For another University's student's admission

Date :

The Honorable Chairman

Board of Trustees

Dhaka International University

Banani, Dhaka-1213

Subject : Regarding admission.

Dear sir,

We due respect, I would like to inform you that I am a foreigner student taking admission now in

……………………………………………………program at your University. But I have taken admission letter

From ……………………………………………………………… to ………………………………………………………………………………………………

Program. I will not study there.

I,therefore,pray and hope that you would be kind enough to allow me for my provisional admission.

Yours faithfully,

Name :

Passport :

Nationality :

Department :

Roll :

Semester :

Contact no :