

Applicant's Photograph

Measuring  
45mm x 35mm



D.I.P Form-4(Free of cost)

Government of the People's Republic of Bangladesh  
Department of Immigration & Passports  
Machine Readable Visa Application Form

- This Form Should Be Filled Up In Capital Letters. Put ( ) In Appropriate Box
- Please Go Through The General Instructions Before Filling Up The Visa Form
- Name of Office/Bangladesh Mission : \_\_\_\_\_

**PERSONAL DETAILS**

01. Full Name :    
(as in the passport) First/Given Name (S) Last/Surname

02. Permanent Address : \_\_\_\_\_

Contact No : \_\_\_\_\_ E-mail : \_\_\_\_\_

03. Address in Bangladesh : \_\_\_\_\_

Contact No : \_\_\_\_\_ E-mail : \_\_\_\_\_

04. Date of Birth : \_\_\_\_\_ 05. Sex : Male ☐ Female ☐  
DD/MM/YY

06. Place of Birth :  07. Present Nationality :

08. Nationality at Birth :  09. Occupation :

10. Marital Status : Unmarried ☐ Married ☐ Widower/Widow ☐ Divorced ☐

**TRAVEL DOCUMENTS DETAILS**

11. Passport No :  12. Type of Passport :

13. Place of Issue :

14. Date of Issue : \_\_\_\_\_ 15. Date of Expiry : \_\_\_\_\_  
DD/MM/YY DD/MM/YY

16. Date of last visit to Bangladesh : \_\_\_\_\_  
DD/MM/YY

17. Last Visa No :  18. Date of Issue : \_\_\_\_\_  
DD/MM/YY

19. Place of Issue :  20. Date of Expiry : \_\_\_\_\_  
DD/MM/YY

**PAYMENT DETAILS**

21. Name of the Bank and Branch : \_\_\_\_\_

22. Cheque/Bank Transfer/Chalan/Scroll No : \_\_\_\_\_

23. Amount deposited :  24. Date : \_\_\_\_\_  
(Taka/US\$)

**NEW VISA**

25. Purpose of Visit : ☐ Tourism ☐ Employment ☐ Business ☐ Official ☐ Diplomatic  
☐ Study ☐ Investment ☐ Transit Others \_\_\_\_\_  
(Please Specify)

26. Duration of Proposed Stay in Bangladesh :

27. Tentative Date of Arrival in Bangladesh : \_\_\_\_\_  
DD/MM/YY

28. Intended Number of Entries : Single ☐ Re Entry ☐ Multiple ☐

**EXTENSION OF VISA**

29. Name of Father/Mother/Spouse/Other(Relation) : \_\_\_\_\_

30. Date of Arrival : \_\_\_\_\_ 31. Visa No : \_\_\_\_\_ 32. Type of Visa : \_\_\_\_\_  
in Bangladesh DD/MM/YY

33. Date of Issue : \_\_\_\_\_ 34. Date of Expiry : \_\_\_\_\_  
DD/MM/YY DD/MM/YY

35. Place of Issue :

36. Purpose of Extension of Visa :

36. Duration of Purposed Extension :

38. Intended Number of Entries : Single ☐ Re Entry ☐ Multiple ☐

**NO VISA REQUIRED FOR TRAVEL TO BANGLADESH**

39 Father's name :  Nationality :

40 Mother's name :  Nationality :

41 Spouse's name :  Nationality :

42. Date of Arrival in Bangladesh : \_\_\_\_\_ 43. Visa No :   
DD/MM/YY

44. Date of Issue : \_\_\_\_\_ 45. Date of Expiry : \_\_\_\_\_  
DD/MM/YY DD/MM/YY

46. Place of Issue :  47. Type of Visa :

48. Reason For Proposed NVR :

49. Amount of Investment (For Investor) :

50. Name and Address of Company : \_\_\_\_\_  
\_\_\_\_\_

**TRANSITION ARRIVAL VISA**

51. Date of Arrival in Bangladesh : \_\_\_\_\_ 52. Name of check post :   
DD/MM/YY

53. Travelled by (Vessel's/Flight/Vehicle Name & No) :  54. From :

55. Purpose of Visit to Bangladesh :

56. Duration of Proposed Stay :

**CHECK LIST**

Recommendation from concern Ministry/Authority

☐

Marriage Certificate

☐

Security Clearance/Security Certificate

☐

Birth Certificate

☐

Father's/Husband's/Mother's Visa Copy

☐

Work Permit

☐

Passport copy, Last Visa &amp; Last Arrival Page

☐

Affidavit

☐

Father's/Husband's/Mother's Passport Copy

☐

Photo

☐

N.O.C from Sri Lankan High Commission

☐

Income Tax Certificate of the Company

☐

Bi-Lateral Agreement/Multilateral Agreement

☐

TIN

☐

Trade license of the sponsoring Company

☐

TIN certificate of the company

☐

Payment Slip

☐

Over stay payment Slip

☐

Others

I, hereby, declare that statement given above is true and will not request to refund my paid visa fee even if my application is declined.

Place

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Date

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DD/MM/YY

**Signature****POLICE VERIFICATION**

Memo No :

Date :

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DD/MM/YY

Information's are found

Correct

Incorrect

If not correct : Reasons :

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Signature and Seal of Inquiry Officer

Signature and Seal of Issuing Officer

**FOR OFFICIAL USE**Reference No : 

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 Date : 

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 Amount of Fee : 

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Visa No : 

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 Date : 

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 Amount of Fee : 

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Number of Entries : ☐ Extension ☐ Re-Entry ☐ Multiple 

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 Entries ☐ NVR

Recipient's Signature

Authorized Signature

Date :

Date & Seal

**General Instructions**

1. Attach a colour photograph (45mm x 35mm) with glue at the top left corner of the form. photograph has to be white background
2. Personal details, Travel Document details, Payment details (as applicable) must be filled up.
3. Apply according to your necessity and fill up the required option of New visa/ Extension of visa/ Transit permit/ On arrival visa/ No Visa Required (N.V.R)
4. Apply with essential documents, otherwise, the application would not be received for consideration.
5. Use Tick mark ( ) in the check Box
6. Deposit the visa fee (if applicable) to the respective bank counter and attach payment receipt on the top of the application from.
7. Receive delivery slip after the submission of application form and check the content of the delivery slip before going out from the visa office.
8. Paid of visa fee is non-refundable.
9. Lodge your passport as per tentative call date for getting visa.
10. Reissuance of visa sticker due to applicant's mistake needs to be paid again as per payment list.
11. In some cases, Visa call date subjects to police verification Report/ Security Clearance from MOHA/ Work Permit from BOI/BEPZA/ N.G.O/ Bureau/ Recommendation from Ministry Or organizations concerned,
12. The authority's decision regarding visa is final.