Meeting Minutes: Group Unknown

**Meeting Type:**

Preparatory Briefing

**Meeting Date:**

09/02/18

**Meeting Start Time:**

13:00

**Meeting End Time:**

15:00

**Attendance:**

Atiqul Islam

Adam Moussa

Robert Levy

Matt Mead

Ollie Bland

**Absence:**

No absentees.

**Progress:**

* No progress yet carried out.

**Actions:**

* Each team member familiarized themselves with GitHub in preparation to develop software in the future.
* Each member also browsed through the project specification.

**Next Meeting:**

TBC

**Additional Comments:**

None.