

Emily Baker

7152 Royal Oak

Hudsonville, MI, USA 49426

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Education Muskegon Community College Aug 2014 ~ Jun 2015

Graphic Design

I haven't finished my degree as I'm taking time off

due to not being sure what I want to pursue

Careerline Tech Center Aug 2013 ~ May 2014

Graphic Design

Homeschooled Sep 2000 ~ May 2014

High School Diplomat

Experience

Orange Leaf Frozen Yogurt Jul 2013 ~ Present

Assistant manager

I do everything from giving out samples, working the register to doing weekly deposits, tips and petty cash orders. I do chemical and dairy orders and handle end of the year inventory.

I take phone calls, do catering orders and handle any customer complaints or concerns. I prep toppings and make yogurts. I love keeping the store clean and organized. I'm pretty OCD and take immense pleasure in making the store beautiful!

Skills

I'm organized, work independently, creative and think on my feet.

I can problem solve and roll with whatever is thrown my way. I

like to push myself and am constantly trying to be better. I know

how to deal with difficult customers and am able to develop

connections with them. I work hard and give my job my all.

Awards

Careerline Tech Center Achievement in Excellence May 5, 2014

References

Maddi VandenHoek - Orange Leaf Frozen Yogurt

mvanden123@gmail.com / +16163089324

Coworker and staff member

Sean Parde - Orange Leaf

sean007@chartermi.net / (269) 716-8284

We were coworkers and we co-ran the store together
until he left August 2016

Interests

I love art of all kinds. I am a mixed media artist and I love watercolors. I also enjoy writing and fishing in my spare time. I love traveling, so far I haven't been out of the country but I dream of going to Africa and Italy. So far my favorite trip was going to Virginia with my family in 2015. I hope to visit all 50 states.