



AMERICAN ACADEMY OF
FAMILY PHYSICIANS

[INSERT DATE]

Dear **[INSERT NAME HERE] [INSERT TITLE]**,

Congratulations on completing your requirements for obtaining **Advisory Faculty** status. This is currently a five-year status with an expiration/renewal date of **[INSERT DATE HERE]**. Below is your ALSO Approved Instructor wallet card.

Advisory Faculty are needed at ALSO/BLSO courses when either an Instructor Candidate and/or Advisory Faculty Candidate need to be evaluated. Advisory Faculty serve the program by ensuring quality measures of the course are being met by new instructors.

In order to maintain Advisory Faculty status, you will need to maintain your ALSO Approved Instructor status. This is accomplished by teaching three ALSO or BLSO courses every five-years. Advisory Faculty status will be maintained when the Approved Instructor requirements are met.



If you do not meet the above teaching requirements, all statuses will expire at the same time (including ALSO/BLSO Provider). If this occurs, you must retake the Provider Course to start the ALSO/BLSO status life cycle again. Unfortunately, no exceptions can be made to these requirements. Your current Advisory Faculty status will expire on the same date of your ALSO Approved Instructor status of **[INSERT ALSO Approved Instructor Expiration Month and Year]**.

Please note that your name may be listed on reports created for future course sponsors in your region who are looking for Advisory Faculty for their courses.

Thank you again for your dedication, partnership, and support.

Sincerely,

Robyn Brumble, MSN, RNC-OB
Manager of Maternity Care
AAFP-Continuing Medical Education Division

<div>Advanced Life Support in Obstetrics Advisory Faculty</div> <div>[INSERT NAME HERE]</div> <div>is recognized as an ALSO® Approved Instructor according to the standards established by the ALSO® Advisory Board.</div> <div>[INSERT COURSE APPLICATION DATE] [INSERT EXPIRATION MONTH/YEAR] Start Date Expiration Date</div> <div>American Academy of Family Physicians Instructor Course Sponsor</div>	<div>Advisory Faculty:</div> <div>To maintain Advisory Faculty status, you must instruct at least three ALSO or BLSO courses every five years. If requirements are met, your status will automatically renew each five-year period. If you do not meet the requirements, your entire ALSO status will expire (Advisory Faculty, Approved Instructor and Provider), and you will need to participate in an ALSO or BLSO Provider course to regain Provider status.</div> <div> AMERICAN ACADEMY OF FAMILY PHYSICIANS</div>
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American Academy of Family Physicians

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