



Matt Tran &lt;matrn9000@gmail.com&gt;

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**REMINDER: CSC 195/195A/295 Internship Report due Monday, May 17th**

1 message

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Pruitt, Veronica E <vpruitt@csus.edu>

Tue, May 4, 2021 at 5:27 PM

Greetings,

Friendly reminder to turn in your CSC 195/195A/295 report and evaluation documents before **Monday, May 17<sup>th</sup> by 4:00pm.**

Step 1 - Complete all THREE documents below.

**A. Supervisor Evaluation Form**

**B. Internship Report**

*All the open-ended questions MUST be answered on a separate page (1 page minimum).*

**C. Assessment of Academic Internship**

Step 2 -

Combine ALL documents into **ONE pdf** in the order listed above.

Step 3 -

Save file as CSC195\_{*studentLastName,FirstName*}\_Sp21.pdf

Or if you are enrolled in 195A, the file should be CSC195A\_{*studentLastName,FirstName*}\_Sp21.pdf

Or if you are enrolled in 295, the file should be CSC295\_{*studentLastName,FirstName*}\_Sp21.pdf

Step 4 -

To submit, you can **REPLY** to this email with the attachment.

Note #1: failure to submit all documents by the deadline will result in an "RP" being assigned as your grade. **If your supervisor will be unavailable for signature before the deadline**, please wait and submit the ALL documents afterwards and a grade change will be completed for you.

Note#2: there will be a delay in the submission of the grade change form. The sooner you can submit the documents, the better chance the delay will be shorter.

Thank you,

*Veronica Pruitt*

ASC II, Computer Science Department