

Date :

The Honorable Chairman

Board of Trustees

Dhaka International University

Banani, Dhaka-1213

Subject : Regarding next payment and provisional admission.

Dear sir,

With due respect, I would like to inform you that I am a foreigner student taking admission now in .....Program at your University. I will pay my next payment and provisional admission.

Yours faithfully,

Name :

Passport :

Nationality :

Department :

Batch :

Roll :

Semester :

Contact no :