Meeting Notes

WEEK1

FRIDAY LECTURE

Introduced to course.
 Attendees = Emma, Mark, Josh, Matt

WEDNESDAY MEETUP

Did not meet up.
 Attendees = Emma, Mark, Josh, Matt

WEEK2

FRIDAY LECTURE

- All members were placed in the team.
- Created GitHub repo.
- Connected with other team members on Discard.
- Decided that Emma would be the team captain.
 Attendees = Emma, Mark, Josh, Matt

WEDNESDAY MEETUP

- Got to know the other members a little better.
- JOSH looked at the CMap and Risk Assessment.
- EMMA looked at the CMap and Work Breakdown Structure.
- MATT looked at the CMap and Work Breakdow n Structure.
- MARK looked at the CMap and Use Cases.
 Attendees = Emma, Mark, Josh, Matt

WEEK3

FRIDAY LECTURE

- Talked with the customer and show ed them the CMap and initial system requirements.
- We also meet with Femi and received feedback on our work done so far, most of the feedback was "this needs tweaking".
- We update Trello with the things that needed to be completed for Wednesday by team members.
- Update Trello with list of things to be completed on Wednesday by the team.
- Juan joined the team and we got him connected to all the systems we use e.g. GitHub and Discord.

Attendees = Emma, Mark, Josh, Matt, Juan

WEDNESDAY MEETUP

- Mark to take down notes for meeting.
- Emma away from meeting but involved via Discord and Trello.
- Work completed by Matt, Josh and Juan regarding risk assessment table.
- Mark completed role justification.

- Matt added methodology vote to Trello to decide which one to follow.
- Emma started w ork on pert chart.
- Each team member uploading their role justification.
- Each team member given a methodology to research and feedback on.
- Josh creating CMap for group with matt and Juan.
- Mark and Matt started ontology (need to speak to Femi for clarification).
 Attendees = Emma, Mark, Josh, Matt, Juan

WEEK4

FRIDAY LECTURE

- Matt fixed the issue with the rouge commit to master.
- Mark, Emma, Josh, and Matt worked on the system requirements.
- Josh started work on a class diagram ready for the next stage.
- Emma updated the Trello with tasks to be completed this week.
 Attendees = Emma, Mark, Josh, Matt

WEDNESDAY MEETUP

- Mark taking meeting notes.
- Emma and Mark completing domain model.
- Josh and Matt completing use case diagrams.
- Juan updating his methodology information.
- Mark Updating group CMap.
- Assigned w ork to be completed by Friday.
 Attendees = Emma, Mark, Josh, Matt, Juan

WEEK5

FRIDAY LECTURE

- Matt, Josh, and Emma talked to Femi about the use cases and changed them to meet the requirements.
- Josh and Matt updated use case diagrams for everyone to work with.
 Attendees = Emma, Josh, Matt

WEDNESDAY MEETUP

- Josh and Matt started w ork on the class diagram.
- Emma, Mark, and Matt started w orking on the Decomposition diagram.
 Attendees = Emma, Josh, Matt, Mark

WEEK6

FRIDAY LECTURE

WEDNESDAY MEETUP

WEEK7

FRIDAY LECTURE

WEDNESDAY MEETUP

FRIDAY LECTURE		
WEDNESDAY MEETUP		
WEEK9		
FRIDAY LECTURE		
WEDNESDAY MEETUP		
WEEK10		
FRIDAY LECTURE		
WEDNESDAY MEETUP		
WEEK11		
FRIDAY LECTURE		
WEDNESDAY MEETUP		
WEEK12		
FRIDAY LECTURE		
WEDNESDAY MEETUP		

WEEK8