



# Contract

An honors contract is an agreement between a student and mentor to complete for honors points an academic or professional project related to the student's field that extends learning beyond regular coursework. This work can be associated with a research or creative project, an upper-division course (3000-level or above), a paid or unpaid internship, a grant/fellowship application, a community service project, study abroad, Honors Excel, or other approved work. For course-related contracts, students submit typed, signed proposals to Departmental Honors Advisors in student's and/or mentor's department by the end of the second week and to Honors by the end of the third week of classes. All other contracts may be submitted at any time, provided they include a reasonable timeline to completion and a clear description of the final product; contracts are typically completed within 10-15 weeks. Once a contract is approved, the mentor oversees the student's work and reports briefly on its completion at the end of the contract period.

<u>Matthew Isaac</u>		<u>math.isaac@aggiemail.usu.edu</u>	<u>A01515095</u>
Student's Name	E-mail	A #	
<u>Sp. 2018</u>	<u>Sp 2018 / Sp. 2018</u>	<u>Matthew Isaac</u>	
Expected Grad Sem/Yr	Contract Start/End Dates or Term	Student's Signature (verifies understanding of contract requirements)	
<u>Data Analysis</u>		<u>20</u>	
Project title (or course dept., #, and title) – Is this an internship <input type="checkbox"/> or study abroad <input type="checkbox"/> ?		ESTIMATED TOTAL WORK HOURS	
<u>Kady Schneider</u>	<u>kady.schneider@gmail.com</u>	<u>Dept of Math &amp; Stats</u>	
Mentor's Name	Mentor's Email	Mentor's Dept. and UMC	Approver Name (if different): DHA <input type="checkbox"/> or Honors <input type="checkbox"/>
<u>KSchneider</u>	<u>1/25/18</u>	<u>Dr. Dave Brown</u>	
Mentor's Signature	Date	Dept. Honors Advisor's Signature	Date
** or PRINT NAME ABOVE and attach email indicating approval **			

## REQUIREMENTS

- Contracts are for honors students only and are valid only if approved by mentor, Departmental Honors Advisor, and Honors.
- Contracts need not be connected to a course, but if they are, only upper-division courses are acceptable. Contract work is not graded and does not affect the course grade, but students must earn at least a "B-" in any class associated with a contract.
- All contracts must yield a two-page reflection; some will also yield another kind of final product: a poster, report, syllabus, PowerPoint presentation, event, etc.
- "Incompletes" are not permitted; students must finish and submit all work to Honors within the contracted time period.

## WORK

Contract work enriches the student's academic experience beyond normal coursework. Each contract must demand a minimum of 20 hours of work; students may complete more than one contract for an extensive project, but each part of that longer project must be proposed, approved, and completed as its own contract. The student and mentor must meet (outside of class, if the contract is connected to a course) at least twice per month (minimum six times per semester) to discuss the project. Students must keep a record of mentor meetings and report on those meetings at the end of the contract.

**PROPOSAL** (Please indicate if contract fulfills Honors Excel ☐ or Honors "Service-Learning Scholar" ☐ or "Global Engagement Scholar" ☐ or "Undergraduate Research" ☐ requirements – if so, explain how it does so under #1 below.)

Please attach a typed detailed description of the proposed honors contract, addressing the following THREE points: 1) What is the goal of the honors contract; what do you hope to learn? 2) What specific work will you do, and what is your timeline for completing each part of the project (including completion date)? 3) What will be the end product (content, length, format) of this Honors Contract (all contracts must end with a 2-page reflection; some will have an additional final product)?

**OFFICE:** The Honors Program has approved / denied (circle one) this contract for \_\_\_\_\_ (Semester and/or Year).

Approver's Signature

Date