

# Matheus Santana Golembiewski

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## WORK EXPERIENCE

### EDP Brasil

Sao Paulo, Brazil

*Jr. Analyst of Asset Management*

*August 2019 – June 2022*

- Directly responsible for automating various tasks in the area with programming languages (VBA) and Excel, bringing greater agility and efficiency to the team. More than 20 projects were made in total, usually reducing the task time by 50% on average, giving the team more freedom to complex analysis and reducing time spent on repetitive tasks.
- Provided reports (using PowerPoint) with the summary of the main expenses of expenses separated by a group of accounts (Personnel, Material, Services, and others).
- Responded to the external audit service about internal and external controls and answered additional questions as demanded.
- Provided the mandatory accounting statements, as required by the international accounting board.
- Worked constantly with SAP, especially with the SAP FI and SAP CO.

### Sherwin-Williams

Sao Paulo, Brazil

*Accounting Intern*

*April 2018 - April 2019*

- Provided monthly, quarterly, and annual accounting services. Also organized archives as the manager requested.
- Organized, verified and reported on employees' corporate credit cards.
- Conferences of accounting accounts, balance sheets, and stock of materials.

## EDUCATION

### Tamwood Careers College

Vancouver, BC

*Web development*

*Expected Graduation Date: January 2023*

### University Metodista

Sao Paulo, Brazil

*Bachelors Degree in Accounting*

*December 2020*

## SKILLS & INTERESTS

**Skills:** PHP | JavaScript | SQL (MySQL) | HTML/CSS/SASS | Git/GitHub | Bootstrap | VBA | Microsoft Office (Excel, PowerPoint, Word) | Portuguese | English | Spanish

**Interests:** Programming, New technologies, Data Science, Web Development, Football, Sports, Electronics, Learning Languages