

Jennifer Blake  
5068 Sunny Creek Ct. SE  
Kentwood, MI 49508  
(616) 402-1158  
yenirosa2@gmail.com

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To Whom It May Concern,

I am very interested in partnering with Women at Risk International, in fulfilling an open position either as a barista with the Tea Trade Cafe or as a sales advocate with the WAR Chest Boutique. If there are any other open positions with WAR International, I would also be interested in learning about them, as I am very much an advocate of the mission of your organization and would love to partner with you in some way.

Although I have worked as a nurse in the area of maternal and infant health over the past nine years and although it is not included on my resume, I do have significant experience as a barista/working in coffee houses, as several years ago I worked for Starbucks and then for The Coffee Grounds in Grand Haven. Several months ago, I lost my job due to some funding cuts and since then, I have been looking to do something different that I would enjoy and that would inspire me at the same time.

I very much enjoy the cafe atmosphere and am very familiar with how to make espresso drinks, with customer service, and with some of the behind the scenes of operating a coffee house. I am hoping there is still an opening either with your Cafe or Boutique or even in some other area with your organization, so that I might be able to partner with WAR International to whatever capacity. I am also completely fluent in both written and spoken Spanish if that would fulfill any need that you might have.

I am including my resume for your review as well, and I will be happy to provide references if and when they are requested. Thank you very much for your time and consideration.

Sincerely,

Jennifer Blake