Agenda Week 9

**Agenda Meeting of Week 9**

Location: DW PC1 cubicle 10

Datum: 11/04/2023

Time: 13:45-14:10

Attendees: All team members + Head TA  
 **Chair**: Matthias van Vliet  
 **Minute taker**: Marius Frija

**Agenda-items**

13:45 **Opening by chair**

13:45 - 13:47 **Check-in –** How is everyone doing?

13:47 - 13:50 **Approval of the agenda -** Does anyone have any additions to the agenda?

13:50 - 13:55 **Current state of application (Deadline: April 11)**

* Showing the application for the last time.

13:55 - 14:00 **Heuristic User Evaluation (Deadline: April 11)**

* Discuss the current HUE
* Is everybody happy with the current state of the HUE?
* Do we need to make some adjustments?

14:00 - 14:05  **Product Pitch (Deadline: April 11)**

* Discuss the current product pitch video.
* Is everybody happy with the current state of the pitch video?
* Do we need to reshoot anything?

14:05 - 14:07 **Announcements**

* Dont’ forget Self-Reflection and BuddyCheck before Friday 23.59
* Don’t forget to show up to the Oral Examination

14:07-14:09 **Feedback round -** What went well and what can be improved next time?

14:09-14:10  **Question round -** Does anyone have anything to add before the meeting closes?

14:10 **Closure**