# Welcome

We are happy to see you here. Let's get you started real quick!

## Step 1. Register



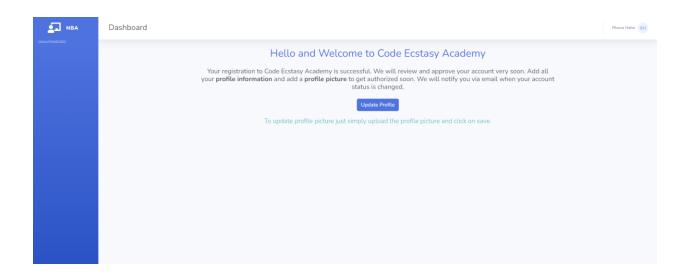
Click on the register button and you will see a page like this –



1	
<u> </u>	
Email	
Date Of Birth	
mm/dd/yyyy	
Gender	
Male	
Phone Number  Class	
Father's Name and Occupation	
Father's Phone Number	
Mother's Name and Occupation	

Fill-up all the data accordingly.

You will end up landing on this page –

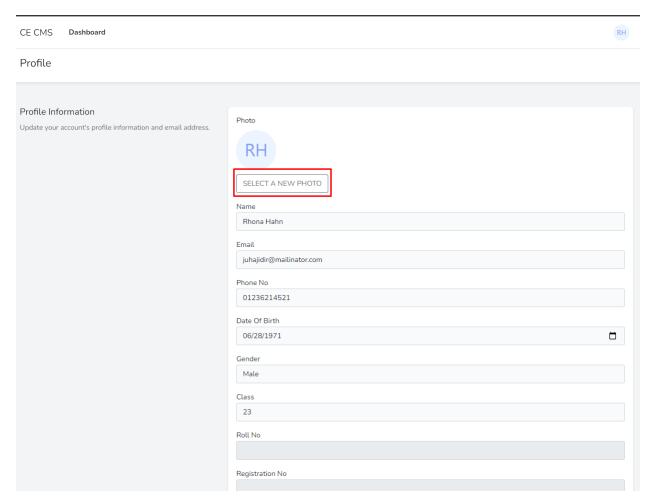


Your registration is successful. Your tutor will check all the data you have provided in the form and verify you.

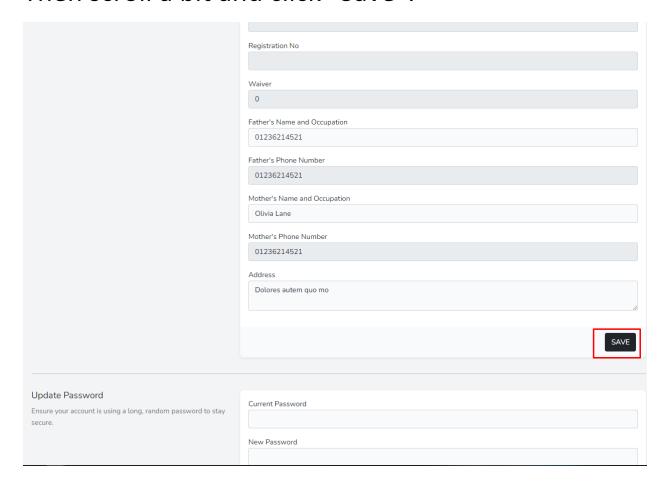
By this time you can press on update profile button and add a profile picture so that your tutor recognizes you.

# Step 2. Add Profile Picture

Simply just click on "Select a new photo" then choose a standard image of yours.

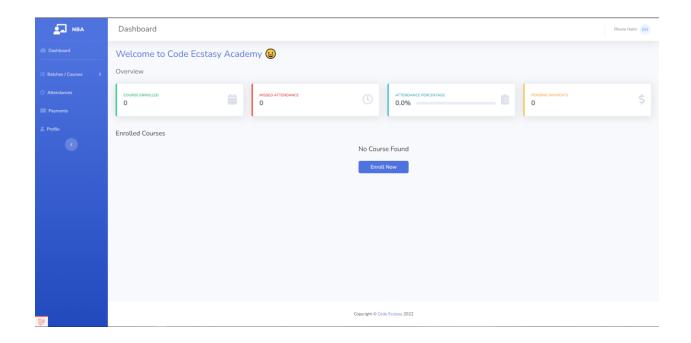


#### Then scroll a bit and click "Save".



Now all you have to do is wait. You will get an email as soon as your tutor verifies you.

After you get verified, Log in to the panel again and now you will be able to do stuffs on your student panel.



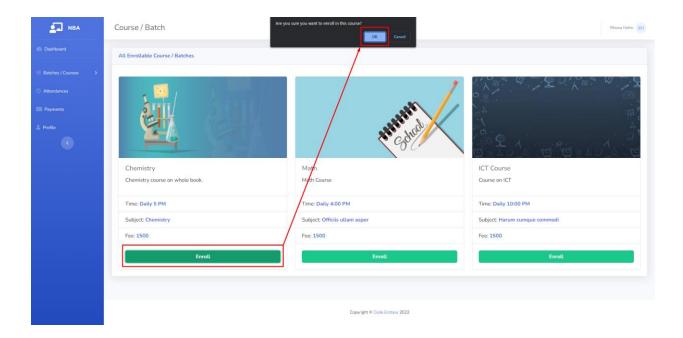
#### Here you can see –

- 1. On how many courses are you enrolled
- 2. Your attendance reports
- 3. Your payment reports
- 4. Course materials etc etc...

But to see course materials you need to enroll to a course right?

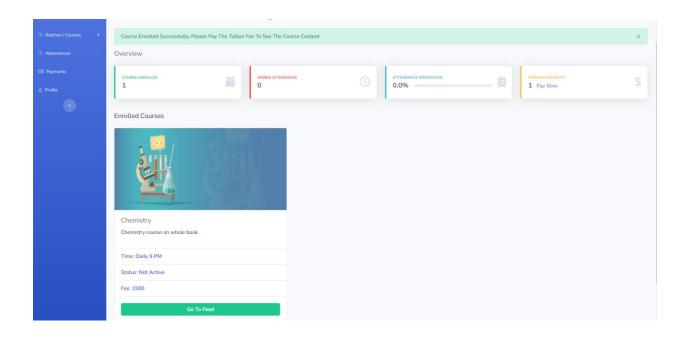
### Step 3. Enroll To a Course

Simply click on "Enroll Now" button and you will be able to see all the available courses you may enroll.



Click on "Enroll" and then "OK".

Congratulations you've successfully enrolled to your first course. You will be able to see it on your dashboard now.



But the process is not done yet! You will be able to see that you have a **Payment Pending**.

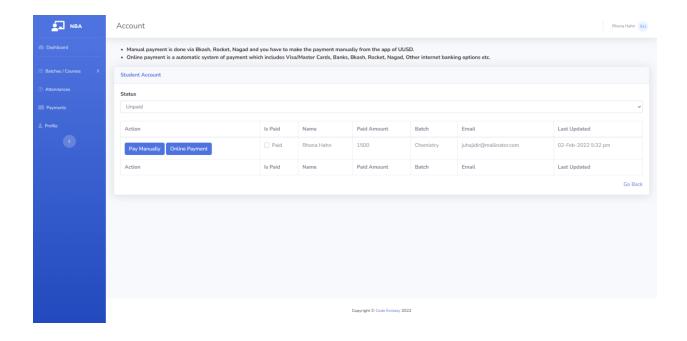
Also if you click on "Go to Feed", you will not be able to see the feed.



Now you've come to the last step,

# Step 4. Make Payment

You can click on "Pay Now" from dashboard or from the feed and you can see a page like this —



You might see two options here, "Pay Manually" and "Online Payment". Sometimes online payment might not be available but manual payment will always be available.

1. Manual Payment: Manual payment is that you will have to make the payment yourself from Bkash, Rocket or Nagad to your teachers account and your teachers will verify your payment.

2. Pay Online: On online payment there will be some more options to pay including Bkash, Rocket, Nagad, Nexus, Master/Visa Cards, Banks etc. In this payment your teacher need not to verify your payment. Software will automatically verify it and you can see the course materials instantly.

Let us see both!

#### **Manual Payment:**

You will see a page like this on manual payment.

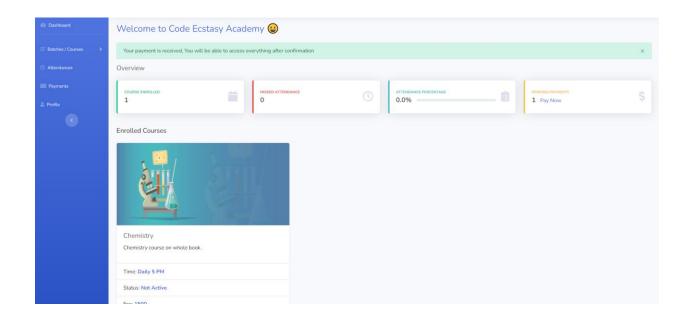


Send money to the number your tutor has provided via app or ussd.

Scroll down to see a form like this and fill-up this form. Remember to give the exact phone number from which you've sent the money and the transaction ID. Then click on pay.



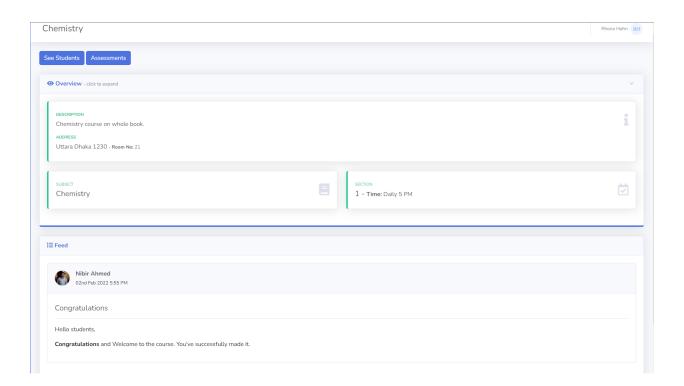
Then you'll see –



Your payment is now complete but still you might see a "Pay Now" button. Also even after making the payment you will not be able to see the course materials.

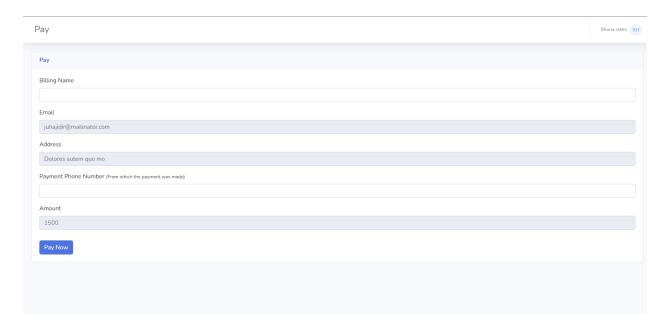
**Don't get afraid**. This is because your tutor has not yet approved your payment. Reach to your tutor and inform that you have made your payment. As soon as your payment will get approved you will see

that the "Pay now" button has disappeared and now will be able to see the course contents.



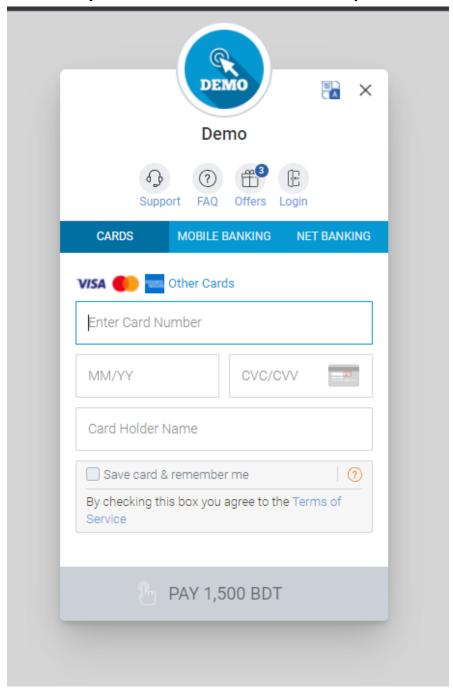
#### **Online Payment:**

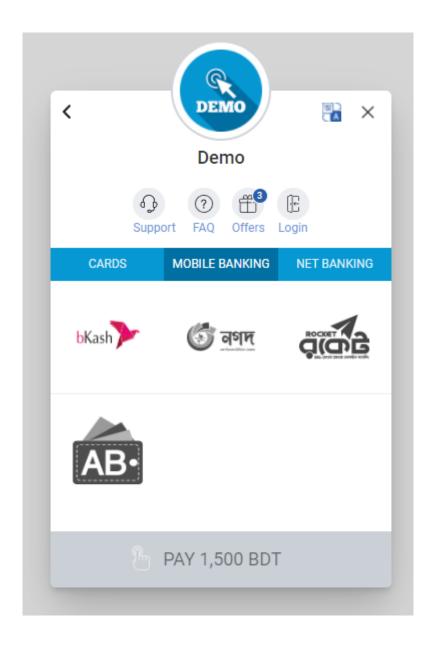
You will see a page like this on online payment



On online payment you don't have to send money manually to your tutor. Just give the name and number and click on "Pay Now"

#### Here you'll see a bunch of options,





Click on any option, if Bkash, Rocket, Nagad then give your number, pin and OTP and the system will automatically deduct the balance from you. On other systems follow the rules as usual.

Then you will get the instant access to the course materials.

## Congratulations!!

If you have made this far then you've successfully completed all the prerequisites and enrolled you a course successfully. Happy Learning.

**Code Ecstasy** 

https://codecstasy.com