

Date :

The Register

Dhaka International University

Banani, Dhaka-1213

Subject : Prayer for visa letter/ to extend visa/ Studentship certificate/ Testimonial/ NOC.

Dear sir,

With due respect, I would like to inform you that I am a foreigner student studying.....

Program at your University . I need visa letter to extend my visa/need studentship certificate/ to

open the bank account/ Testimonial. My visa will expire on

I, therefore, pray and hope that you would be kind enough to issue the above letter for my purpose and oblige there by.

Yours faithfully,

Name :

Passport :

Nationality :

Department :

Batch :

Roll :

Semester :

Contact no :