

# MATEO J RICHARDSON

## DETAILS

### ADDRESS

College Station, 77840  
United States

### PHONE

713-851-9101

### EMAIL

mateo.j.richardson@gmail.com

## SKILLS

Leadership and  
Management

Advanced Communication  
Skills

Multi-Language Coding

Computer Software Testing

Critical thinking and  
problem solving

Knowledge of Computer  
Systems

Ability to Work in a Team

Customer and Personal  
Service

Microsoft Office

## LANGUAGES

Python

● ● ● ● ○

Java

● ● ● ● ○

HTML

● ● ● ○ ○

SQL

● ● ● ○ ○

## PROFILE

Dynamic Executive with a year of experience helping an organization reach their full potential. Adept in making key decisions and working with other professionals to achieve goals and solve problems. Experienced in managing employee and business programs, and dedicated to successfully directing business operations.

Free-lance Software Developer adept in bringing forth expertise in design, installation, testing and maintenance of software systems. Equipped with a diverse and promising skill-set. Proficient in various platforms, languages, and embedded systems. Able to effectively self-manage during independent projects, as well as collaborate as part of a productive team.

## EMPLOYMENT HISTORY

### Pawn Shop Manager, Lone Star Cash Inc.

College Station

Sep 2020 — Present

- Organized and prioritized work to complete assignments in a timely, efficient manner.
- Worked well in a fast-paced and rapidly changing environment.
- Functioned with a high level of technical competency.
- Served as a facilitator for problem-solving and peaceful resolutions.

### Pawn Broker, Lone Star Cash Inc.

College Station

May 2018 — Aug 2020

- Functioned with a healthy competitive spirit and a drive to achieve results.
- Worked with a strong attention to detail and excellent record-keeping abilities.
- Continually worked to enhance my set of communication skills and strategies.

## EDUCATION

### Completed 55 credits toward Bachelor of Science, Engineering, Texas A&M University

College Station

Aug 2019 — May 2020

### Langham Creek Highschool

Aug 2015 — May 2019

## COURSES

### Master Software Testing, Udemy

Apr 2021 — May 2021

### Software Testing and Automation Specialization, University of Minnesota

Jan 2021 — Apr 2021