

Matthew F. Ginelli

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(559)363-9716

EDUCATION	<i>Bachelor of Science</i> , Mechanical Engineering University of California, Berkeley, expected May 2015
	California State University, Fresno Completed 24 units with a 3.98 GPA
	Univeristy High School Fresno, May 2011 High School Diploma, Principals Honor Roll 4.33 GPA, top 10% of graduating class.
SKILLS	<i>Languages & Software:</i> LaTeX, Matlab, AutoCAD, Solidworks (CSWA Certification), HTML, CSS, Microsoft Office, Adobe Photoshop <i>Operating Systems:</i> Mac OSX, Windows <i>Other:</i> Experience working with and fixing photocopiers, fax machines and computers
EXPERIENCE	<i>Double Diamond Dairy</i> El Nido, CA Summer 2012 Worked as a shop hand repairing, painting, and operating farm equipment and vehicles.
	<i>The Mail Drop</i> Madera, CA May 2007 - January 2012 Filled a managerial position working in a retail environment. Duties included managing over three hundred box holders, accounts payable and accounts receivable, inventory, and customer relations. Gained interpersonal skills working with a large number of customers and became proficient with business accounting practices and day-to-day expense handling.
	<i>Centennial Park Swimming Pool</i> Madera, CA Summer 2010 Worked as a lifeguard for the City of Madera, CA. Gained Certification in: <ul style="list-style-type: none">• Lifeguarding• CPR• First Aid/AED (Red Cross)
COMMUNITY SERVICE	Active Volunteer at the <i>Berkeley Animal Care Service Center</i> . Working with and training sheltered dogs.
ACTIVITIES	Naval Reserve Officer Training Corps (NROTC) Regents and Chancellor's Scholarship Association Boy Scouts of America <i>Eagle Scout</i> Other Interest: Backpacking, Sailing, Technology