Moderator handbook Outline

Scope: The goal of this handbook to outline the responsibilities for all page moderators and help understand site rules, regulations and liabilities.

What is a Moderator: Moderators are the glue of the site, they are tasked with making sure the best information is displayed and organized in a comprehensive, cohesive manner. Sorting through submissions weekly, moderators will place importance on displaying material deemed to be the highest quality. It will fall on their shoulders to make sure all the information is accurate and properly referenced. Moderators will also act as the oracle in the payment system, appropriately adding individuals, whose information is live on the page into the corresponding payment junctions.

1) **Moderator Rules (Rule of Law)**
    a) Moderators can only "moderate 10 pages at 1 time)
    b) Moderators can not receive any award on their pages other than the moderator percentage
    c) Collusion of any kind shall be an immediate grounds for termination of moderators position and will be prosecuted to the fullest extent of the law.
        i) I.e. Giving awards to a known associate or friend
        ii) I.e. Giving awards that will somehow benefit you
    d) Moderator must check in once week. If the page is neglected, the moderator will be on grounds for termination.
    e) Moderators must follow all rules laid described below.

2) **Introduction to a Moderator**
    --How to become a Moderator
    a) Apply here (hyperlink)
    --How moderators are chosen
    a) Moderators are chosen based on qualifications.
        i) If a new user requests to become a moderator with higher qualifications, that user may become the new moderator. Previous moderator history, tenure, and activeness will be taken into account.
        ii) Moderator applications with close proximity to coin's team, will have higher priority.
    b) Moderators are subject to removal at any time by any BYC superuser.
    c) Examples in which moderators may be removed:
        i) Lack of coin knowledge
        ii) Lack of activity
        iii) Not maintaining responsibilities
        iv) Violating moderator handbook
        v) Unprofessional
    -- The importance of a Site Moderator
    a) To maintain an easy to read, organized, up to date coin page.

b) The page must be free of grammatical errors.

c) The page must have Fluent transitions

Moderator Bio

a) Moderator Bio's are necessary for every coin page

b) The Bio acts as a short resume for page viewers and editors.

c) Provide relevance on how you are the coin expert.

2) Section one rules

--Page Creation

a) 3% of each page is awarded to section one.

b) Section one is mandatory to fill out upon completion of a new page.

c) These percentage points given are *always* allocated to the individual who created the page

d) The individual who completed section one will receive the payout for a one year period.

-- Editing Section One

a) Any user with an account can suggest edits

b) Any edit/update in section one will not receive a reward (Most of section 1 information will not change)

-- Moderator's responsibilities on this page

a) Keep section one up to date with relevant information and change suggested edits

3) Section two rules

-- Breakdown

a) 20% of each page is awarded to section two

b) Section two is comprised of 4 questions worth 5%

c) Each question will be further divided on basis of most content to least content. It is the moderators job to divi up percentage based on material provided.

d) Each question can be broken down into 1%, totaling up to 5 rewards per question.

e) Between 1-5 people can be awarded per page

-- Proper Protocol for adding and removing content

a)We will be using a color system to differentiate between information presented in a question

1. Blue   -   Represents user to a corresponding payout block
2. Green   -   Second user " "
3. Red   -   Third user   ""
4. Orange   -   Fourth user
5. Purple   -   Fifth User
6. Black   -   Information deemed less worthy then the ones being paid out but still relative, important and necessary to producing the highest quality content.
7. Yellow   -   Yellow is for new submissions, allowing you to differentiate between information currently getting paid out and previous information in Black. This will

allow you to gage at what level the new submission should be entered into the system.

a. If new information is replacing old information as one of the 5 to be paid out. Must proceed in this order
   i. Change the names in the pay out page.
   ii. Then change the current pay out information into the 8th color,
   iii. Then change the new information into the color corresponding with its pay out.
   iv. Then changing the old information into black or removing it all together.
   v. Make a log into your book, of the changes you made with an explanation of why you did this. Make not if the old information is still active on page but inactive in pay.

8.) pink - temporary

-- Moderator Responsibilities
a) Keep section two up to date with relevant information and change suggested edits

4) Roadmap rules
--Payout
a) 10% of a each page is awarded to the roadmap
b) A total of 10 events will receive a reward at one time, each receiving 1%
c) The 7 future events and the previous 3 events from the time of payout will receive 1%

-- Voting
a) Any user can "upvote" or "downvote" an event
b) If an event receives a vote less than 40%, it will become inactive and will not receive a percent.
c) An inactive event will remain on the timeline, but will not receive payout until above 40%.

-- Moderator Responsibilities
a) Approve user-added events
b) Remove events with less than 25% approval, after 10 total user votes

What happens if a section isn't paid out?

Legal ramifications section(Rule of Law)

Examples

FAQ Section

For section one

Section one is filled out upon completion of a page. The information and percentage points given our allocated to the person associated with the page's creation. Will not change until the end of a two year period.   Editors will have the option to suggest edits for this section but will not receive any credit. Moderators job to make potential edit changes and keep section up to date.

For example
        Editor 1 added 4 lines
Aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa
aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa
aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa
aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa
        Editor 2 added two lines
Bbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbb
bbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbb

Scenario one
The content in each was equal to the amount of lines written. Then in this case Editor one would get twice as much as editor two.

Scenario two
Editor 2's information is more concise and important to the thesis of the section. Editor 1 has a lot of filler information but content is still relevant and should be included. Editor two and editor one might get an equal percentage, Editor two might get a higher percentage, editor two might get more than the the 2:1 ratio demonstrated thru the amount of lines.