

# Meeting Minutes: Group 6

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**Meeting Type:**

Preparatory Briefing

**Meeting Date:**

09/02/18

**Meeting Start Time:**

13:00

**Meeting End Time:**

15:00

**Attendance:**

Atiqul Islam  
Adam Moussa  
Robert Levy  
Matt Mead  
Ollie Bland

**Absence:**

No absentees.

**Progress:**

- No progress yet carried out.

**Actions:**

- Each team member familiarized themselves with GitHub in preparation to develop software in the future.
- Each member also browsed through the project specification.

**Next Meeting:**

TBC

**Additional Comments:**

None.