

Matthew Burgess:

Profile:

I am reliable, honest and friendly and am able to work in a team or alone. I have strong IT skills and have experience with computer hardware. I can adapt to new situations, am bright, a quick learner and am keen to move on to working and establishing a career.

Qualifications:

Reigate College: Sept 2019 - July 2021

Geography A Level, E, Sport BTEC Distinction. Law BTEC Merit

Reigate School: Sept 2014- July 2019

GCSE – Maths 7, Biology 6, Chemistry 6, Physics 6, RE 6, Geography 5, Spanish 5, PE 5, Catering 5, English 4

Reigate Priory School: 2010- 2014

Holmesdale Primary School: 2107-2010

Provisional Driving license, currently learning to drive.

Work history:

Reigate Rugby Club: June 2021-2023. Bar Staff, working at regular and one-off events. Duties involve; serving customers, dealing with cash and card payments, operating till, checking and filling stock, enabling customer events and parties to run smoothly with positive feedback received.

Knights Haberdashery: 2019- 2022. Shop assistant. Duties included, serving customers, operating till, dealing with cash and card payments, answering phone and dealing with enquiries.

Knights Haberdashery: 2020: Created web site for family retail shop, photographing stock, implementing the website using google sites and working with the owner to establish the website structure and design. This provided access to Business Insights which was then used to improve marketing strategy and profile.

Baby Sitting: 2019- to present day. Providing a service to residents.

Interest and hobbies:

I am a keen gamer, have built my own computer and enjoy adding to and improving the hardware. I am interested in military history.

I played club rugby until 16 and enjoy cooking for myself

Awards and membership of professional bodies:

Duke of Edinburgh Bronze award

Was a member of the local Scout group until 14

Contact details: