



Northern Illinois
University

LOST, MISLAID OR NEVER RECEIVED CHECK

OFFICE OF THE BURSAR

Phone: (815) 753-1885

FAX: (815) 753-0491

STUDENT NAME (LAST, FIRST MIDDLE)

() -
PHONE NUMBER

8-DIGIT STUDENT ID

MAILING ADDRESS:

STREET

APT. #

CITY

STATE

ZIP

If the address above is not correct, please update it in MyNIU. **For more timely and secure refunds, sign up for direct deposit on your MyNIU account prior to any reissuing of a refund.**

CHECK #

DATE ISSUED

AMOUNT

To the best of my knowledge, I have not received or cashed the check referenced above, and would like NIU to place a stop payment order on said check and issue a replacement check **after applying any excess credit to outstanding allowable charges on my MyNIU account.**

In consideration of the issuance of a replacement check payable as originally drawn, if I have not done so already, I agree to surrender the original check to Northern Illinois University should the original check at any time hereafter come into my possession or control. I further agree to reimburse Northern Illinois University for any loss or damage due to the issuance of the replacement check.

I hereby affirm the above to be true under the penalties of perjury.

Signature Matthew Warner

Date 04/15/2025

RETURN THE COMPLETED FORM:

By Mail: Office of the Bursar
Northern Illinois University
1425 W. Lincoln Highway
DeKalb, Illinois 60115-2828
By E-mail: bursar@niu.edu (preferred)

In Person: Bursar Office
NIU – DeKalb Campus
Swen Parson Hall
Room 210
By FAX: (815) 753-0491