



## SRI KAGINELE MAHASAMSTHANA KANAKA GURUPEETHA COLLEGE OF EDUCATION (B.Ed. Aided)

(Recognized by NCTE, Permanently affiliated to University of Mysore)

Survey No.1, Ward No.58, Adichunchanagiri Road, Kuvempunagar, Mysuru-570023

### **INSTITUTIONAL CODE OF CONDUCT**

#### **For Students**

1. The students must be regular to the college and should actively take part in all the activities of the college.
2. Students are strictly instructed to give Bio-metric attendance during check in and check out of the campus.
3. The day starts with assembly with agenda of prayer, news reading, and thought for the day, followed by Birthday wishes.
4. The students must wear uniform dress and id-card within the college campus.
5. Students are required to maintain regular attendance to be eligible for appearing in the University Examination. A student-teacher must have 80% of attendance in Theory classes and 90% attendance in Practicum classes in each course for appearing the Semester Examinations.
6. Student-Teachers are required to check the Notice Board (both Offline & Online) regularly for important announcements.
7. Student-Teachers are not allowed to loiter or stand in the Corridors of the College during class hours.
8. Using of mobile inside the classroom is strictly prohibited. However, during emergency, they may use with the permission of the staff.
9. Disciplinary rules regarding punctuality, regularity, respect for teachers, concern for the welfare of the college is to be carefully maintained.
10. Students suffering from health issues need to take permission for leave and to produce medical certificate.



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11. Every student is expected to maintain the general cleanliness within the classrooms, laboratories, washrooms and the campus in general.
12. Students should give permanent address and mobile numbers of parents and guardians contact in case of emergency.
13. Unnecessary usage of lights and fans must be avoided in the classrooms.
14. No posters are to be pasted or fixed with cello-tape anywhere on the College Building/walls. Any writing, scribbling on the walls will attract disciplinary measures against the student-teachers.
15. Ragging in any conduct by a student, as an individual or group of them whether by words spoken or written, or by an act, which has the effect of teasing, treating or handling the fresher or any other student with rudeness will be treated as ragging and will be entitled for disciplinary action.
16. Student-Teachers are forbidden from inviting friends from other institutions and outsiders to the College.
17. Smoking, drinking alcoholic beverages and intoxicating drinks by the student-teacher within the college campus are strictly prohibited.
18. There will be a student council, constituted for the welfare and development of the college and unity and security of all students for a period of one year headed by the Principal as President for the council and elected representatives from the students of the college.
19. Student-Teachers are expected to treat the members of the staff both teaching and non-teaching with courtesy both in and outside the College. Students shall not, by their act or conduct, cause damage to the reputation of the institution.
20. Students desirous of leaving station will be required to apply for leave
21. Students are informed to submit their tutorial, assignments or any other projects assigned within the time stipulated.



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22. Students are informed to prepare well for tests and examination strict procedure is followed during test and examination to avoid Mal-practices.

→ Every student expected to be aware of these conduct and act accordingly.

Sd/-

By order

SKMKG INSTITUTION, MYSORE

PRINCIPAL

Sri Kaginele Mahasamsthana Kanaka Gurupetha  
College of Education  
Adichunchanagiri Road, Kuvempunagar,  
Mysore-570 023



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### INSTITUTIONAL CODE OF CONDUCT

#### For Staff

1. Every Teacher shall discharge his/her duties efficiently and diligently to match with the academic standards and performance norms lay down by the College Management from time to time.
2. Every Teacher shall update his/her knowledge and skills to equip him/her professionally for the proper discharge of duties assigned to him/her.
3. Every Teacher shall conduct himself/herself with absolute dignity and decorum in his/her dealing with the superiors, colleagues and students every time.
4. No teacher shall absent himself/herself from duties at any time without prior permission from higher-ups.
5. No teacher shall associate with any political party or take part in any other organizational actively, which is not in line with the duties and ethics of the teaching profession.
6. No teacher shall attempt to bring any political or outside pressure on his/her superior authorities in respect of service matters.
7. No teacher shall participate in any strike or demonstration and /or indulge in any criticism of College Management policy or of the Government for any reason whatsoever.
8. No teacher shall incite, provoke or instigate any students or any other member of the staff into any form of action against the College Management, or that seeks to disrupt the academic activities of the College.
9. All teaching / Non Teaching staff of the Institution should abide by the rules and regulations put forth by the College / Management / University/UGC/NCTE and other concerned Apex bodies / Institutions / departments.

Sd/-

By order

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**PRINCIPAL**

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