

EXTERNAL SALES

①

External Sales Person enters a new order After logging in

②

Order form created with status "For production"

① External Sales person uploads files related to the order (logo, etc.)

③

ASEC Support Person reviews the new order form changes the status with

& allocates the work to different teams

④ Team Lead

View the order form & download the file.
① Independently completes the project
② Uploads the completed work status changes to "completed by developer"

③

Amanda, support & IT personal update site details page

ASEC CSR

⑥

ASEC CSR completed Identifies the completed project & sends an email to Advertiser

⑤

TL/Developer Sends the notification to ASEC Support & External Sales ASEC CSR & IT personal upon completing the upload of files

ASEC Support

⑤ Developer

TO developer

"email data has to be captured in the extension area"