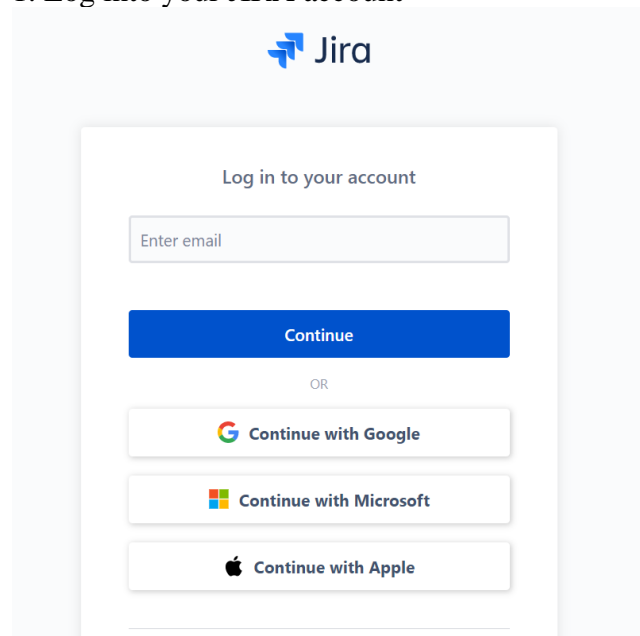
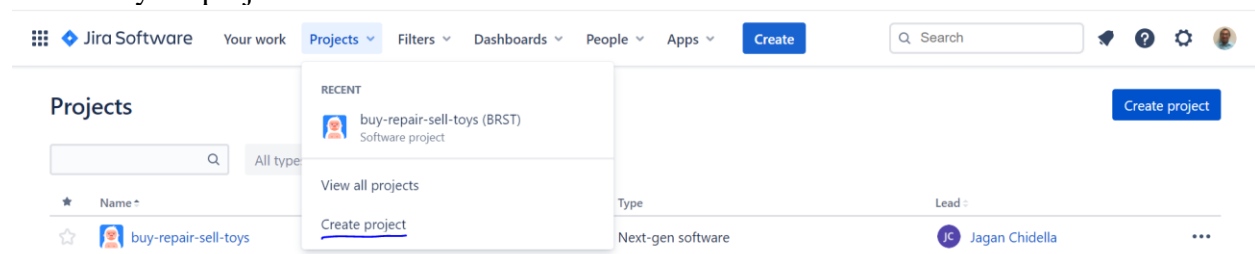


1. Log into your JIRA account



2. Create your project.

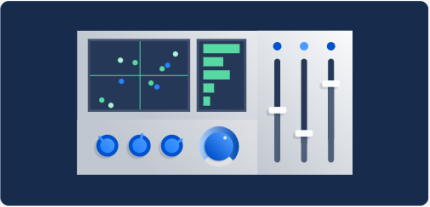


3. Choose project type.

Choose project type

Why are there two project types?

Next-gen projects represent a reimagined Jira Software Cloud, built from the ground up. Note that the choice you make here is permanent. The only way to switch project types is to create a new project.

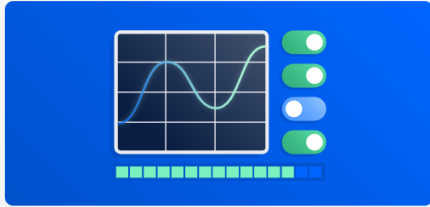


Classic project

Classic projects represent what Jira Software has always been known for, and are there for the long-time Jira fans who love the familiar Jira interface.

Select classic

You don't have permission to create a classic project.
Your Jira admin can create one for you.



Next-gen project

With next-gen, we're rebuilding Jira Software from the ground up to make it easier to set up, use, and maintain for software teams of all sizes.

Select next-gen

5. Name your project.

Create project

Name *

ExampleProject

Access

Anyone with access to boisterous can access and administer this project. Upgrade your plan to customize project permissions.

Key *

EX

Template



Scrum

Sprint toward your project goals with a modern board and backlog.

[Tell me more](#)

[Change template](#)

Create

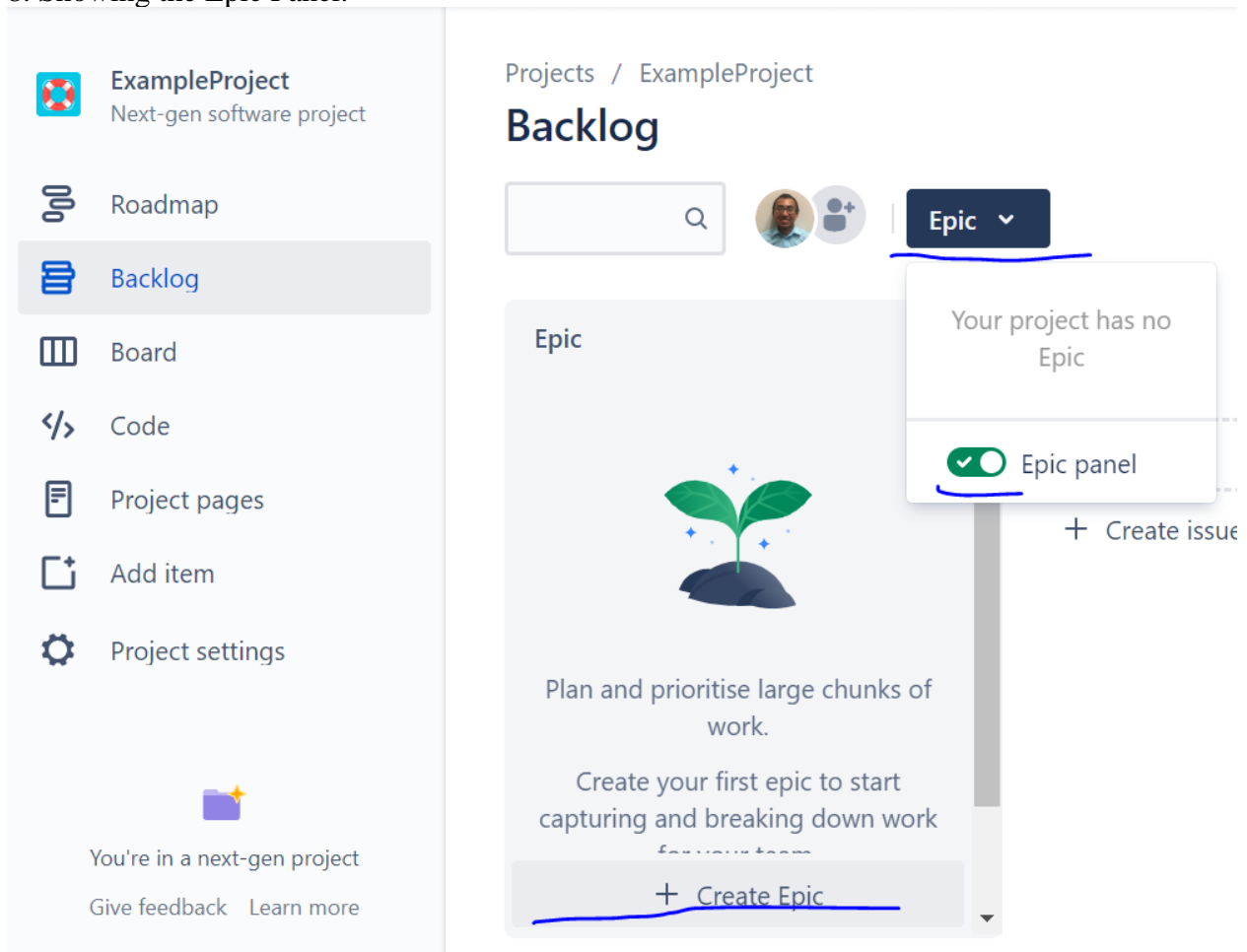
6. Create your backlog.

The screenshot shows the Jira Software interface for a project named 'ExampleProject'. The left sidebar contains navigation options: Roadmap, Backlog (highlighted with a blue underline), Board, Code, Project pages, Add item, and Project settings. The main content area is titled 'Backlog' and shows '0 issues'. A search bar and a dropdown menu for 'Epic' are visible. A text input field is present with the placeholder text 'What needs to be done?' and a green icon to its left.

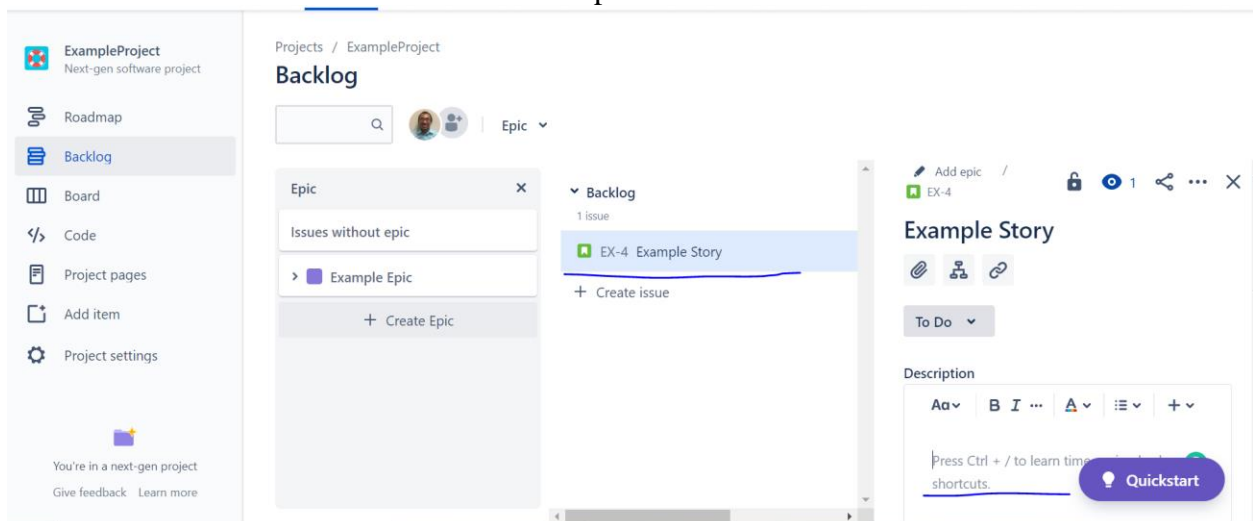
7. Add friends, preferably email.

The screenshot shows the Jira Software interface for a project named 'ExampleProject'. The left sidebar contains navigation options: Roadmap, Backlog, Board, Code, Project pages, Add item, and Project settings. The main content area is titled 'Roadmap' and shows 'Epic' and '+ Create Epic'. A modal dialog box titled 'Add people' is open, featuring a search bar with the placeholder text 'Type a name, group or email address', a dropdown menu for 'Role' set to 'Administrator', and 'Add' and 'Cancel' buttons.

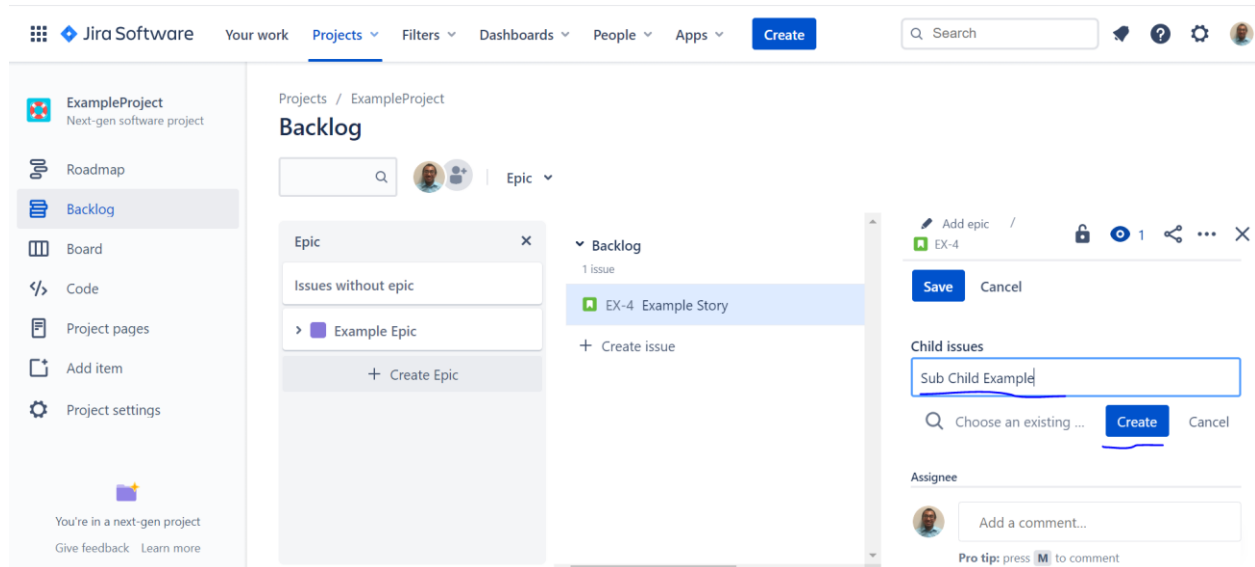
8. Showing the Epic Panel.



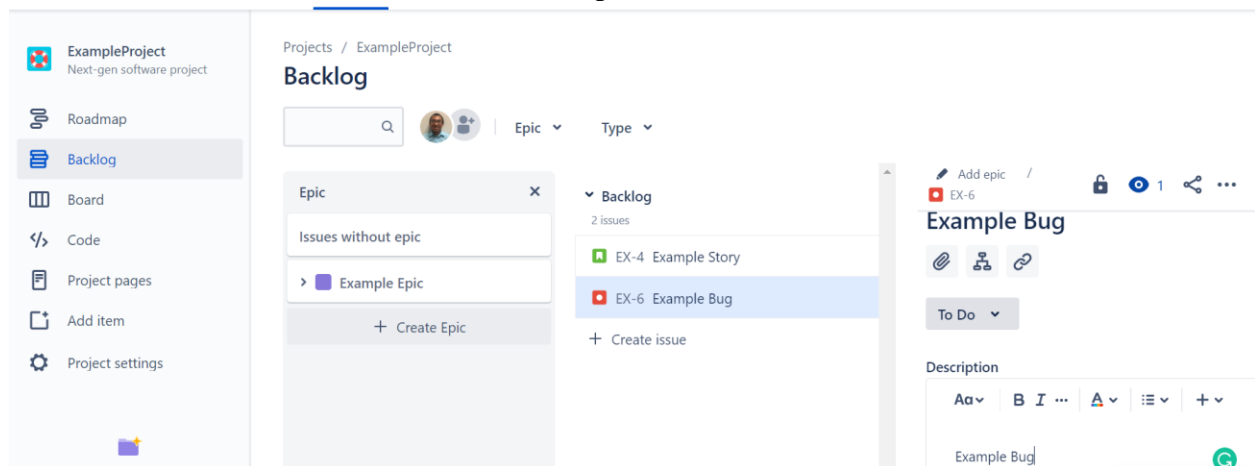
9. Click create issue. The green symbol is an epic. Once it is clicked, you are able to add more details to it and save at the bottom of the side panel.



10. You can also create under by clicking the middle button next to the paper click symbol.



11. Click bug issue. The green symbol is an red. Once it is clicked, you are able to add more details to it and save at the bottom of the side panel.



12. Click task issue. The green symbol is an light blue. Once it is clicked, you are able to add more details to it and save at the bottom of the side panel.

Jira Software Your work **Projects** Filters Dashboards People Apps Create

Search

ExampleProject
Next-gen software project

Roadmap
Backlog
Board
Code
Project pages
Add item
Project settings

You're in a next-gen project
Give feedback Learn more

Projects / ExampleProject
Backlog

Issues without epic
Example Epic
+ Create Epic

Backlog
3 issues
EX-4 Example Story
EX-6 Example Bug
EX-7 Example Task
+ Create issue

Example Task

To Do

Description
Example Task
Quickstart

13. Creating more issues.

ExampleProject
Next-gen software project

Roadmap
Backlog
Board
Code
Project pages
Add item
Project settings

You're in a next-gen project
Give feedback Learn more

Projects / ExampleProject
Backlog

Issues without epic
Example Epic
+ Create Epic

Backlog
5 issues
EX-4 Example Story
EX-6 Example Bug
EX-7 Example Task
EX-8 Example Story 1
EX-9 Example Story 2
+ Create issue

Create sprint

Quickstart

12. Create your sprint.

ExampleProject
Next-gen software project

Roadmap
Backlog
Board
Code
Project pages
Add item
Project settings

You're in a next-gen project
Give feedback Learn more

Projects / ExampleProject
Backlog

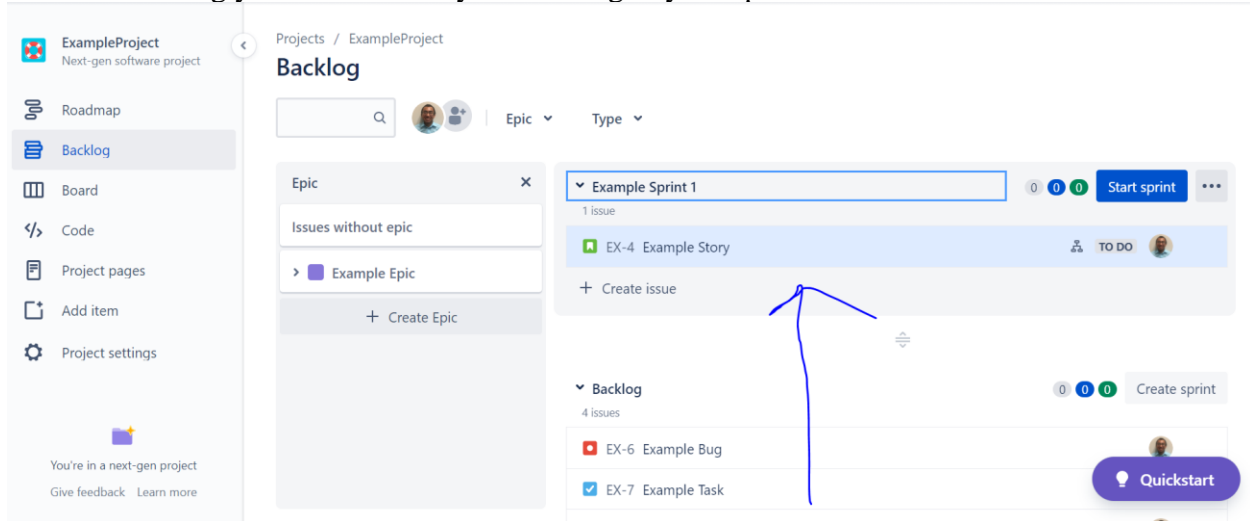
Issues without epic
Example Epic
+ Create Epic

Backlog
5 issues
EX-4 Example Story
EX-6 Example Bug
EX-7 Example Task
EX-8 Example Story 1
EX-9 Example Story 2
+ Create issue

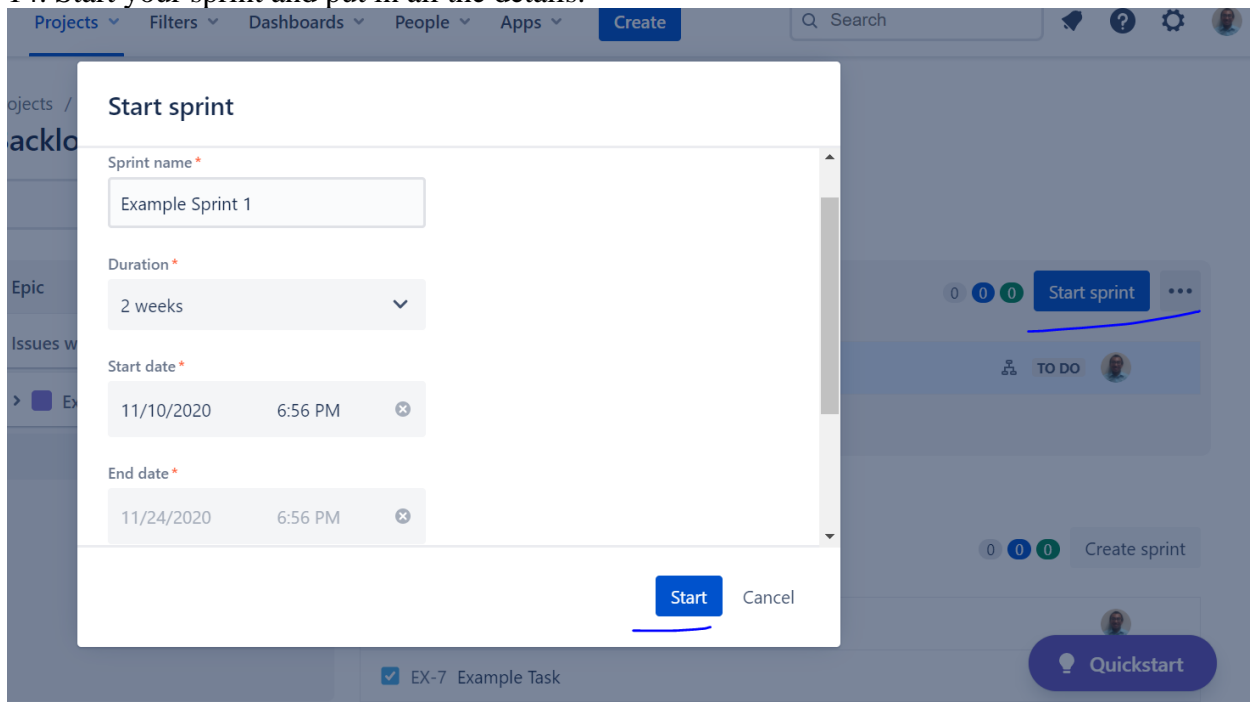
Create sprint

Quickstart

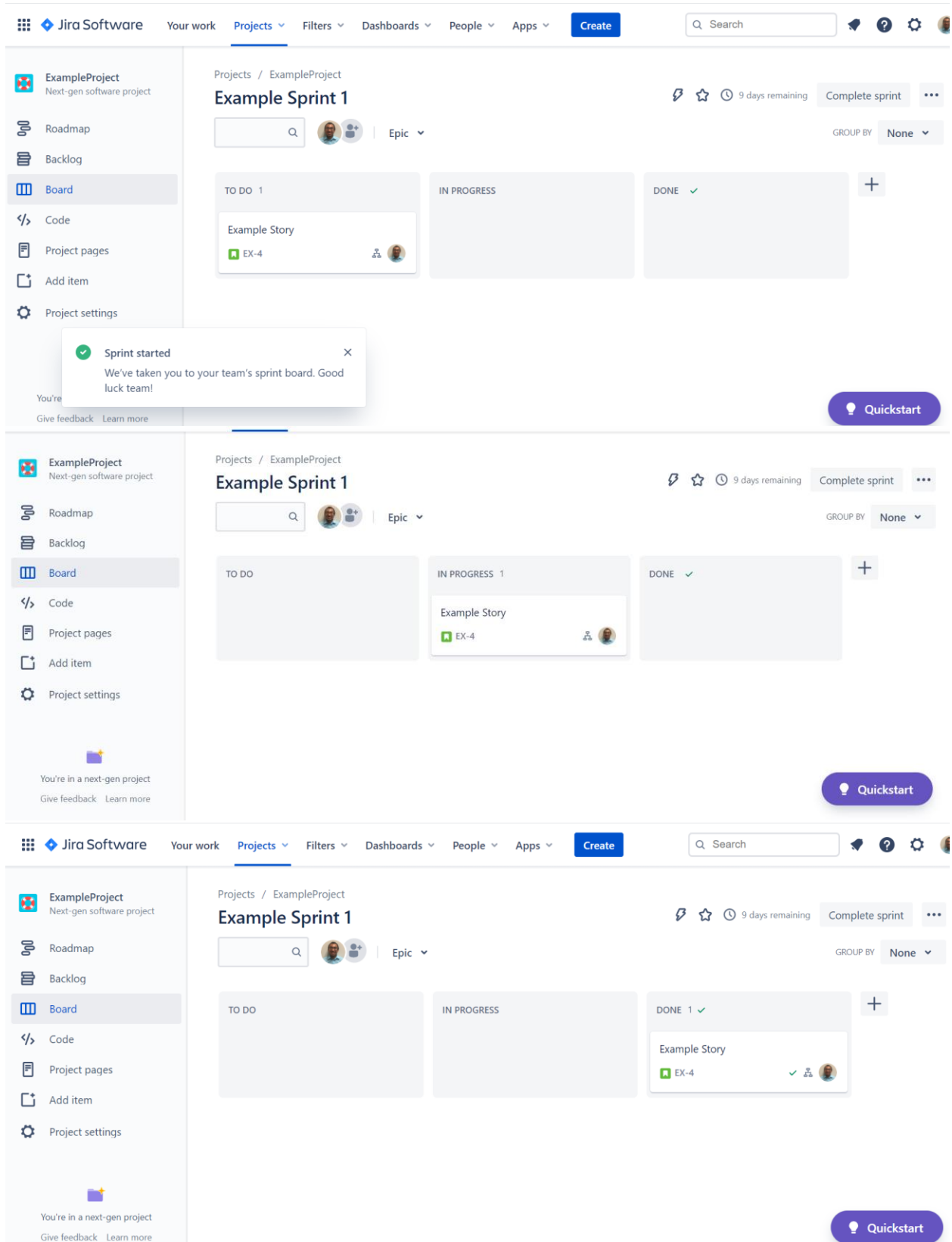
13. You can drag your issues from your backlog to your sprint.



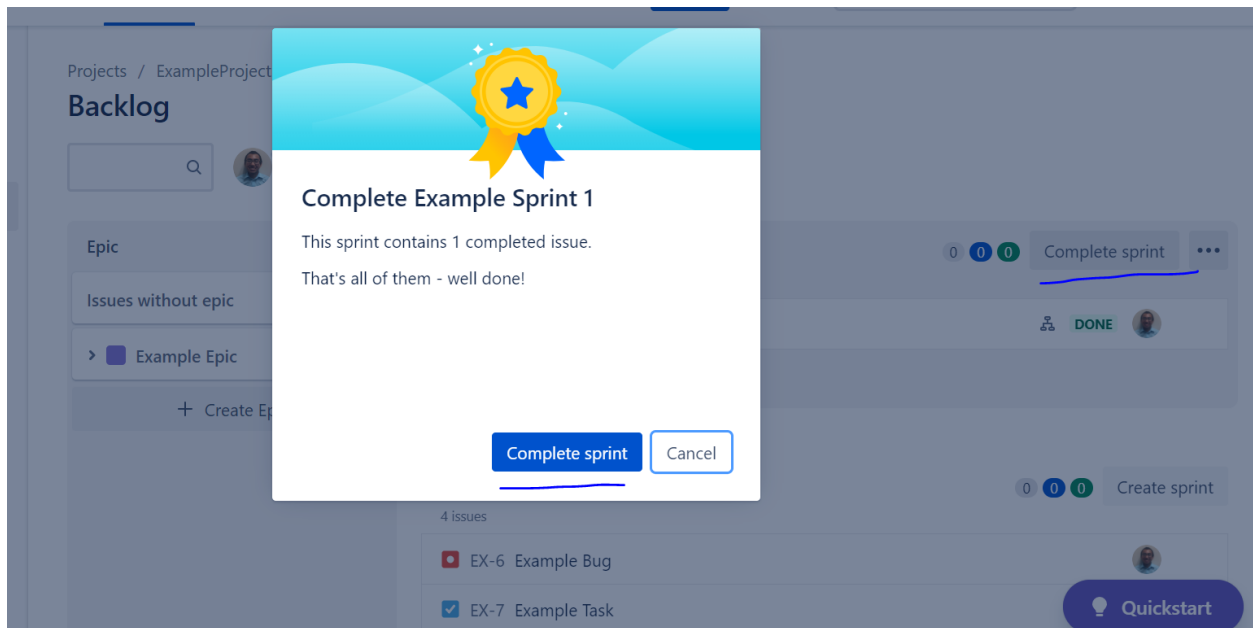
14. Start your sprint and put in all the details.



15. Sprint started and ready. You can drag each issue based on its status, to, in progress, or done.



16. Complete sprint.



18. You can check your burndown chart by going into the reports tab and clicking sprint burndown chart.



19. To note, if you can't generate a report or do versions, go to projects setting and features tab and enable it.

ExampleProject

Next-gen software project

Back to project

Project settings

Details

Access

Issue types

Notifications

Features

Apps

Sprints

Complete work in fixed units of time. Requires a backlog. [Learn more about Sprints](#)

Reports

Analyze and track your team's work by reporting on the project's activity. [Learn more about Reports](#)

Estimation

Calculate your team's velocity by estimating each issue in the backlog. [Learn more about Estimation](#)

Pages

Create, share and collaborate on all your project docs in one place. Requires Confluence by Atlassian. [Learn more about Pages](#)

Code

Connect Bitbucket, GitHub and other development tools to link your team's repositories to Jira. [Learn more about Code](#)

Releases & versioning

Versions help you package and schedule project deliveries. [Learn more about Releases & versioning](#)

20. Go to releases to create a release/version.

ExampleProject

Next-gen software project

Backlog

Board

Reports

Code

Releases

Project pages

Add item

Project settings

Projects / ExampleProject

Releases

Start versioning

Versions help you package and schedule project deliveries. Add a version to start collecting and releasing your work.

Create version

Learn more

ExampleProject

Next-gen software project

Backlog

Board

Reports

Code

Releases

Project pages

Add item

Project settings

Projects / ExampleProject

Releases

Unreleased

Version

Status

Progress

Start date

Release date

Description

Version 1

UNRELEASED

No issues

...

Version 1 created

