

Khader Jabbar

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(616)706-0970

Grand Rapids, Michigan

www.linkedin.com/in/khaderjabbar

Recent graduate with BA in International Relations & minor in Middle East Studies. Excellent research, time management and problem solving skills. Highly organized with the ability to manage multiple projects and consistently meet deadlines.

Education

01/2015 - 08/2016

Bachelor in International Relations Grand Valley State University

Courses

- Foreign Policy
- Middle East History
- Middle East Politics
- International Business
- International Political Economy

Work Experience

05/2015 - 07/2015

Social Media Intern Oxx

OXX® builds premium products for people who work and play outdoors.

Tasks/Achievements

- Organized social media calendar
- Created new strategies and content creation
- Photographed and created video for social media accounts

Contact: Jim Doan - jim@oxx.com

02/2012 - 07/2014

Marketing Coordinator Wealthy Division

Start Up Clothing Brand

Tasks/Achievements

- Website/Social media content and management.
- Brainstormed ideas for innovative marketing campaigns.

Grand Rapids, MI

06/2011 - 12/2012

Customer Service Representative The Priceline Group

Customer Service for Booking.com

Tasks/Achievements

- Respond to telephone inquiries, providing quality service to customers and associates inquiring about the availability of products or status of orders.
- Listen attentively to caller needs to ensure a positive customer experience.
- Strive for quick complaint resolution; commended by supervisor for the ability to resolve problems on the first call and avoid escalation of issues.

Grand Rapids, MI

09/2009 - 06/2011

Teacher Aide Grand Rapids Child Discovery Center

The CDC is a charter school of the Grand Rapids Public Schools

Tasks/Achievements

- Assisted lead teacher in implementing daily lessons and obtaining education goals
- Prepare classroom documents including work plans, graphs and charts and bibliographies

Contact: Sana Amash - (616)485-9899

Grand Rapids, MI

Skills & Competences

Research

Cross-Cultural & Intercultural Relations

Communication/Interpersonal

HTML/CSS

SEO/Social Media

Microsoft Office

WordPress

Video Editing

Personal Projects

Ah,Man Web Series

- Developed, Web series in Amman, Jordan. Managed the social media outreach for the series. Co-Wrote and Directed.

Study Abroad in Jordan (02/2016 - 08/2016)

- Studied Arabic in Jordan
- Completed independent research study

Organizations

Model Arab League (2015 - 2016)

Certificates

Google AdWords Certification

Hubspot's Inbound Marketing Certificate

Sijal Institute Intermediate Arabic Certificate

Codecademy HTML/CSS course

Hootsuite Social Marketing Training

Languages

English
Native

Arabic
Intermediate

Interests

Digital Trends | Reading | Social Research |
Middle East Research | Running | Film | TED Talks