Meeting Notes

WEEK1

- Introduced to course.

Attendees = Emma, Mark, Josh, Matt

- Did not meet up.

Attendees = Emma, Mark, Josh, Matt

WEEK2

- All members were placed in the team.
- Created GitHub repo.
- Connected with other team members on Discard.
- Decided that Emma would be the team captain.

Attendees = Emma, Mark, Josh, Matt

- Got to know the other members a little better.
- JOSH looked at the CMap and Risk Assessment.
- EMMA looked at the CMap and Work Breakdown Structure.
- MATT looked at the CMap and Work Breakdown Structure.
- MARK looked at the CMap and Use Cases.

Attendees = Emma, Mark, Josh, Matt

WEEK3

- Talked with the customer and showed them the CMap and initial system requirements.

- We also meet with Femi and received feedback on our work done so far, most of the feedback was "this needs tweaking".

- We update Trello with the things that needed to be completed for Wednesday by team members.

- Update Trello with list of things to be completed on Wednesday by the team.

- Juan joined the team and we got him connected to all the systems we use e.g. GitHub and Discord.

    Attendees = Emma, Mark, Josh, Matt, Juan

- Mark to take down notes for meeting.
- Emma away from meeting but involved via Discord and Trello.
- Work completed by Matt, Josh and Juan regarding risk assessment table.
- Mark completed role justification.
- Matt added methodology vote to Trello to decide which one to follow.
- Emma started work on pert chart.
- Each team member uploading their role justification.
- Each team member given a methodology to research and feedback on.
- Josh creating CMap for group with matt and Juan.
- Mark and Matt started ontology (need to speak to Femi for clarification).

Attendees = Emma, Mark, Josh, Matt, Juan

WEEK4

FRIDAY LECTURE

- Matt fixed the issue with the rouge commit to master.
- Mark, Emma, Josh, and Matt worked on the system requirements.
- Josh started work on a class diagram ready for the next stage.
- Emma updated the Trello with tasks to be completed this week.

Attendees = Emma, Mark, Josh, Matt

WEDNESDAY MEETUP

- Mark taking meeting notes.
- Emma and Mark completing domain model.
- Josh and Matt completing use case diagrams.
- Juan updating his methodology information.
- Mark Updating group CMap.
- Assigned work to be completed by Friday.

Attendees = Emma, Mark, Josh, Matt, Juan

WEEK5

FRIDAY LECTURE

- Matt, Josh, and Emma talked to Femi about the use cases and changed them to meet the requirements.
- Josh and Matt updated use case diagrams for everyone to work with.

Attendees = Emma, Josh, Matt

WEDNESDAY MEETUP

- Josh and Matt started work on the class diagram.
- Emma, Mark, and Matt started working on the Decomposition diagram.

Attendees = Emma, Josh, Matt, Mark

WEEK6

FRIDAY LECTURE

- All people took part in the task set out by Femi one group asking questions and the other looking at diagrams.
- We then all feed back to the groups after meeting about w hat they could be doing better.
- Things w e are going to change that w e have learnt:
  - Do tree shaped diagrams in Microsoft Word as it is going to be a lot faster.
  - Make use cases and robustness more about the system rather than about the stakeholders.

Attendees = Emma, Josh, Mark, Juan

WEDNESDAY MEETUP

WEEK7

FRIDAY LECTURE

WEDNESDAY MEETUP

WEEK8

FRIDAY LECTURE

WEDNESDAY MEETUP

WEEK9

FRIDAY LECTURE

WEDNESDAY MEETUP

WEEK10

FRIDAY LECTURE

WEDNESDAY MEETUP

WEEK11

FRIDAY LECTURE

WEDNESDAY MEETUP

WEEK12

FRIDAY LECTURE

WEDNESDAY MEETUP

- All people took part in the task set out by Femi one group asking questions and the other looking at diagrams.
- We then all feed back to the groups after meeting about w hat they could be doing better.
- Things w e are going to change that w e have learnt:
  - Do tree shaped diagrams in Microsoft Word as it is going to be a lot faster.
  - Make use cases and robustness more about the system rather than about the stakeholders.

Attendees = Emma, Josh, Mark, Juan