

# Mateusz Marchewka

Data Analyst

## Contact

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Westhoughton, BL5 3FQ

[PORTFOLIO LINK](#)

## Key Skills

### Technical:

Excel / VBA (good),  
SQL (good),  
Tableau (good),  
Python (intermediate),  
Power BI (basic),  
Storytelling,  
Statistics

### Soft Skills:

Great communication,  
problem-solving,  
collaboration,  
critical thinking,  
creativity,  
curiosity,  
leadership,  
attention to detail,  
project management

## Education

MASTERS DEGREE IN  
JOURNALISM AND SOCIAL  
AND PUBLIC  
COMMUNICATION –  
University of Maria Curie-  
Sklodowska – Lublin,  
POLAND June 2014

## References

Available upon request

## About me

Successful, process-oriented manager with a strong passion for data analytics. I have been managing teams and operations in big companies such as Prolog, Five Guys, Slim Chickens and Lidl for nearly a decade. With my ability to translate business needs into data and objectives I helped my employers achieve various awards. I have also received recognition for my own performance and contributions.

Currently seeking a career change to a data analysis / data engineering role with experience in SQL, Excel and Tableau. I have finished self-learning Udemmy courses on Python, SQL, VBA and Tableau. In addition, I have also finished a full-stacked bootcamp. I am a data geek who in his free time likes to improve his visualization skills.

## Personal Projects

### [COVID ANALYSIS OVERVIEW – LINK HERE](#)

- Used SQL to clean, transform, manipulate and analyze real-time data source
- Used Tableau to design data-driven dashboard to provide insights into the spread of the virus and visualize pandemic trends

### [COFFEE SALES DASHBOARD – LINK HERE](#)

- Interactive dashboard in Excel built using pivot tables, charts, slicers, timeline, XLOOKUP, VLOOKUP, INDEX and MATCH to visualize the data and allow users to filter it based on different criteria

### [CALL CENTRE DASHBOARD – LINK HERE](#)

- Used SQL to clean and analyze data to identify trends, patterns, and insights that can help improve call center performance and used Tableau to help communicate the discovered insight

## Professional Experience

**DEPUTY STORE MANAGER** | **LIDL UK** | JULY 2022 – PRESENT

**GENERAL MANAGER** | **SLIM CHICKENS** | JANUARY 2022 – JULY 2022

**GENERAL MANAGER** | **FIVE GUYS JV** | MARCH 2015 – JANUARY 2022

- Analyzing and managing large amounts of data such as: sales data forecasting, inventory records, staffing levels and customer feedback to make informed business decisions
- Organizing internal workshops that helped to identify customer and business needs and provided insights that would address those needs
- Organizing presentations to deepen the organization's knowledge of what drives effective business and which data use to support your findings
- Creating trackers, dashboards and data visualizations to get a deeper knowledge of stores progress
- Delivering weekly reports about each store's performance
- Training, mentoring and coaching new employees to ensure they were equipped with the necessary skills to succeed in their roles