MATT GREEN
FRONT OFFICE MANAGER

ABOUT ME

Looking to change my career direction by moving into the IT Sector. Recently graduated with Diploma in Software Development, now seeking a position where my education, qualifications, and acquired skills will be used to their full potential.

CONTACT ME

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LANGUAGES

- English (native)
- French (proficient)
- Hindi (intermediate)

RELEVANT QUALIFICATIONS

- Diploma in Software Development
- AS Level Computing

PERSONAL SKILLS

Leadership
Teamwork
Customer Service
Organisational Skills
Training / Coaching

PRO SKILLS

- HTML5
- CSS / Bootstrap
- Javascript / jQuery
- Python
- VB.Net
- MongoDB
- Amazon Web Services
- Django / Flask
- SQLite / PostgreSQL

JOB EXPERIENCES

- **Hilton Hotels & Resorts, UK**
  Front Office Manager: Hart Shoreditch, Curio by Hilton   Nov 2022 – Present
  Assistant Front of House Manager: Hilton London Wembley   Jul 2021 – Nov 2022
  Night Manager: Hart Shoreditch, Curio by Hilton   Mar 2020 – Jul 2021

- **Marriott International**
  Night Manager: The Westin, Dublin   Aug 2018 – Sep 2019

- **Hilton Hotels & Resorts, Ireland**
  M.I.C.E Sales Executive: Hilton Dublin Airport   Nov 2017 – Aug 2018
  Assistant Front Office Manager: Hilton Dublin Airport   Aug 2014 – Nov 2017
  Duty Manager: DoubleTree by Hilton, Dublin   Mar 2014 – Aug 2014

EDUCATION HISTORY

- **Code Institute**   Nov 2020 – Dec 2021
  Diploma: Software Development

- **University of West London**   Jan 2011 – Jan 2013
  Degree: Hospitality Management (FdA)

- **Franklin College**   Sep 2008 – Jul 2009
  AS Levels: AS Computing (B)
  A2 Levels: A2 ICT (C)

- **Queen Elizabeth's Grammar School**   Sep 2002 – Jul 2008
  GCSEs: Maths (A), Additional Maths (A), ICT (AA), Science (AA), French (A)
  AS Levels: ICT (A)

Software Development Projects

- **Static Front-End Website** github.com/mattgreen91/milestone-project-1
  New Skills: GitHub, GitPod, Bash, VSCode, HTML5, CSS, Bootstrap 4, CDN

- **Interactive Front-End Website** github.com/mattgreen91/milestone-project-2
  New Skills: Javascript, JQuery, JSON, External APIs, Debugging, Libraries

- **Data Centric Website**   github.com/mattgreen91/milestone-project-3
  New Skills: Python, Flask, Jinja, MongoDB, Frameworks, Werkzeug, Heroku

- **Full Stack Website**   github.com/mattgreen91/milestone-project-4
  New Skills: Django, PostgreSQL, AWS, Stripe Payments, Allauth, OAuth