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| NextGenAccess Ltd.  2nd Floor, Titan Court,  3 Bishop Square,  Hatfield,  Hertfordshire,  AL10 9NA,  United Kingdom | ORDER | |
| The following number must appear on all related correspondence and invoices: **Order ID:** **247121** | |  |
| Customer Address: Matrix Ltd  The Works,  Turnham Green  Terrace Mews,  Chiswick,  W4 1QU  Tel: 020 ????? | Service Address (if different): Matrix Ltd  The Works,  Turnham Green  Terrace Mews,  Chiswick,  W4 1QU  Tel: 020 ????? | |

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| **Customer contact** | Amandine Le Pape | **Telephone** | 020 ??????? | **Email** | [amandine@matrix.org](mailto:amandine@matrix.org) |
| **NGA Contact** | Steve Heapes | **Telephone** | 07836724752 | **Email** | [steve@nextgenaccess.com](mailto:steve@nextgenaccess.com) |

**NEW ORDER – 247121**

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| **ORDER DETAILS** |

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| **Order Details** |  |
| Order ID | 247121 |
| Order Type | New |
| Minimum Term | 18 Months |
| Estimated Delivery Date | 10 Working Days\* from signed Order confirmation |
| Customer PO | N/A |
| Service | Business Connect 100 |

\*Working Days – Monday to Friday excluding Public holidays, Subject to Survey

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| **ORDER COMPONENTS** |

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| **Service** | **Location** |
| *(NGA service)* | *Zyxel switch in the comms room (basement in Ginger Whisk office)* |
| *Router (if applicable)* | N/A |

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| **CHARGES – EXCLUDES VAT** |

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| **Service** | **Service Item Desc.** | **Type** | **Status** | **Quantity** | **Amount** | **Items Total** |
| Business Connect 100 | Installation Fee | NRC | Pending install | 1 | **£250.00** | **£250.00** |
| Business Connect 100 | Monthly Fee | MRC | Pending install | 1 | **£150.00** | **£150.00** |
|  | |  |  |  |  |  |
| **Non-Recurring Charges Total** | |  | | | | **£250.00** |
| **Monthly Recurring Charges Total:** | |  | | | | **£150.00** |

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| **CUSTOMER TO SETUP STANDING ORDER TO:** |

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| --- | --- |
| Name of Bank: | Nat West |
| Account Number: | 64573141 |
| Sort Code Number: | 53-61-24 |

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| **ORDER NOTES** |

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| Expiration date: The quote on this Order expires if the Order is not signed prior to 16/02/2018  Customer to supplier own router/firewall equipment and is responsible for internal cabling from the point of handoff. NextGenAccess Ltd will aim to provision service in less than 10 working days. |

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| **SERVICE DESCRIPTION** |

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| Service Description | See attached Business Broadband Service Description |
| Terms & Conditions | See attached T&Cs document |

We confirm that we have read and agree to the Terms of this Order and the Service Specifications.

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| **SIGNATURES** |

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| --- | --- | --- | --- |
| Matrix Ltd |  | NextGenAccess Ltd |  |
| Signature |  | Signature |  |
| Printed Name |  | Printed Name | Steve Heapes |
| Date |  | Date |  |
| Job Title |  | Job Title | Business Development Manager |