Requirement #: F_L2 Requirement Type: Functional Use Case ID:

Description: The organiser can select the room for presenter based on the way the organiser wanted.

Rationale: This will allow the organiser to manage that each track have how many presenter, present for how much time.

Source: Michael

Fit Criterion: Assign presenter into different track by topics, room criteria and other reason.

Dependencies: F_U15

Classification: Main

Name: Create a presentation

Description: The event manager can create presentations for the event. An event may have one or many presentations.

Rationale: It's not much of an event without presentations.

Source: Matt

Fit Criterion: Event manager can successfully create a presentation for the event and add extras if they wish.

Dependencies: F_U15

Classification: Core

History: Created by Sandon Joubert 11/09/2015

Name: Determine Available Rooms for Presenters

Description: Based off the topic and room criteria for presentation, the system suggest organiser to place the presenter in suitable room.

Rationale: A huge conference might have a few session on going at the same time, this features will save time on managing room.

Source: Toby

Fit Criterion: When organiser want to select room for presenters, the system will recommend the organiser to place presenters on certain room based on the topic, room criteria and time.

Dependencies: Nonde

Classification: Main

Name: Filter Criteria for Room Booking

Requirement #: F_L5 **Requirement Type:** Functional **Use Case ID:**

Description: The presenter can select what equipment organized have to provide in order to help organizer organize the room easily.

Rationale: Due to scarcity, the organiser can't place every equipment in every room.

Source: Blithe

Fit Criterion: When a presenter is assigned for a topic, the presenter can select the equipment needed.

Dependencies: F_U15

Classification: Stretch

History: Created by Chee Yeong Lim at September 4th, 2015

Name: Timetable Generation

Description: Based on the session selected by attendees or assigned by organiser, generalize personal

timetable.

Rationale: Attendees and presenters can have a personalized timetable, so that they will know they should attend which session.

Source: Sandon

Fit Criterion: A conference usually have a few track on going for a few days, looking at the full conferences timetable will be a bit mess, participants can select the session they are interested before hand.

Dependencies: F_L2

Classification: Main

Name: User Specific Meal Preferences

Requirement #: F_L7Requirement Type: FunctionalUse Case ID:

Description: Allow participants to select their meal preferences (normal, vegan, halal, etc).

Rationale: As an organiser, we should take care of everyone food preferences.

Source: Loo Yee

Fit Criterion: Attendees always have different food preferences, attendee select their preferences, which allow the organiser to prepare the foods according to the ratio in order to reduce food wastage.

Dependencies: None

Classification: Stretch

History: Created by Chee Yeong Lim at September 4th, 2015

Name: Video Conference Capabilities

Requirement #: F_L8 | Requirement Type: Functional | Use Case ID:

Description: Provide live broadcast to remote attendees.

Rationale: Conferences location always have limited space, live broadcast is one of the way to extend the information spread.

Source: Matt

Fit Criterion: Attendees don't have to travel to the conferences anymore, attendees have the right to access to the topic which is related to the attendees and don't have to worry that the participants limitation for certain session.

Dependencies: None

Classification: Dream

Name: Ability to have Private or Public Events

Description: Events can be publicly available or invited basic.

Rationale: The event can be hidden from search or publicly available based on the event property.

Source: Toby

Fit Criterion: Organiser can organize Annual General Meeting or other private events for his own company or certain targeted group.

Dependencies: F_E1

Classification: Main

History: Created by Chee Yeong Lim at September 4th, 2015

Name: Ability to have Private or Public Presentations/Performances

Requirement #: F_L10 **Requirement Type:** Functional **Use Case ID:**

Description: There is some presentations are for targeted attendees which is not open for public.

Rationale: There is some product or technique are not available in market and it is still under development, some attendees are invited to be the pilot program.

Source: CY

Fit Criterion: Some technology company do have secret track in a conferences while some other session on going.

Dependencies: F_E1

Classification: Stretch

Name: Automatically generate Visa Letters

Description: Generate letter for foreigner to apply for Visa

Rationale: Visa approval is one of the issues that blocked attendees from oversea, it is also an extra work for organiser to personalize each of the letter when the person request for it.

Source: Matt

Fit Criterion: Oversea Attendees can use the letter as a proof to apply for Visa for going to the conference.

Dependencies: None

Classification: Stretch

History: Created by Chee Yeong Lim at September 4th, 2015

Name: Ability to have a presenter that is not an author of a paper

Description: Author is able to select presenter to present the topic/research/finding.

Rationale: Author of a paper might not good in presentation, in order to let attendees have better understanding, author is allow to choose presenter.

Source: Loo Yee

Fit Criterion: When the paper is elected, the actor can select the presenter to represent himself for present the paper.

Dependencies: None

Classification: Main

Name: Ability to have backup presenters

Requirement #: F_L13 Requirement Type: Functional Use Case ID:

Description: Appoint a backup presenter to present the topic in case of presenter unable to make it.

Rationale: In order to minimize the unknown circumstances affect the conference workflow.

Source: Toby

Fit Criterion: If the presenter doesn't show up in the event, the backup presenter will be the one who present for the topic.

Dependencies: F_L10

Classification: Main

History: Created by Chee Yeong Lim at September 4th, 2015

Name: Ability to transfer access to a event to new organisers

Requirement #: F_L14 Requirement Type: Functional Use Case ID:

Description: Assign another person as organiser and remove self from the role.

Rationale: To make sure that the event can continue if the organiser changed.

Source: Michael

Fit Criterion: Organiser can promote any management role to the organiser position and revoke

himself.

Dependencies: F_E1, F_U7

Classification: Dream

Name: Ability to copy event data as a template for others user

Requirement #: F_L15Requirement Type: FunctionalUse Case ID:

Description: Event data can be copied to another event as a template

Rationale: Some events are organized in a series, ability to use an old event as template saved a lot of time for the event organiser.

Source: CY

Fit Criterion: Event organiser can go to the old event, and select "Use as template" to create new event with most of the data from old event.

Dependencies: F_U15

Classification: Stretch

History: Created by Chee Yeong Lim at September 4th, 2015

Name: Ability to publish conference/event proceedings before and after the event

Requirement #: F_L16 Requirement Type: Functional Use Case ID:

Description: Published proceedings contain every presentation resources, attendees can use the resource to do further research or contact the speaker.

Rationale: The attendees doesn't have to ask each speaker for resources, as the organiser will publish it during or after the conference.

Source: Sandon

Fit Criterion: The organiser can use the resources that had been submitted during call for papers to publish proceedings.

Dependencies: F_U15, F_E1, F_PM1, F_PM2, F_PM3, F_PM4

Classification: Stretch

TICKETING AND PAYMENT
TICKETING

Name: User purchase ticket			
Requirement #: F_TP1	Requirement Type: Functional	Use Case ID:	
Description: User has the ability	y to purchase tickets for an event they would like	e to attend	
Rationale: Provide convenience users can save time and secure	e to buy and book tickets via the conference ma a spot as early as they can	nagement system so	
Source: Client			
Fit Criterion: By clicking a burnethod	y ticket button navigates user to select ticket	and select payment	
Dependencies: F_TP11			
Classification: Core			
History: Created by Liew Loo Ye	ee 5/9/2015		

Name: Interface with external payment system				
Requirement #: F_TP2	Requirement Type: Functional	Use Case ID:		
Description: The system will be able to interact with external payment systems to handle payments. External systems will include Mastercard, Visa, PayPal.				
Rationale: Handling transactions involving money should always be handled by an outside agent for security.				
Source: Client				
Fit Criterion: The system successfully makes transactions to external payment systems.				
Dependencies: None				
Classification: Main				
History: Created by Sandon Joubert 11/09/2015				

Name: Select seat type and class of seat

Description: An attendee may select a type of seat and class of seat to purchase a ticket for using a GUI 2D interface of the venue. Types are like wheelchair, hearing-aid, normal, etc. Classes are like first-class, economy, etc.

Rationale: Different attendees have different needs as well as different willingness to get better seats.

Source: Client

Fit Criterion: Attendees can successfully select a seat type and class of seat.

Dependencies: None

Classification: Stretch

History: Created by Sandon Joubert 11/09/2015

Name: Viewing bird's eye view of the event system

Description: Attendees may view the venue from a 2D bird's eye perspective.

Rationale: Attendees would like an idea of the layout of the venue.

Source: Client

Fit Criterion: Users can successfully view the venue.

Dependencies: None

Classification: Main

History: Created by Sandon Joubert 11/09/2015

Name: Optional accommodation for guests

Requirement #: F_TP5 | Requirement Type: Functional | Use Case ID:

Description: Guests can choose to have their accommodation booked through the conference organiser

Rationale: Provide convenience for guests looking for accommodation for attending the conference, or guests who do not have time to go through accommodation booking process

Source: Sandon

Fit Criterion: After purchasing ticket, ask user if they want to have their accommodations booked by the system automatically, presented by a button or link

Dependencies:

Classification: Stretch

History: Created by Liew Loo Yee 31/8/2015

Requirement #: F_TP6	Requirement Type: Functional	Use Case ID:
•	egories of tickets to be sold/generated, fo anding tickets, or tickets for various talks.	r example children tickets
Rationale: Cater for differe flexibility	nt types of events with a variety of ticket typ	pes and pricing, create more
Source: Michael		
	manager can create multiple ticket types (wnce page at the "ticket" segment	rith specified pricing) whils
Dependencies:		

Name: Attendees can select a ticket type for purchase		
Requirement #: F_TP7	Requirement Type: Functional	Use Case ID:

Description: When they are different types of tickets available, attendees can choose their preferred ticket type to purchase.

Rationale: If conference managers offer choices for ticket types, users should be able to pick ticket types of their own preference.

Source: Michael

Fit Criterion: The ticketing segment displays different ticket types (if any) in form of checkbox or drop-down list

Dependencies: F_TP6

Classification: Main

History: Created by Liew Loo Yee 31/8/2015

Name: Email notification upon ticket purchase

Description: Users get email notification of purchase summary upon transaction/booking

Rationale: Confirmation on transaction, confirm buyer identity, also act as a record for backtrack purposes.

Source: Michael

Fit Criterion: Sends automatically generated email through a no-reply account, embed link in the email for purchase confirmation

Dependencies: F_TP1

Classification: Main

History: Created by Liew Loo Yee 31/8/2015

Name: Purchase ticket for multiple people if public event

Requirement #: F_TP9Requirement Type: FunctionalUse Case ID:

Description: User is allowed to book more than one ticket (group booking) for public event that requires no identification for each attendee

Rationale: In case of a company or education institute, provide convenience of having one person to book ticket for a group of people going to conference, higher chances to have group seating arranged, avoid trouble and missing out on the booking

Source: Michael

Fit Criterion: A drop down list of ticket quantity in the ticket booking section, strictly for public events only. Submission of attendees' details depends on the demand of the conference manager.

Dependencies: F_TP1

Classification: Main

History: Created by Liew Loo Yee 31/8/2015

Name: Purchase ticket for multiple events

Description: User should be able to purchase tickets for multiple events with their account

Rationale: It is not ideal to restrict user on ticket purchasing, limitation on number of tickets to be purchased by user reduces user experience.

Source: Client

Fit Criterion: Ability to purchase tickets even though user has already purchased tickets for other

Dependencies: F_TP1

Classification: Core

History: Created by Liew Loo Yee 6/9/2015

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PAYMENT

Name: User makes payment

Description: Upon ticket purchasing, users can make payment online through implemented

payment methods

Rationale: Online transaction provide convenience, saves traveling time and provide 24/7

accessibility

Source: Client

Fit Criterion: For priced tickets, display payment options and ask user to fill in information regarding

their credit card/paypal etc.

Dependencies: F_TP2

Classification: Core

History: Created by Liew Loo Yee 6/9/2015

Name: Different payment option

Description: The system supports different payment options such as paypal, credit card, visa etc.

Rationale: To cater for different types of payment method, expand market size and enhance user

experience

Source: Michael

Fit Criterion: Display several types of payment option for selection on the ticket payment page

Dependencies: F_TP2

Classification: Core

History: Created by Liew Loo Yee 6/9/2015

Name: Option to limit payment method

Requirement #: F_TP13 **Requirement Type:** Functional

Use Case ID:

Description: Organiser can choose to limit payment method for the event's ticket purchasing

procedures

Rationale: Some organiser may want to limit to payment method for easy managing and analytic

purposes

Source: Matthew

Fit Criterion: When creating an event, organiser can select the option to limit payment method

before publish, or during page editing

Dependencies: None

Classification: Main

History: Created by Liew Loo Yee 6/9/2015, edited by Liew Loo Yee 10/9/2015

Name: Payment log to keep track of transaction record

Description: Every user on the system should have a payment log to keep track of their personal

transaction record

Rationale: To keep track of user's payment, for both user and system's record and reference

purposes

Source: Matthew

Fit Criterion: When a transaction is made, add the information to the transaction log.

Dependencies: F_TP2

Classification: Core

History: Created by Liew Loo Yee 6/9/2015, edited by Liew Loo Yee 10/9/2015

Name: Ability to view payment log

Requirement #: F_TP15 **Requirement Type:** Functional **Use Case ID:**

Description: Every user on the system should be able to view their own payment log/transaction

records

Rationale: For user's own reference, know what they paid for and when the transaction is made, can act as useful evidence when error or problem occurs to be forwarded to organiser or system

developer

Source: Matthew

Fit Criterion: On the user's personal page, display option to view transaction record.

Dependencies: F_TP14

Classification: Core

History: Created by Liew Loo Yee 10/9/2015

Name: Waiting list

Description: System will create a queue for users that missed out on tickets to an event. If more tickets are released those at the front of the queue are given priority.

Rationale: Possible attendees are would like to be able to still go to the event.

Source: Junyan Fan

Fit Criterion: When clients press the button about waiting list, the system will show a list. In this list, custom can check future event and the time of start sale ticket.

Dependencies: None

Classification: Stretch

History: Created by Junyan Fan 05/9/2015

Name: Ability to generate QR codes for tickets

Requirement #: F_TP17 Requirement Type: Functional Use Case ID:

Description: The system can generate QR codes for tickets allowing easy mobile processing of tickets at the door.

Rationale: QR codes make ticket processing process very easy and fast.

Source: Loo Yee

Fit Criterion: When client buys a ticket, the system will provide a pdf version of the ticket with a QR code. Can be scanned at event as admittance.

Dependencies:F_TP1

Classification: Stretch

History: Created by by Junyan Fan 05/9/2015

Name: Ability to save tickets in iOS Passport

Description: System can save the ticket to iOS passport if attendee wants. Event organiser can check the ticket in the 'passport' app of every apple mobile devices.

Rationale: Lots of people use apple mobile devices, if we cans save the ticket to 'passport', user can check their e-ticket easily.

Source: CY

Fit Criterion: After user bought a ticket, client will find a "save to passport" button near the ticket, if client press it, system will ask the apple id, then save it to these id's passport.

Dependencies: F_TP1

Classification: Stretch

History: Created by Junyan Fan 05/9/2015

ANALYTICS SUBSYSTEM

Name: Generate financial statements

Requirement #: F_A1
Requirement Type: Functional
Use Case ID:

Description: The system should provide chair a GUI to generate the financial statement which include: Total income from the ticket selling, ...

Rationale: A chair wants to generate financial statement by using the system.

Source: Chair

Fit Criterion: The financial statement can be generated and displayed successfully.

Dependencies: None

Classification: Stretch

History: Created by Ruixi He 07/9/2015

Name: Generate statistical reports			
Requirement #: F_A2	Requirement Type: Functional	Use Case ID:	
Description: The system should provide chair a GUI to generate a statistical report, which include: number of attendees per event type, satisfaction of attendees per event type,			
Rationale: A chair wants to generate statistical reports by using the system.			
Source: Chair			
Fit Criterion: The statistical reports can be generated and displayed successfully.			
Dependencies: None			
Classification: Dream			
History: Created by Ruixi He 07/9/2015			

Name: Number of attendees per event type

Description: The system should provide chair a function to calculate the number of attendees per event type.

Rationale: During the generating of the statistical report, the system can calculate the number of attendees per event type.

Source: Chair

Fit Criterion: The number of attendees per event type can be calculated and generate to the statistical report successfully.

Dependencies: F_A2

Classification: Stretch

History: Created by Ruixi He 07/9/2015

Name: Satisfaction of Attendees per event type

Description: The system should provide chair a function to generate the satisfaction of attendees per event type by rank from 1 to 5.

Rationale: During the generating of the statistical report, the system can also generate the satisfaction of attendees per event type by rank from 1 to 5.

Source: Chair

Fit Criterion: The satisfaction rank can be generated successfully.

Dependencies: F_A2

Classification: Stretch

History: Created by Ruixi He 07/9/2015

Name: Number of purchased tickets for each category of ticket

Requirement #: F_A5 **Requirement Type:** Functional **Use Case ID:**

Description: The system should provide chair a function to calculate the number of purchased tickets for each category of ticket.

Rationale: During the generating of the statistical report, the system can calculate the number of purchased tickets for each category of ticket.

Source: Chair

Fit Criterion: The number of purchased tickets for each category of ticket can be calculated and generate to the statistical report successfully..

Dependencies: F_A2

Classification: Stretch

History: Created by Ruixi He 07/9/2015

Name: Generate budget reports

Description: The system should provide chair a GUI to generate the budget report.

Rationale: A chair wants to generate the budget report by using the system.

Source: Chair

Fit Criterion: The budget report can be successfully generated.

Dependencies: None

Classification: Stretch

History: Created by Ruixi He 07/9/2015

Requirement #: F_A7
Requirement Type: Functional
Use Case ID:

Description: The system should provide chair a GUI to add a sponsor into the event.

Rationale: A chair wants to add a sponsor into the event.

Source: Chair

Fit Criterion: The sponsor can be added successfully.

Dependencies: None

Classification: Main

History: Created by Ruixi He 07/9/2015

Requirement #: F_A9 Requirement Type: Functional Use Case ID:

Description: The system should provide chair a GUI to upload the advertisement data to the system.

Rationale: A chair wants to upload advertisement data to the system.

Source: Chair

Fit Criterion: The advertisement data can be uploaded successfully.

Dependencies: F_A6

Classification: Stretch

History: Created by Ruixi He 07/9/2015

Name: Viewing purchased and available seats with Statistics (birds-eye)

Requirement #: F_A10 Requirement Type: Functional Use Case ID:

Description: The system should provide chair a GUI to view the statistics of seat as the bird-eye view, red as purchased and green for the available one.

Rationale: A chair wants to view the bird-eye side of the purchased and available seats.

Source: Chair

Fit Criterion: The different colour of the seats can be displayed successfully.

Dependencies: F_V20

Classification: Stretch

History: Created by Ruixi He 07/9/2015

Name: Viewing Birds-Eye-View of the event

Requirement #: F_A11 Requirement Type: Functional Use Case ID:

Description: The system should provide chair a GUI to show the event area as birds-eye view.

Rationale: A chair wants view the whole event area in a birds-eye view.

Source: Chair

Fit Criterion: The birds-eye view of the whole event area can be showed successfully.

Dependencies: F_V20

Classification: Dream

History: Created by Ruixi He 07/9/2015

Name: Displaying Financial Statements

Requirement #: F_A12 Requirement Type: Functional Use Case ID:

Description: system can display some report or data about financial, like sum of the ticket sale, a diagram about every month's income.

Rationale: the Organisers or administrator want to have a report or diagram to tell them Financial Statements, it can let them know what happen about their business.

Source: Client

Fit Criterion: in the home page, the system have button about report, the report have a selection about financial report, and the organisers can see the diagram, table about the financial.

Dependencies: F_A1

Classification: Stretch

History: Created by by Junyan Fan 05/9/2015

Name: Displaying Statistical Reports

Description: system can display a statistical report if user wants it.

This report include the sum of user, the increasing about user...

Rationale: the Organisers or administrator want to have a statistical report to tell them statistical data about every part. It can let them know what happen about their conference.

Source: Matt

Fit Criterion: in the home page, the system have button about report, the report have a selection about Statistical Reports, and the organisers can see statistical data about every part.

Dependencies: F_A12

Classification: Dream

History: Created by by Junyan Fan 05/9/2015

IN-HOUSE SUBSYSTEM

Name: Optional Surveys

Description: Event/Conference organisers have the options to create surveys in the system. They should be able to specify a question, answer type - multiple choice or textfield and multiple choice answers if a multiple choice question. They should be able to select when the survey is released/sent out and select individual users as-well as categories of users who will receive the survey e.g. presenters of computer science security paper.

Rationale: Eliminates the need for the client to resort to the use of third party applications for surveys and generating links for users to be sent out via email - simplified for client.

Source: Michael

Fit Criterion: When a organiser can create a questionnaire/survey with questions and answers, and can select a users or categories of users who will receive the survey, and can specify the release time/date, and the correct users receive the survey at the correct time

Dependencies: F_E1

Classification: Main

History: Created by Matthew Boroczky 3/9/2015

Name: Security Help

Description: The IOS application has a help button which will notify security that you are in danger/an emergency situation is occurring. Security will be notified and your location will be sent to them.

Rationale: Not necessary but a useful feature when dealing with large events where locating injured or threatened individuals would be difficult. To prevent accidental requesting of security there should be a twostep process for verification.

Source: Sandon

Fit Criterion: After a individual clicks the security button and confirms they are in trouble security employees on both web platforms and IOS devices will receive a notification that someone is in danger

Dependencies: None

Classification: Main

History: Created by Matthew Boroczky 3/9/2015

Name: Comment on Event

Description: After the event completion general comments can be made by attendees and presenters about the conference is they desire to do so.

Rationale: Feedback is an important part in planning future events which is why feedback of previous events is a useful tool that will be provided to conference organisers

Source: ?

Fit Criterion: After the event date and time has finished attendees (including presenters - anyone with a ticket excluding managers and organisers) has the ability to comment on the event

Dependencies: F_E1

Classification: Core

History: Created by Matthew Boroczky 3/9/2015

Name: Submit Questions for a Presentation

Description: The attendees should be able to submit questions during a presentation for the presenter to answer

Rationale: Having a question system not only opens the ability to have an online audience asking questions from at home but also allows the ability for physical attendees to ask question when they may not be able to ask them due to the large number of attendees at the conference i.e. if you're at the back of a conference of thousands of people it will be difficult to ask a question

Source: ?

Fit Criterion: Attendees can successfully post a question and presenters can successfully view posted questions

Dependencies: F_L3

Classification: Stretch

History: Created by Matthew Boroczky 4/9/2015

Name: Speaker can ask question and attendees can answer

Description: The speaker should be able to submit a question during a presentation. Attendees then can immediately respond gathering a consensus on the question.

Rationale: Speakers may sometimes seek crowd involvement of participation, building it into the inhouse system allows this to be done fast and easily especially when dealing with larger audiences.

Source: Junyan Fan

Fit Criterion: Speaker can use the ask a question button, specifying the question and answers.

Dependencies: F_L3

Classification: Stretch

History: Created by Junyan Fan 05/9/2015

Name: Generation of Name Badges

Description: The system can generate a formatted list of attendees names as a pdf file.

Rationale: Event managers want to get a pdf file of attendees names that can be printed as name badges.

baages.

Source: Michael

Fit Criterion: After pressing a button a formatted pdf is downloaded ready for printing.

Dependencies: F_IH7

Classification: Stretch

History: Created by Junyan Fan 05/9/2015

Requirement #: F_IH7
Requirement Type: Functional
Use Case ID:

Description: The system can generate a list of all attendees attending the event.

Rationale: A list of attendees can be useful for manual attendance checking at the door or into presentations

Source: Junyan Fan

Fit Criterion: A list of attendee's is generated on button press

Dependencies: F_TP1

Classification: Core

History: Created by Junyan Fan 05/9/2015

Name: Social-Media communication with attendees (find people, who's around you and their expertise)

Requirement #: F_IH8Requirement Type: FunctionalUse Case ID:

Description: The system should provide chair a social-media platform for the communication with all the attendees, which includes search the attendees, see the attendees around the user and the expertise of other attendees.

Rationale: A user wants to use the social-media platform to communicate with the other attendees.

Source: System user.

Fit Criterion: The social-media platform can be launched successfully.

Dependencies: None

Classification: Dream

History: Created by Ruixi He 07/9/2015

NON-FUNCTIONAL REQUIREMENTS

Requirement #: NFREQ_01 Requirement Type: Non-Functional Use Case ID: None

Description: The system shall be able to work 24/7 except during maintenance.

Rationale: Users who are located globally want to access the system 24/7.

Source: All users who interact with the system.

Fit Criterion: Users can use the system at any time (24/7).

Dependencies: None

Classification: Core

History: Created by Michael Kong on 06/09/2015

Name: Performance

Requirement #: NFREQ_02Requirement Type: Non-FunctionalUse Case ID: None

Description: The system shall be responsive. The system must respond to actions by any users within 20 seconds.

Rationale: Users want to receive a quick response from the system.

Source: All users who interact with the system.

Fit Criterion: The system responds to the user's action in 20 seconds or less.

Dependencies: None

Classification: Core

History: Created by Michael Kong on 06/09/2015

Name: Learnability

Requirement #: NFREQ_03Requirement Type: Non-FunctionalUse Case ID: None

Description: The system shall not require any specific knowledge or technical skills to operate. Within 1 day or less of exploring the system, the user should understand how to use the system regardless of their role within the system.

Rationale: Users want to understand how to use the system quickly.

Source: All users who interact with the system.

Fit Criterion: The user is able to use the Event Organiser System in 1 day or less.

Dependencies: None

Description: The system shall not require any specific knowledge or technical skills to operate. Within 1 day or less of exploring the system, the user should understand how to use the system regardless of their role within the system.

Rationale: Users want to understand how to use the system quickly.

Name: Reliability

 Requirement #: NFREQ_04
 Requirement Type: Non-Functional
 Use Case ID: None

Description: In 1 day or less, the system shall fully recover from any failure.

Rationale: Users want to be able to access the system.

Source: All users who interact with the system.

Fit Criterion: The system takes 1 day or less to recover from any failure.

Dependencies: None

Classification: Core

History: Created by Michael Kong on 06/09/2015

Requirement #: NFREQ_05 Requirement Type: Non-Functional Use Case ID: None

Description: The system shall support at least 500 simultaneous users at any given time.

Rationale: The system will be used by many people across different countries across the world.

Source: All users who interact with the system.

Fit Criterion: The system should support at least 500 users at any given time.

Dependencies: None

Classification: Core

History: Created by Michael Kong on 06/09/2015

Name: Security

Requirement #: NFREQ_06 Requirement Type: Non-Functional Use Case ID: None

Description: The system shall automatically log a user out after 10 minutes of idle time.

Rationale: The system wants to control the amount of users who are currently logged on to the system.

Source: All users who interact with the system.

Fit Criterion: The system logs out a user who has been idle for more than 10 minutes.

Dependencies: None

Classification: Main

History: Created by Michael Kong on 06/09/2015

Requirement #: NFREQ_10 Requirement Type: Non-Functional Use Case ID: None

Description: The system shall be able to store at least 5000 user profiles.

Rationale: The system must be able to store user profiles so that users can access the system and its functionalities.

Source: All users who interact with the system.

Fit Criterion: At least 5000 user profiles can be stored in the system.

Dependencies: None

Classification: Core

History: Created by Michael Kong on 06/09/2015

Name: Documentation

Requirement #: NFREQ_11 Requirement Type: Non-Functional Use Case ID: None

Description: The system shall have adequate documentation so that any purchasers of the system are able to understand the workings of the system.

Rationale: Purchasers of the system want to be able to understand the system without needing to look at the code of the system.

Source: Potential purchasers system.

Fit Criterion: Sufficient documentation including planning, design, implementation and testing documents are created.

Dependencies: None

Classification: Core

History: Created by Michael Kong on 06/09/2015

Name: Maintainability

Requirement #: NFREQ_13 Requirement Type: Non-Functional Use Case ID: None

Description: Potential defects in the system shall be easily corrected or repaired.

Rationale: Potential defects in the system may occur. So to quickly correct these defects, the system needs to be built in a way that these defects may be quickly isolated and corrected.

Source: All users who interact with the system.

Fit Criterion: Defects within the system are quickly isolated and corrected.

Dependencies: NFREQ_11

Classification: Stretch

History: Created by Michael Kong on 06/09/2015