**(2023) Subject: Re: Real Property Tax Statement\_Name of owner/requestor**

Dear Phoebe Co,

In response to your inquiry; attached in this email is your Statement of Account for Tax Year 2023. Please be reminded to **pay in advance on or** before March 31, 2023 to avail the 10% discount already reflected on your account. For your convenience and safety, please be informed that we are now accepting online payment via [LandBank - Link.BizPortal](https://www.lbp-eservices.com/egps/portal/index.jsp" \t "_blank) and over-the-counter payment in any **LandBank Branch via Oncoll Slip.**

Should there be any questions, please feel free to contact us. We look forward to hearing from you.

Sincerely,

Adrian Judicpa

**Local Treasury Operations Assistant**

**(2024) Subject: Re: Real Property Tax Statement\_Name of owner/requestor**

Dear Phoebe Co,

In response to your inquiry; attached in this email is your Statement of Account for Tax Year 2024. Please be reminded to pay in **advance on or before December 31, 2023 to avail the 10% discount already reflected on your account.** The deadline stated are for transactions via Link.BizPortal, and not applicable for over-the-counter transactions through LandBank branches.

For your convenience and safety, please be informed that we are now accepting online payment via [LandBank - Link.BizPortal](https://www.lbp-eservices.com/egps/portal/index.jsp" \t "_blank) and over-the-counter payment in any **LandBank Branch via Oncoll Slip.** For a more detailed guide, kindly visit our [Facebook Page Link](https://www.facebook.com/treasurycalambacity).

Should there be any questions, please feel free to contact us. We look forward to hearing from you.

Sincerely,

Adrian Judicpa

**Local Treasury Operations Assistant**

**Subject: Re: Real Property Tax Statement\_Request for information**

Dear Che,

In response to your inquiry; may we ask for the photo of your **previous OR** as reference. Any additional information such as the PIN number, Tax Dec Number, or TCT Number of your property will ease in locating your account. If you do not have access to the abovementioned, we can try to use your full name and registered address **(please include Lot and Block No. if applicable).**

For your convenience and safety, please be informed that we are now accepting online payment via [LandBank - Link.BizPortal](https://www.lbp-eservices.com/egps/portal/index.jsp" \t "_blank) and over-the-counter payment in any **LandBank Branch via Oncoll Slip.** Should there be any questions, please feel free to contact us. We look forward to hearing from you.

Sincerely,

Adrian Judicpa

**Local Treasury Operations Assistant**

**Subject: Re: Real Property Tax Statement\_Updated**

Dear Lala,

We are glad to assist you regarding your request. In response to your inquiry; please be informed that the Statement of Account that you are asking for is already paid for the year 2023.

Should there be any questions, please feel free to contact us. We look forward to hearing from you.

Sincerely,

Adrian Judicpa

**Local Treasury Operations Assistant**

**Subject: Re: Real Property Tax Statement\_Payment Received**

Dear Phoebe Co,

Please be informed that the payment for your Real Property Tax has been received by our office. Attached herewith is the scanned copy of your receipt.

For the physical copy, **please provide the full name of the receiver, active mobile number, and physical mailing address.** Should there be any questions, please feel free to contact us. We look forward to hearing from you.

Sincerely,

Adrian Judicpa

**Local Treasury Operations Assistant**

**Subject: Re: Real Property Tax\_Acknowledgement of Receipt**

Greetings Jaime,

Please be informed that we have received your payment. The confirmation receipt/validated deposit slip will serve as your temporary receipt as proof that your payment has been transferred to our account and is already for issuance of the Official Receipt for Real Property Tax.

Kindly wait for the scanned copy to be sent via email. For the physical copy, **please provide the full name of the receiver, active mobile number, and physical mailing address.**

Should there be any questions, please feel free to contact us. We look forward to hearing from you.

Sincerely,

Adrian Judicpa

**Local Treasury Operations Assistant**

**Subject: Re: Real Property Tax\_Receipt Returned**

Dear Rene,

Please be informed that the payment for your Real Property Tax has been received by our office and reflected on your account. We have already tried to send the physical copy of your receipt via registered mail to the address indicated in your Statement of Account which is **169 Maude St. Manila 1000,**but it was sent back to us for the reason of **"Unknown Address".**

With regards to what happened, **please provide the full name of the receiver, active mobile number, and physical mailing address.**

Should there be any questions, please feel free to contact us. We look forward to hearing from you.

Sincerely,

Adrian Judicpa

**Local Treasury Operations Assistant**

**Subject: Re: Real Property Tax\_Payment Guide & Options**

Dear Jimpy,

We are glad to assist you regarding your request. The first step is to secure a copy of your Statement of Account which can be done via email. Just provide us with the PIN, Tax Declaration number, or the Title Number of your property for ease of locating your account. If you do not have access to the abovementioned, we can try to use your full name and registered address **(please include Lot and Block No. if applicable).**

1. Once you've secured your SOA, there 3 options for you to choose from in order to pay your Real Property Tax;
2. You can walk-in our office located at the City Hall of Calamba with your Statement of Account.
3. Have your payment (cash or check) mailed. Our office mailing address is at the signature of this email.

For your convenience and safety, please be advised that we are now accepting online payments via [LandBank - Link.BizPortal](https://www.lbp-eservices.com/egps/portal/index.jsp" \t "_blank)

Should there be any questions, please feel free to contact us. We look forward to hearing from you.

Yours sincerely,

Adrian Judicpa

**Local Treasury Operations Assistant**

Dear Sheila,

We have already mailed the OR to the registered address which is**115 Athens St. Pasig Greenpark Village Pasig City 1600 BUT WAS RETURNED TO SENDER DUE TO "MOVED OUT.”** This is the reason why we have emailed you for an update with regards to the payment you have made for the mentioned property**.**For the physical copy, **please provide the full name of the receiver, active mobile number, and physical mailing address.**

Should there be any questions, please feel free to contact us. We look forward to hearing from you.

Sincerely,

Adrian Judicpa

**Local Treasury Operations Assistant**

**-RESENDING-**

This is to acknowledge receipt of your email and payment.

Dear Pilot Chan,

In response to your inquiry;

1. No, there has not been any increase for the Real Property Tax *(unless your property has been re-assessed)*

*2.*The deadline for the 20% discount for advance payment is until the last working day of December 2022.

3. The address of our office and contact number is located at the signature of this email.

Should there be any questions, please feel free to contact us. We look forward to hearing from you.

Sincerely,

Adrian Judicpa

**Local Treasury Operations Assistant**

Dear Cheryl,

In response to your inquiry; attached in this email is your Statement of Account for Tax Year 2023. Please be reminded to pay in **advance on or before December 22, 2022 to avail the 20% discount already reflected on your account.**For check payment, the payee should be **City Treasurer of Calamba**and kindly send it via LBC to the address below, with the receiver as **Ms. Ruth A. Maranan (City Treasurer).**

Should there be any questions, please feel free to contact us. We look forward to hearing from you.

Sincerely,

Adrian Judicpa

**Local Treasury Operations Assistant**

Greetings Eugene,

Please be informed that the maximum reduction on penalties and discount has already been applied to your Real Property Tax, 50% reduction on penalties for the years 2020-2022 and a 10% discount for the year 2023. We encourage you to pay in advance to avoid incurring penalties and enjoy the 20% discount after settling your current arrears.

With regards to your question about the transfer, **please be advised as well to indicate the SOA number** and the processing time of 7 banking days for the issuance of the receipt once the proof of payment is provided. Should there be any questions, please feel free to contact us. We look forward to hearing from you.

Sincerely,

Adrian Judicpa

**Local Treasury Operations Assistant**