

Meeting No. 1

Resolutions

13/02/2021

Meeting was convened in the principals' chamber on 13/2/2021 to discuss about both IQAC and academic activities as the academic year 2020-21 is going to be started/commenced from 12/2/2021.

① All the teaching staff is instructed to prepare their concerned work and to orient the students on 22/2/2021.

② Sh. M.L Sannaregondla is informed to make groups for elective wise in guidance and counselling and Health and physical education and to Research project and reading and reflection.

③ The Asst. Librarian G.M. Nagash is informed to issue the cards and to keep files for all the students I & III semester.

④ Mr. Krishnamurthy is informed to keep the computer room ready for practical works.

⑤ Mr. Krishnegonda is informed to take all the basic details of all the students during admission process.

- ⑥ Mr. Ravishankar is informed to take the fee as per the ~~Govt. of India norms and guidelines~~
~~Govt. of India norms and guidelines~~
SMMK College of Nursing & Technology structure for SC & ST students.
 - ⑦ All the non-teaching staff is informed to clean the rooms and furnitures thoroughly and to keep sanitizers to the students.
 - ⑧ All the teaching staff is informed to attend to the prayer regularly.

The Staff present

- ① MLS ✓
 - ② SBK ✓
 - ③ PKS ✓
 - ④ qmn ✓
 - ⑤ kg M ✓
 - ⑥ RS ✓
 - ⑦ SAP ✓
 - ⑧ BCA ✓
 - ⑨ ALk ✓
 - ⑩ Annaji ✓
 - ⑪ Mahadev C.
 - ⑫ Basavajit ✓
 - ⑬ mohanty
 - ⑭ varu ✓
 - ⑮ Krishnamul
 - ⑯ keemar ✓

Co-ordinator

Co-ordinator
Internal Quality Assessment Committee (IQAC)
SKMK College of Education, Mysore-23

~~Copy~~ ~~13/2/2021~~

PRINCIPAL
Sri Kaginele Mahesamsthana Kanaka Gupteetha
College of Education
Adichunchanagiri Road, Kuvempunagar,
Mysore-570 023

ed at Meeting No. 2 on 25/2/2021

Meeting is conducted in the
Principals' chamber and following decisions
were made

- ① All the teaching staff were informed to be regular
to the college and to follow the timings
10.10 am to 5 pm. Both Biometric & Attendee register
to be maintained.
- ② Attendance books are to be maintained regularly
and to submit to the principal at the
end of the month for degradation of principal.
i.e. on 30th of every month intervals
- ③ On last working day 21/2/2021, all were informed
to prepare MAAC records. But till date
nobody has prepared & submitted to the
principal. Hence, once again all are urged
to submit within 25/2/2021 as mentioned
below. (2019-20 MAAC records)

I Sem - KS (M.S.)	2M2 (1)
II Sem - SSK	2M1 (5)
III Sem - PKS	222 (E)
IV Sem - SDS	219 (4)

As instead smt. Sugathak. is unwell, Shri.
Sannarayegowda M.L is informed to prepare
I Sem MAAC record.

(4) orientation to the students is to be given as mentioned below

1. overall syllabus & activities - DKKV
2. fine arts Dance & Drama - MLS
3. Teacher placement & CET practices - SMS

4. Research project → subject at PKS
5. Reading and reflection and spelling - SSK.

(5) All the students are to be given assignments & tutorial topics before 10/3/2021 and to get them typed by chandru B - office Staff

(6) CR forms (three copies) to be submitted to the principal on or before 1/3/2021.

Following were present in the meeting

1) SMS ✓

2) MLS ✓

3) SSK ✓

4) PKS ✓

Co-ordinator
Internal Quality Assessment Committee (IQAC)
SKMK College of Education, Mysore-23

Sri Kugmale Mahesanthane Kanaka Gupte
College of Education
Adichunchanagiri Road, Kuvempunagar,
Mysore-670 023

2021 - web I
2022 - web II
2023 - web III
2024 - web IV

2025 - web V
2026 - web VI

note: focus is on effective time management
and learning in I.P.D along with moral
values J.A.M and I

Meeting - No. 3

16/3/2021

Kavitha
Page No.
Date / / 201

In the Meeting, conducted on 16/3/2021, the decisions or minutes taken with the teaching faculty are as follows.

- ① Classes must be taken regularly as per time table. Any change in classes to be informed to the principal & colleagues.
- ② Orientation in their subjects including EPICs to be given. MLS is informed to make groups for research project & ready & reflection and to announce tomorrow i.e 17/3/2021. All the lecturers must guide their respective groups of students.
- ③ Attendance to be taken regularly and to submit to the principal on 30th of every month.
- ④ Incharge of clubs/activities are given as follows.
 - a) Tests and Examinations. — MLS *Report*
 - b) camp (clc) — SSK L
 - c) Students commil — PKS
 - d) college magazine — SMS *S*
 - e) Hand book — SSK K

(CAG) Committee to Review Curriculum and Syllabus
S.No. 5/2024 Date: 10/03/2024

6) It is resolved to conduct programmes (CCA)
on every Friday.

In this regard, following is to be conducted on
March - 29th 2024 - Freshers day.
March - 31 - Talents day.
(Camp) April - 29th & 30th - Camp.

- 7) Students to be taken to field trips and excursion.
- 8) Pedagogy wise visits to places of importance to be only on Saturdays. so that classes for other students in methods/pedagogics could be taken by other lecturers present in the college.
- 9) In order to expose the students ^{key to different areas}, they may be taken to museums like Visveshwarya at Bangalore and Jarnapada loka at Ramanagar.
- 10) MADC document to be submitted within 26/3/2024
- 11) CR report to be submitted within 20/5/2024
- 12) Test and tutorial topics to be given to students and then ^(to type) to chandru

Following were present:

① SMS 
② MCS 

③ SSK 
④ PKS 

⑤ GMN 
⑥ Manju. 

16/3/2024

PRINCIPAL

Sri Srinivasa Mahesamsthana Kanaka Gopuram
College of Education
Kuvempu Road, Kuvempunagar
Mysore-570 023

Meeting no.-4

The virtual meeting was conducted to the teaching staff on 21/5/2021 & discussed the following:

- ① online test will be conducted on —
objective type questions will be given & all to be trained for MCQ questions too.
links will be sent to all.
- ② microteaching workshop to be conducted after test.
- ③ online classes to be taken regularly and to take online attendance.
- ④ To inform students to be prepared for Research project, Drama, Reading & Reflection.
- ⑤ To advise & guide students to take care of their health and follows SOP everywhere.

SMS/L

SS & Ne

KS - KS

PKS &

oray4 -

GMNR - RA

MWS Logistics

L Co-ordinator

Internal Quality Assessment Committee (IQAC)
SKMK College of Education, Mysore-23

PRINCIPAL 21/5/2021

Sri Kaginele Mahasamsthana Kanaka Gurugeetha
College of Education
Adichunchanagiri Road, Kuvempunagar,
Mysore-570 023

- ① There will be online test to all Students for 20 & 15 marks.
- ② It's both in English & Kannada.
- ③ All to create e-mail of their own.
- ④ Only 50% of (first half) portion will be covered.
- ⑤ Mock test will be 1/6/2021
- ⑥ To check college name & Subject.
- ⑦ Things and other info/instructions will be given later.
- ⑧ To submit after attending all questions.
- ⑨ All must attend compulsorily.
- ⑩ To take care of their health.
- ⑪ No screen shots to be taken while answers.
- ⑫ To check/follow time table properly.
- ⑬ To be ready for microteaching from 28/6/2021 till 5/7/2021.

PRINCIPAL
Sri Kaginele Mahasavethane Kanaka Gurupetha
College of Education
Lachchayiti Raod, Kudligi, H.D.K.B.
Mysore-570 023

Meeting : No 5

Virtual meeting was conducted on.

16/6/2021 & discussed the following for the faculty step

- ① online test will be conducted.
- ② to go through calendar of events.
- ③ to collect all assignments & tutorials by 20/7/2021
- ④ IT to be fixed.
- ⑤ Assets & liabilities statement to be given to the office.
- ⑥ to get the counter-signature to all assignments & tutorials
- ⑦ to be prepared for micro-teaching classes.
- ⑧ to guide students properly to take care of their health and to follow covid-19 preventive procedures.

SMS 

PKS 

SSK 

MLS 

G MN 

Mangala 

Co-ordinator:

28/6/2021

Meeting minutes - 6

Meeting was conducted in the college by maintaining SOP on 28/6/2021 & discussed the following for both teaching & non-teaching staff.

- ① To prepare marks list by 20/7/2021
- ② To prepare students prepare for II test
- ③ MAAC records of previous term to be prepared.
- ④ NAAC related records to be maintained.
- ⑤ Assists in leakabilities statement to be given to office
- ⑥ certificates of Seminars/ workshops/ conferences to be produced then & there itself.
- ⑦ to take out print out of lockdown period notification & to maintain/ mention the no & date in staff attendance.
- ⑧ all to create e-mails.
- ⑨ clerical staff to open/ send messages to students through e-mail.
- ⑩ Library work to be updated.
- ⑪ to dispose off unwanted materials by following off procedure.
- ⑫ All to follow SOP procedure strictly.

PRINCIPAL

Sri Kaginele Mahasamsthana Kanaka Gurupetha
College of Education
Chunchanagiri Road, Kuvempu

Signatures of staff

- ① SMS ✓
- ② MLS ✓
- ③ SS K ✓
- ④ GMN ✓
- ⑤ PKS ✓
- ⑥ manju
- ⑦ kg ✓
- ⑧ RS
- ⑨ SAP ✓
- ⑩ BC ✓
- ⑪ ALK
- ⑫ Annaji ✓
- ⑬ mahadev ✓
- ⑭ Basavaraju ✓
- ⑮ Mohankumar ✓
- ⑯ vani ✓
- ⑰ Krishnamurthy
- ⑱ Keenan
- ⑲ Malamma ✓



Co-ordinator

Internal Quality Assessment Committee (IQAC)
SKMK College of Education, Mysore-23

Google meet with Students was conducted by principal at 1.30 pm on 13/7/2021. The students were informed to

- ① Submit the tutorials and assignments to the lecturers by 16/7/2021.
- ② College reopens on 19/7/2021. [There are options to attend both online & offline]
- ③ to follow "SOP strictly"
- ④ to be vaccinated compulsorily before entering the college. If not, to take immediately & to go with Id and Aadhar card.
- ⑤ microteaching classes & other classes would be conducted after the test.
- ⑥ Test would be conducted on _____ and _____
- ⑦ to check-mails and what's up messages frequently for updated information.
- ⑧ To fill the vaccinated, tutorials and assignments topics in google form created & sent to them.
- ⑨ to take care of their health, friends & surroundings environment.
- ⑩ To contact college/for health related issues to doctor.

Co-ordinator

Internal Quality Assessment Committee (IQAC)
SKMK College of Education, Mysore-23

Levy
PRINCIPAL 13/7/2021
Sri Kaginele Mahasamsthana Kanaka Guopeetha
College of Education
Kuvichunchanagiri Road, Kuvempunagar,
Mysore-570 023

Meeting No -7

2/8/2021

Meeting is convened in the principals chamber to take decision on 2/8/2021 and taken following decisions.

- 1) Marks list to be submitted to the principal before 4/8/2021 and to upload the marks of their concerned subjects by the lecturers themselves.
- 2) To get the signature of the students in tutorial & assignment topics list.
- 3) The classes for 2nd and 4th semester will be started from 9th August 2021.
- 4) It is decided to conduct camp in the college premises as the students cannot be taken to outside due to contagious covid-19, on 9th, 10th and 11th of August 2021.
- 5) Finally all were informed to be in the college in time.

SMS - ✓

PKS - ✓

SSK - ✓

GMR - ✓

By [Signature]
PRINCIPAL /2021
Sri Kaginele Mahasamsthana Kanaka Gurupetha
College of Education
Chunchanagiri Road, Kuvempunagar,
Mysore-570 023

PUNINGI

dated and confirmed by signing in
material to apply
regarding the above information
ESG DS&SMR

Meeting no.-8

5/8/2021

Kavitha
Page No.
Date / / 2021

Meeting is conducted in the principal's chamber on 5/8/2021 and following decisions were taken with regard to Citizen Living Camp (CLC) and other academic related matters.

- ① Mr. Sannaramegonda. M.T., the camp officer welcomed every body and following duties are allotted to all
 - a) ^{programmes on Inauguration &} Health care - Teacher's role - Incharge - SSK ✓
 - b) Fire extinguishers - SMS ✓
 - c) Traffic rules - PKS ✓
 - d) Cultural programmes - Manju.
 - e) Prayer - GMN
- ② All are to be cautious of SOP (standard operating procedures) guidelines issued by govt. and university and to make students to follow strictly.
- ③ Acceptance forms are to be given by students both on attending camp & having vaccination.
- ④ Students to be guided at every point of time to be disciplined.
- ⑤ All the staff is informed to be in the campus by 9 o'clock in the morning.

- (CADD) scanning C:\Users\2827A\Pictures\Scanned
CS-2022M, submitted to Prof. C. K. Raja
- 6) Attendans & peons are informed to clean keep the rooms clean & tidy everyday
 - 7) Students and others should not be congregated
 - 8) Following works are allotted to the rest

projector maintenance	- A.L.krishnaswamy
Mike	- Annaji
Sanitization &	- Basavaraj
thermo scanner	- Krishnamurthy - Please
coffee + tea	- Vani + Malaviana
collecting parental acceptance forms	- Mahadev.
campus clearing &	- Kumar.
waste bin maintain	

Market Items purchase - Mohan Kumar.

- 9) Invitation & certificate by MLS

- 10) Rest of the faculty are informed to take care of other works.
- 11) finally all are informed to take care of the guests and students as well.
- 12) As lunch & Snacks are arranged in the campus, all to have it systematically.

Co-ordinator

Internal Quality Assessment Committee (IQAC)
Jain College of Education, Mysore-25

SSK CMMN

P.K.Singh Major

kg ✓
RS ✓
SAP ✓

BCD ✓
ALK 2 ✓
Annaji ✓
Mohan.C.M.E. ✓
Malaviana ✓

Sri. K. Raja

Kumar

Basavaraj

Meeting no-9

9/8/2021.

Meeting is convened in the principals chamber for all the teaching staff on 9/8/2021 and discussed 2nd and 4th semester academic matter.

- 1) 1st and 3rd semester works are to be finished if any.
- 2) Marks cards sheets to be submitted
- 3) Tutorial and Assignments topics given to the students are to be countersigned by both lecturers and students.
- 4) The semester end examination for both 1st and 3rd semester would be conducted from 14th of Sept. 2021 as per university of Mysore notification No. Dated .

2nd Semester Activities.

- 1) The semester starts on 9/8/2021.
- 2) orientation on general and academic matters are given by the principal on 9/8/2021
- 3) orientation on the following topics are going to be given by the faculty as follows mentioned below.

10/8/2021 - P.S. - will give orientation on objectives.
11/8/2021 - lesson plan writing by students

12/8 - ST (Simulated teaching)

13/8 - ST₁

16/8 - ST₃

17/8 - ST₄

18/8 - ST₅

23/8 - ST₆

P₁

P₂

24/8 - ICT orientation by SSK.

25/8 - ICT lesson plan writing

26/8 - ICT class

27/8 - ICT₂

P₁

30/8 - ICT₃

31/8 - ICT₄

P₂

4) From 1/9/2021, the second semester students are to be guided / taught regularly.

The Hardcore subjects are to be taken as in previous years.

5) Tutorial and assignment topics must be given to the students well in advance, before 31/8/2021.

4th Semester Activities

Kavitha
Page No.
Date / / 201

- ① Tutorial and Assignment topics are to be given in advance.
- ② Hardcore course by SONS & Manju are to be taken by from today onwards.
- ③ As per the order of the Govt, students are given the options to attend the classes either offline or online. Hence, the teaching staff is informed to take up both offline & line.
- ④ The Actual Internship Stage includes the activities mentioned below and orientation is to be given by the faculty.

- 1) Renit plan - By all concerned method lecturers.
- 2) Block teaching lessons - "
- 3) renit test - SMS ✓
- 4) ICT lessons - { SS & K } ✓
- 5) Innovative lessons
- 6) criticism. lessons - KKV &
- 7) practical lessons - KKV &
- 8) Remedial teaching - PKS &
- 9) Action Research — Manju
- 10) co-school Activities - EMIN ✓
- 11) Reflective Diary — SMS ✓
- 12) Viva. Voce — MLS. Segars

(JAC) (UGC) Accredited University
Sri Kaginele Mahasansthene Kapaka Gurupeth
College of Education, Mysore - 570 023

⑤ APOSS - course to be must discussed with the students and assign the four activities.

The time-table will be given to all shortly to orient the students.

The meeting ended with voting thanks.

SMS

SSK

PKS

GMN

Maryu.

Seer.

i

Off. Job

08/02/2024

PRINCIPAL

Sri Kaginele Mahasansthene Kapaka Gurupeth

College of Education

Adichunchanagiri Road, Kuvempunagar,
Mysore-570 023

Co-ordinator
Internal Quality Assessment Committee (IQAC)
SKMK College of Education, Mysore-23

Meeting

No. - 10

Kavitha
Page No.
Date / / 201

14/8/2021

Meeting is conducted in principal's chamber on 14/8/2021. and discussed the following related to 4th semester academic matters.

- ① The fourth sem. students are oriented by the principal on 12/8/2021 on 4th semester academic matters.
- ② As part of immersion programme, the students of 4th sem. need to get their lesson plans approval from the concerned pedagogy teachers. At least 3 of the lessons are to be observed.
- ③ From 16th Aug to 5th Sept. 2021, the
 - lesson plan approval,
 - presentation of classes ~~i.e~~ simulated teaching in the group of 4th Sem. students presented are to be taken place.

- ④ orientation on unit test - by SMS/S.
unit ICT & Innovative - by SSR
Remedial teaching - by PKS
Action research - by Manju
co-school Activities - by GMN.
are to be given by 5th September 2021
[as per their convenient time. but
to inform the principal]

- ⑤ To the absentees, concerned lecturers
require to give assignments, tutorials
and test revert tests [both C₁ & C₂ if
need be].
- ⑥ All the lecturers are informed to
maintain preventive measures of
covid-19. All are informed to be
healthy.

SMS - B

PKS - Z

MLS - legovard

GSK ✓

manju

GMN - ~~✓~~

14/8/2021
By
PRINCIPAL
Sri Kaginele Mahasemsthane Kanaka Gurupetha
College of Education
Adichunchanagiri Road, Kuvempunagar,
Mysore-570 023

Meeting No. - 11

8/2/2021

Meeting is convened in the principal's chamber addressed to all the staff and discussed following issues.

① Examination: Shri. M.L. Samudramangonda, Physical Education Director was given charge of Examination.

⇒ All are informed to follow the guidelines of university examination & to be careful while conducting examinations.

b) To follow SOP of covid-19 strictly

c) All should come to the college & be before 9.30 am in the college premises.

② All should submit CR Report to principal before 14/2/2021. [CR report of 2019-20 and 2020-21]

③ All to work in co-ordination.

④ Finally all are informed to work during these vacation (for NAAC work)

⑤ All are informed to upgrade their knowledge regarding New Education policy & workshop is being conducted

afternoon on this day 8/9/2021

Sri Kaginele Mahasemsthana Kanaka Goupeetha
College of Education
Mysore-57

8/9/2021

PRINCIPAL

Sri Kaginele Mahasemsthana Kanaka Goupeetha
College of Education
Mysore-57

- 1) Dr. S. S. S.
- 2) Smt. K. S. K.
- 3) Dr. S. S. K.
- 4) Dr. P. K. S.
- 5) Sri M. L. S. Legode
- 6) Sri G. M. N.
- 7) R. S.
- 8) M. K. G.
- 9) S. A. P.
- 10) B. C. S.
- 11) A. L. K. B.
- 12) Anayi. A.
- 13) Mahadev. C. M.
- 14) Balasastryowda
- 15) Mohan. Kumar
- 16) Vani. C. S.

27/9/2021

Kavitha

Memo. No. — 12

Page No. _____
Date 1 / 201

Meeting is convened in the principal's chamber on ~~27~~ 27/9/2021 to all teaching staff and discussed following aspects. More discussion was made on

Teaching practice [Internship]

① Internship for 4th sem to be started from 4/10/2021.

② Dr. Selvakanan is given incharge of Internship activities. He has to follow the procedure and inform the faculty and students as well.

③ Orientation to the students are to be given by all the faculty. Time table is shown here.

a) Unit plan — by all in their concerned pedagogy

b) Lesson plan — SMS

c) Unit test — SSK

d) ICT & Innovative lesson — PKS

e) Remedial Teaching — PKS

f) Observation Schedule writing — MLS

g) Research project — Manju

h) Reflective Diary Writing — SMS

④ Demonstration to be given by all lecturers or previous year students or resource persons whom may be remunerated by the

- (GADH) gurukulam | manaswana vikas | Gurukul
Sri Kaginele Mahasamsthana Kanaka Gruopeetha
- (5) APOSS of 4th semesters to be discussed with students & to guide properly.
- (6) 2nd semester Internship are to be taken care of by Nagesh G.M.
- (7) All teacher educators are required to finish the teaching of both Hard core and soft core to both 2nd and 4th sem. ~~as to be~~ Attention to be paid on first 50% portion for I test and remaining 50% portion for II test.
- (8) Assignment and tutorial topics to be given to all the students now itself.
- (9) The pending MAAC work of 2019-2020 by all the lecturers to be finished and submitted by 9/10/2021.
- (10) The MAAC record of 2021 (1st + 3rd sem) is prepared by the principal.
- (11) Attending Valuation work is mandatory acc. to UGC. Information of lectures are given to university chairman (BOE) sent the link to submit information if not done, you may submit now voluntarily.
- SMS - ~~✓~~ GSK - ~~✓~~ MLS - ~~✓~~ ^{legible} VdF. 16
PKS - ~~✓~~ Manju - ~~✓~~ GMV - ~~✓~~
- PRINCIPAL
Sri Kaginele Mahasamsthana Kanaka Gruopeetha
College of Education

10/12/2021

Kavitha
Page No.
Date / / 201

Meeting no. - 13

Meeting is convened in the principal's chamber on 10/12/2021 to discuss about practical examination to IV Semester to be conducted from 13/12/2021 till 16/12/2021. The Head masters, external examiners and mistress from following schools were present in the meeting along with our teaching faculty, the internal examiners.

<u>Internal Examiners</u>	<u>External Examiners</u>
1) Dr. Gharath Kumar. S.M	1) Dr. Vinutha. M
2) Dr. Selvakumar. S	2) Smt. Usha. RG
3) Dr. Prasankumar. S	3) Smt. Anitha. C
4) Shri. Manju. J.	4) Smt. Geetha. D

Discussions are made on:

- 1) the conditions/rules to be followed by the both Internal and External Examiners.
- 2) the examination pattern.
- 3) remuneration (Bills) related documents to be submitted to the college.
- 4) The lesson plans & teaching aids which are to be submitted to the college.
- 5) The marks allotted sheet etc.
- 6) SOP to be followed strictly.

SMS - ✓ MLS
PKS - ✓ GMN
SSK - H. Ms
Manju - D
as

3) -
3) -
S

Co-ordinator

10/12/2021
PRINCIPAL
Sri Kaginele Mahasamsthana Kanaka Gurupetha

College of Education
Adichunchanagiri Road, Kuvempumagar,
Mysore-570 023

Meeting - 14

18/12/2021

Meeting is convened in the principal's chamber on 18/12/2021 and discussed the following issues:

- 1) Discussions are made on TVAC - concerned are informed to provide Data to the co-ordinator to upload at the earliest.
 - 2) Regarding Academic matters,
 - All teaching staff to complete the teaching of the syllabus and finish ~~the~~ all works set by 5/1/2022. So that IA marks are to be uploaded to university by 5/01/2022.
 - 3) The viva voce has been organised on 23/12/21. The lecturers are informed & submit the marks details on 23/12/2021 it-self.
 - 4) The assignments, tutorials & other documents to be collected by 27/12/21 and to submit the marks sheet to the principal on or before 31/12/2021 (which are required to prepare MAAC document).
 - 5) The C2-test is organised on 3rd and 4th Jan 2022. All ^(Teaching) need to submit the question papers to the principal by 01/01/2022.
- PARING**
ESB 813 813
M.S. is hereby informed to be the incharge
of ~~festivities~~ ^{10/12/2021} ~~arrangements~~ ^{10/12/2021} ~~for the decoration~~ ^{10/12/2021} ~~duties.~~ ^{10/12/2021} ~~ES-31022 M. 10/12/2021 to 10/12/2021~~

⇒ 8/1/2022 in the last working day both to
folk 2nd and 4th Semester. All are
informed to update their works.

Kavitha
Page No.
Date / / 201

- 8) The NAAC document [record] of 2019-2020 is not submitted by the teaching staff so far. It is required while making NAAC work. Hence, complete at the earliest and submit to the principal.
- 9) The CR report form was given to all the staff in the month of June 2021. But so far nobody has submitted to the principal.
- 10) According to government [KCSB] rules, the leave must be taken with prior permission of the principal. But many are informing late and not producing the leave letters to the principal till today which may hamper the progress of the administration. Hence, all are informed to update the concerned works.

Co-ordinator
Internal Quality Assessment Committee (IQAC)
SKMK College of Education, Mysore-23

D SNS ✓
MLS - ✓
SSK - ✓
PKS - ✓
gmn - ~~✓~~
manju -
kg ✓
RS - ✓

SAP	- ✓
B C	- ✓
ALK	- ✓
Ananya	-
Mahadev	-
Barevraju	- ✓
Mohankumar	- ✓
Vani	- 0800
Malamma	-
Krishnamurthy	-
Kerron	-

[Signature]
PRINCIPAL
Sri Kaginele Mahassmthane Kanaka Guopeetha
College of Education
Adichunchanagiri Road, Kuvempunagar,
Mysore-570 023
12/12/2021

17/1/2022

Meeting NO - 15

Meeting is convened in the principals chamber on 17/1/2022 to teaching + office staff of the concerned to discuss about examination duties. [18/1/22 - 27/1/2022]

- 1) All are informed to be in the college from 9.30 am till 5.30 pm. till the completion of the examination.
- 2) The staff should be in the college, whenever the staff service is required, they should attend to the duties immediately.
- 3) The staff should not take leave during this examination unless there is emergency.
- 4) While on invigilation, no staff should carry mobile phones to examination hall.
- 5) Avoid talking loudly in examination hall or outside i.e. in corridor.
- 6) ~~not allowed to~~ Distributing or collecting answer scripts
~~not allowed to~~ Check the names / registration numbers, signature of the students
- 7) No staff should go out without the permission of the principal.

Following have attended the meeting.

- | | | |
|---------|----------------|-------------|
| 1) KS Y | 4) kg | 7) Mahadev |
| 2) PKS | 5) BC | 8) Molam |
| 3) MLS | 6) Basavang | 9) Malamuru |
| 10) SMS | 11) Puttarayya | 13) Annagi |

Co-ordinator

Internal Quality Assessment Committee (IQAC)
SKMK College of Education, Mysore - 23

PRINCIPAL

Sri Kaginele Mahesamrutha Kanaka Gupteetha
College of Education

Adichunchanagiri Road, Kuvempunagar,
Mysore - 570 023

17/1/2022

24/1/2022.

Meeting no: 16

Meeting was convened and held on 24/1/2022 at
principals chamber and taken following resolution.

1) NAAC: All are instructed to prepare or
collect required date at the earliest.

2) All to take classes regularly without
wasting time & class.

3) following programmes are given to below
as the in-charge of the programme.

- Talents day - Manje.
- Election day - SMS/ PKS/ SSK/ MLS.
to formulate Students council.
- welcome / freshers day - SMS.
- Science day — SSK & PKS.
- Microteaching — SSK.
- Tests & Examination - PKS

4) Following programmes are to be
co-ordinated by all.

- a) Republic day — MLS
- b) Ambedkar Jayanthi - GMN
- c) Basaveshwara Jayanthi - PKS
- d) Independence day — MLS

- e) kannada Rajyotsava - SMS
- f) kannada Dasa Jayanthi - Mysuru
- g) gandhi Jayanthi - KS
- h) Valmiki Jayanthi - SSRK

Kavitha
Page No.
Date / / 201

- All the incharge programme co-ordinator should follow the following
- a) conduct pre-meeting of the programme
 - b) submit the report to the programme to principal.
 - c) send the report & photos to the press for news paper publication.
 - d) post meeting to discuss about pros & cons of the programme
 - e) feedback sheet by the students & others.
- All are informed to guide the students regularly in Epc's Super
- Research project.
 - Reading & reflection.
 - Teacher planning
 - Drama & Arts Education

With the above conclusions are

made

SMS

KS

Co-ordinator

Internal Quality Assessment Committee (IQAC)

SKMK College of Education, Mysore-23

SSRK

MLS

PKS

Mysuru

GSK

GMM

PRINCIPAL

24/1/22

Sri Kaginele Mehasamsthane Kanteekas Composite

College of Education

Aanchanchanagiri Road, Kuvempunagar,

Mysore-570 023

17/2/22

An urgent meeting is convened in the principal's chamber on 17/2/2022 and discussed following issues with all teaching and non-teaching staff.

- ① Hijab walli:- As per the directions of collegiate department, high court interim order is to be followed by all respectfully which is circulated to all teaching, non-teaching and students. No employee should discuss unnecessarily in the campus about any religion, uniform or caste.
- ② Academic programmes are planned as shown below:
 - 1) Talents day - 21/2/2022 - Mayur T.
 - 2) Students council formation through election - 22/2/2022 - SMS & PKS.
 - 3) Welcome day - 25/2/2022 - SMS
 - 4) Science day - 28/2/2022 - S&K

- ③ Orientation to 3rd Sem. is to be given general orientation - principal KTR.

14/2/2022 pedagogy research other] by all lecturers concerned areas

- (4) functions are to be arranged
only in the afternoon so that
classes could be taken in the morning.
(5) Method/pedagogy or orientation must be given by all

With the above discussions, the meeting
is concluded off.

Is
Is
PRINCIPAL 17/1/22

Sri Kaginele Mahasamsthane Kavala Ganga Devi

College of Education

ALK Adichunchanagiri Road, Kuvempu
Anegi Mysore-570 023

Malavina.

Mahadev C.M.H. Perishraamurthy

Basavangi Bas Kumar &

Mohankumar Sh

DMS S

MLS lego

KS to

Mayle SD

SSK-V V

KG O

P.K.S - Zu

S.A.P to

gmn - Sh

B.C.P SP

k
Co-ordinator

Internal Quality Assessment Committee (IQAC)
SKMK College of Education, Mysore-23

24/03/1994

Co-ordinator
(3A01) Internal Quality Assessment Committee
Date: 24/03/2023

Meeting

Meeting is convened in the principal's chamber on 12/2022 by non-teaching staff and informed and directed to do the following.

- ▷ The clerical staff to carry out the functions intrusted to them the same day
- ▷ The clerical staff to maintain diaries regularly.
- ▷ to maintain registers properly, neat & tidy.
- ▷ to consult concerned department (if there is problem) for clarification.
- ▷ The Attendees & peons to take care of office files furniture & other stationery
 - keep office premises clean
 - to come to work early by 9 o'clock to attend to his ministerial works.

- ▷ kg-kg.
- ▷ AS
- ▷ SPP
- ▷ BC
- ▷ Mahankumar
- ▷ Melamma
- ▷ kumara
- ▷ ALK
- ▷ Annapurna
- ▷ Mahadev C. Mahadeva
- ▷ Basavraj
- ▷ vni
- ▷ krishnamurthy


PRINCIPAL
Sri Kaginele Mahasamethane Kanaka Gucupoetha
College of Education
Adichunchanagiri Road, Kuvempunayak
Mysore-570 023

2/3/2022

Meeting No-17

Meeting is conducted in the principals chamber on 2/3/2022 and discussed the following

- ① Test: Test is to be conducted on 21/3/2022 and 22/3/2022.
- ② communication skill workshop on 24/3/2022
Microteaching workshop from 25/3/2022 to 26/3/2022 is to be conducted.
- ③ The groups of Research project and Reading & reflection are allotted. They are to be guided regularly as shown in time table.
- ④ Extra classes may be taken to both I & II Semester Students (as many got admissions late) without disturbing other classes.
- ⑤ Tutorial & Assignment topics must be given well in advance to all the students.
- ⑥ Attendance register must be submitted on 30th of every month to the principal.
- ⑦ The lecturer in charge must take initiation from writing memo till giving report to the principal.

10 A.M. 2/3/2022

Page No.

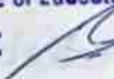
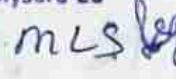
Date

Kavitha

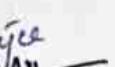
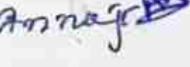
- ③ All staff must give Biometric attendance without fail.

Co-ordinator

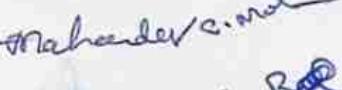
Internal Quality Assessment Committee (IQAC)
SKMK College of Education, Mysore-23

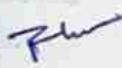
SMS  MLS  ALK V.

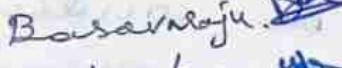
KS 

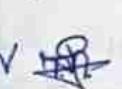
Mayee  Anugraha 

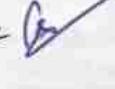
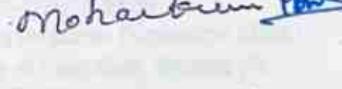
SSK 

Rg  Mahadev C. M. 

PKS 

SAP  Basavaraju 

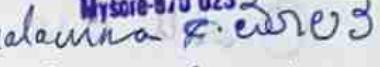
gmnv 

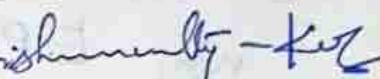
BC  Mohabum 

PRINCIPAL

Sri Kaginele Mahasamsthana Kanaka Guppeetha
College of Education

Vidichaitanayag Road, Kuvempunagar,
Mysore-570 023

Malanna S. 

Kishnamurthy - 

Kumar 

17/03/2022

Memo No.-18

Meeting is convened in the principal chamber on 17/3/2022 and discussed the issues mentioned below.

① All are informed to guide the students in EPCs.

② Test is to be conducted on 23rd and 24th March 2022.

③ II test —————— 30th & 31st
April 2022.

④ STK - communication skill - 25/3/2022 - 10.30-1.p.m.
PKS - Microteaching skill - 25/3/2022 - 2-4.p.m.

26/3/2022 — Discussions by method teachers for the forthcoming skill on monthly

MT, { 28/3/22 — Skill of Introduction
29/3/22 — Skill of probing question
30/3/22 — Skill of Explanation
31/3/22 — Skill of illustration with examples

MT₂, { 1/4/22 — Skill of stimulus variation
4/4/22 → Skill of reinforcement.

ST, { 5/4/22 — orientation on lesson planning (LP₁) for ST₁
6, 7th April ST lessons 1 teaching

~~ST lessons~~

ST₂, { 8th / 3 / 22 — orientation on LP₂ for ST₂
9th March 22 — ST lesson 2 teaching.

⑤ 12th onwards to teach HC & SC & TEPG subjects regularly as the last working day is 4/5/2022.

⑥ 3rd term students present 3 classes which are required for reading and reflective diary writing. The teaching faculty need to approve the 2 lesson plans.

SMS - S.

S

KS - D.

Co-ordinator
Internal Quality Assessment Committee (IQAC)
SKMK College of Education, Mysore-23

SST - C

Sri Kaginele Mahasamudra Kalaka Gurukulam
College of Education
Adichunchanagiri Road, Kuvempunur
Mysore-570 028

PKS - Pm

MLS - Lepod

Er MN - D.

Mangal - D.

by Ia
PRINCIPAL 23/2022

After two months of work have been done all
works are completed

Note: All the barrels are immediately at
the entrance of the class and required all the students
(including students) whose names are written

unit 6
modern (ii)
phenomenon (ii)

newspaper (ii)

unit 6
poem (ii)
values (ii)
insect (ii)
weather (ii)

unit 6
2A (ii)
2B (ii)
2C (ii)
2D (ii)
2E (ii)

unit 6
2A (ii)
2B (ii)
2C (ii)
2D (ii)
2E (ii)

13/5/22.

Meeting was convened in principals chamber on 13/5/2022 at 12.10pm to all the faculty members and discussed about ① affiliation visit to our college on 14/5/2022 ^{at 3.45 pm} and ② state level Debate competition on 17/5/2022 morning.

- The teaching staff was informed to prepare their concerned ~~work~~ ^{like} attendance registers, all laboratory works, library books
- The office staff to keep their records like SC & ST scholarships, attendance admission register, cash books & bills, Service registers
- The attenders and peons to clean and keep everything in order.
- Dr. Phanathikumar. SM. informed all the staff to be in the campus by 9.30 am to attend to Alumni association works (Debate competition).

1) SMS ✓
2) KS
3) SSK ✓
4) PKS
5) MLCs

6) qmn ~~✓~~ 11) ALK
7) RS 12) Anup
8) Kg 13) Mahak
9) SAP 14) Basangi
10) BC 15) Mohank
11) Manju.

16) Vani
17) Mallum
18) Krishnamurthy
19) Kumar

13/5/2022

26/5/2022

Memo no:

Kavitha
Page No.
Date / / 201

Meeting was conducted in principals' chamber on 26/5/2022 to all I group employees and informed them to be more disciplined and to arrange everything for the II Internal Assessment test to be conducted from 27/5/2022. Following points/ aspects are discussed.

1) To follow timings properly. - to be punctual

2) to arrange table & desks

3) to take care of bell & water to students.

4) to arrange test booklets in office of the principal

Above points are discussed in kannada & explained & them clearly.

Wif Ide
26/5/22
PRINCIPAL
Sri Kaginele Mahasamsthana Kanaka Gurupet:
College of Education
Adichunchanagiri Road, Kuvempunagar,
Mysore-570 023

Annaji

Co-ordinator

Internal Quality Assessment Committee (IQAC)
SKMK College of Education, Mysore-23

Mahadev - coo

Basavaraj - Boo.

Vani - coo

Malamma - coo

Mohankumar - coo

Meeting with all the Teaching Staff is conducted on 08/7/2022 in the principal chamber and discussed the following issues related to 2nd and 4th sem students of 2021-22 academic year.

- ① orientation to be given to all the students on 11/7/2022 by all the staff - [SMS] time table to be prepared with Pkg
- ② As the high schools are started, the students of 4th sem are to be sent to the schools at the earliest as [SMS] part of Internship.

The second sem students need to be sent to Schools & govt. offices like BSC, DIET etc [SSK]

- ④ Simulated teaching and ICT classes workshop for II sem students to be arranged after the confirmation of 4th dates of 4th sem students [KS]
- ⑤ programmes on different activities to be arranged.

⑤ Tests and examination - [GMV]

⑥ Tutorials & Assignment topics to be allotted to all the students in advance.

⑦ Demonstration classes time table [Ormu] to be framed.

SMS & PLS Legend

✓ KSMV GMV ✓

✓ SKMK College of Education, Mysore - 23
✓ PLS

✓ 8/9/22

PRINCIPAL

Sri Kaginele Mahasamsthana Kanaka Gucipeetha
College of Education
Adichunchanagiri Road, Kuvempu Nagar,
Mysore-570 023

m

Co-ordinator

Internal Quality Assessment Committee (IQAC)
SKMK College of Education, Mysore-23

Meeting No-21

19/11/2021

Kavitha

Page No.

Date

/ 201

Meeting was conducted in principals' chamber on 19/11/2021 and discussed about examinations code & conduct. All were informed to be inform intime and follow examination rules properly.

Later, All were informed to prepare NAAC information properly according to criteria and allotted work to be finished by 2/12/2021. as the meeting regarding NAAC with Dr. Nagaraj university representative, will be discussed on 2/12/2022.

SMS - ✓

KS - ✓

SSk - ✓

PKS - ✓

MLS - ✓

GMR - ✓

k
Co-ordinator
Internal Quality Assessment Committee (IQAC)
SKMK College of Education, Mysore-23

pp Ad 19/11/22 PRINCIPAL

Sri Kaginele Mahasamsthana Kanaka Gurupetha

College of Education

Adichunchanagiri Road, Kuvempunagar,
Mysore-570 023

31/12/2022

Meeting no-22

Meeting was convened to both teaching and non-teaching staff. ~~All the non-teaching~~ attended ~~on 31/12/2022~~ and discussed the following issues.

- 1] All should come intime and to be regular.
- 2] Biometric timings must be given both in the morning before 10.10 am and after 5.00 pm.
- 3] If anybody requires to go to ^{out of college} office, it should be entered in movements register. It is must
- 4) ch letter must be given in advance to take permission.

classrooms should be neat & tidy

All the ~~officer~~ persons should assist in office without compariision.

- 5) Admissions are going on, All the students and other staff should take care of students & parents with seating arrangements.
- 6) store room should be locked. ~~It should be opened~~ only during lunch time.
- 7) Mobiles should be kept in silent mode (and except office 'c' group) others and not to use for other unnecessary issues/purpose.

- Haritha
Page No. _____
Date / / 201
- 10) nobody should carry phone to principal's room and talk loudly.
 - It is disturbing administration work.
 - 11) Not to talk loudly in corridors or anywhere in the college.
 - 12) Discipline to be maintained.
 - 13) CR form to be given to the principal before 10/1/2023.

With other verbal instructions, meeting was ended.

Following were present in the meeting.
 [All non teaching present except krishnaswamy who has taken permission from the principal]

Dr. Selvakumar came and went out with permission as other teaching staff SNS, KS, MTS, PKS were absent to the meeting.

Shri. Manju J. joined meeting later.

For any other discrepancies / difference of opinion or views, one must give in writing only to the principal.

1) RS	2) tgg	3) SAP	4) BC
5) Anney	6) Basany	7) Mahadev	8) Krishnamurthy
9) Vani	10) Melamma	11) Krishnamurthy	12) Kumar
13) K. S. Balaji	14) Dr. S. Balaji	15) Kumar	16) Kumar

10/1/2023
PRINCIPAL

Sri Kagineet Mahasamsthana Kanaka Guapeetha
College of Education
Machunchanagiri Road, Kyvempunagar,
Mysore-570 023

Co-ordinator

30/1/2023

Meeting No-23

Meeting was convened in the principal's chamber on 30/1/23 and discussed the following issues.

- ① All to be punctual, to be in college by 10.10 am and exit after 5 pm.
Lunch time to be from 1.30 pm to 2 pm.
- ② Timings to be followed strictly. Biometric attendance to be given both morning & evening. The timings will be submitted to the management.
- ③ The staff is not allowed to go out of the college premises during college timings. In case of urgency only, one need to write in movements' register.
- ④ While taking class and other leaves, permission must be taken in advance w/ leave letters only. Otherwise it'll be mentioned as 'Ab' & memo will be issued.
- ⑤ All should attend assembly in the morning.
- ⑥ CR to be submitted to the office before 10/2/2023
- ⑦ Mobile phones not to be brought to the principal's chamber and to talk loudly.
- ⑧ Students to be oriented in all the subjects, EFL, ~~extracurricular activities~~, Extra works, programmes, extra curricular and extended programmes.
- ⑨ Tutorial and Assignment topics to be given in advance to students and to office for TAAC documentation.

- ⑩ Classes of research project, reading & reflection, Teacher placement & Drama by student education to be taken regularly.
- ⑪ Following Academic programmes are to be conducted by the in-charge given below.

- a) Talents day - KS (8/2/2023) Manju
- b) Election - SMS PKS SSK MLS [on 10/2/23] to formulate student council through election.
- c) welcome/freshers' day - SSK/MLS [10/2/23]
- d) Science day - SSK & PKS (Feb 28)
- e) Microteaching - PKS [March 1 onwards]
- f) Test & examination -

- ⑫ Following National programmes are to be coordinated by all.

- a) Republic day - MLS
- b) Ambedkar Jayanthi - SSK
- c) Basaveshwara Jayanthi - KS QMN ~~PKS~~
- d) Independence day - MLS
- e) kannada Rajyotsava - SMS
- f) Kanakadasa Jayanthi - KS
- g) Gandhi Jayanthi - Manju
- h) Valmiki Jayanthi - PKS

- ⑬ All the programme incharge / co-ordinator should follow the instructions given here with →

- a) conduct pre-meeting of the programme
- b) to submit the report —————— to principal
- c) to send report and photo to press for newspaper publication.
- d) to conduct post-meeting to discuss about pros-cons of the programme
- e) feed back of the programme to be taken by the students

(19) In addition to above programmes and academic matters, all should complete NAAC work which is ~~the~~ need of the hour.

(20) All need to follow the time-table given & regularly.

Co-ordinator
Internal Quality Assessment Committee (IQAC)
SKMK College of Education, Mysore-23
SMS

KS

SSK — MLS
PKS — EMR

Off. No. 16
PRINCIPAL
Sri Kaginele Mahesamsthana Kanaka Gurupetha
College of Education
Aduchonchahalgitti Road, Kuvempunagar,
Mysore-570 023
30/1/2023

Meeting no-24

Meeting is convened in the principal chamber to teaching staff on 1/4/2023 and decided the following.

① IQAAC: with regard to IQAAC, all are informed to attend and complete the works assigned and report to the principal. From May 1, works must be speed up. and to stay back in the college till 7pm or 8pm. It is decided to submit the SSR by the end of (30th) May 2023.

All are informed not to take any leave after the month of April and to focus more on IQAAC work.

② Academic work.

There are hardly 25 days left with, for the completion of syllabus (keeping 5th May as last working day). Hence all decided to take special classes on Saturdays afternoon and to take special classes in the morning by 9 a.m. If time permits in between i.e during games or library period with the intimation to the principal.

③ Works related ~~to life skills~~^{to life skills} (like Research project, CET, Drama & sweets, language across the curriculum, psycho-social tools & techniques etc). are to be completed.

④ On 12th CET mock interviews to be conducted.

⑤ Shri. Vagish G.M. is given in charge of exam duties and Dr. Devakumar S. to collect the papers in the morning.

The grad I A test to be conducted on 27th, 28th and 29th of this month.

The question papers must be submitted to the principal on or before 24/4/2023.

⑥ As the election date is declared and code of conduct is prevailed, all the employees must be careful in posting the messages in social media. Otherwise action will be taken as per the govt. rules.

⑦ Camp: As part of curriculum, the camp, as usual, will be conducted on 19th, 20th & 21st of this month. Dr. Sharath Kumar CM. is given the incharge of the camp. All others consented to this and preparing for the camp activities.

Co-ordinator
Internal Quality Assessment Committee (IQAC)
SKMK College of Education, Mysore-23

SMS - KS ✓ SSK - PKS - MLS

PRINCIPAL
Sri Kaginele Mahasamsthana Kanaka Gopalgudi
College of Education
Adichunchanagiri Road, Kuvempu Nagar
Mysore-23

Meeting NO-25

20/5/2023

Kuvitha
Page No.

Date

/ 201

Meeting is convened in the principals chamber on 20/5/2023 and discussed on Ist marks camp & examination and other general aspects.

① All to finish uploading IA marks and attendance today itself.

- ② Examination will be started on 30/5/2023 for both I and III Semester. All should be careful and punctual.
- ③ Regarding camp:- All must take care of students in the campus by being in the campus by 9:00 am.
- things from taken from college to be brought back - carefully.
 - to maintain cleanliness in the campus
 - to take care of students and guests in the campus.
- ④ Students to be guided properly by all

1 Co-ordinator
Internal Quality Assessment Committee (IQAC)
KMK College of Education

① SMSP ⑥ No

② ⑦ Yes

Xy

③ ⑧ ✓

✓ re
m.m.s

④ b.s ⑨ S.

⑩ S.S.K E.W.G

20/5/2023

TOP Le
PRINCIPAL 20/5/2023
Sri Kaginele Mahasamsthana Kanaka Gurupsetha
College of Education
Adichunchanegiri Road, Kuvempu,...,
Mysore-570 023

19/06/2023

Meeting NO - 26

Meeting was conducted on 19/6/2023 with the staff and following decisions are taken up.

- 1) The classes starting on 19/6/2023. Students must be guided and oriented in all the subjects and internship apart from other national programmes.
- 2) Internship regarding II Sem include us & Dr. Selvakumar. I and IV sem Dr. Sharath Kumar. They have to process i.e letter correspondence to be made with departments concerned.
- 3) Internship programme related following have taken up the orientation of students.

Unit plan - SMS ✓

Unit Test - SMS ✓

Block lessons / - By all Teaching Staff in their teaching / concerned subjects

Criticism & practical exam } principal.

Co-ordinator
JACII government training college (JACII)
Dr. S. Sankar
Principal

Innovative - Smt. Sugatha & SSK

ICT - SSK.

Remedial Teaching - PKS

Co-curricular Activities - GMRV.

Research project - Chris Manju &
later by all concerned
Lecturers.

Kavitha
Page No.
Date / / 201

Any other general information - Dr. N. Shalabshikha
related to college

4) Demonstration to be given by

- firstly by Resource persons
- Secondly by concerned Subject teachers
- Thirdly by any other resource persons.

Dates must be given to ~~SMS~~ SMS.

5) Finally all are informed to take up TRAAC work
i.e. IQAC activities were discussed.

Co-ordinator
Internal Quality Assessment Committee (IQAC)
SKMK College of Education, Mysore-23

19/6/25
PRINCIPAL
Sri Kaginele Mahasamudra Kangaka Gurupreetha
College of Education
Adichunchanagiri Road, Kuvempunagar,
Mysore-570 023

SMS, S MLS
KS, gmr
SSR, mgue
PKS.

Meeting No. 27

Hamilton
Page No. _____
Date / / 201

11/8/2023.

Meeting was convened in the principal's chamber on 11/8/2023 and decided to take the actions on the following:

1) NAAAC: As NAAAC is compulsory, all should work hard and to submit the reports of the concerned curricular or extra-curricular activities. The IQAC cell should be proactive to complete the process of NAAAC. Registration to IIQAA will be 45 days and after acceptance of IIQAA, then will be 45 days to submit the SOR. Hence, all should be regular and plan meticulously to make report presentation effective.

2) Independence day: All the staff decided to plan and execute the due responsibilities more efficiently. Students are to be assigned programme activities and to supervise regularly.

3) Practical examination: The incharge of the internship Dr. Sharath Kumar. SM was informed to allot the students to respective schools considering the medium of instruction, and classes assigned of the students.

- 4) As per the regulations of NEP, multiple approach to enhance the various learning areas is required. Hence, all are have decided to give diversified activities and research oriented projects to the students in this 2nd and 4th semester.
- 5) All are informed to follow and strictly adhere to the code of conduct of the college.
- 6) The IA test is scheduled on 19th, 20th and 21st of october - 2023. The students should be given thorough knowledge of tests and examination pattern and to advise to refer to the question bank and previous question papers.
- 7) As of now, Internship for 4th Sem is going on, the student trainees classes must be observed properly and intuitions and feedback should be given individually and recorded.

All the teaching Staff have decided to follow the above resolutions

SMS → M.L.S
 KS → G.M.N
 SSK → Mayur
 PKS

b
 Co-ordinator
 Internal Quality Assessment Committee (IQAC)
 SKMK College of Education, Mysore-23

Copy to
PRINCIPAL 17/8/23
 Sri Kaginele Mahasamsthane Kanaka Gurupetha
 College of Education
 Kadichunchanagiri Road, Kuvempu Nagal,
 Mysore-570 023