

# Matthew D. Smith

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## OBJECTIVE

Experienced and effective project/program manager. Self-taught Python/R/SQL programmer. Aspiring Data Scientist.

## SKILLS

- |                                   |                      |                              |       |
|-----------------------------------|----------------------|------------------------------|-------|
| ✓ Business Analysis               | ✓ Lean Six Sigma     | ✓ Microsoft Teams            | ✓ R   |
| ✓ Data Visualization/Presentation | ✓ Microsoft Power BI | ✓ Process Improvement        | ✓ SQL |
| ✓ Database Design                 | ✓ Microsoft Excel    | ✓ Program/Project Management |       |
| ✓ Leadership/Teamwork             | ✓ Microsoft Project  | ✓ Python                     |       |

## PROFESSIONAL EXPERIENCE

**April 2021 – Present | New Hanover Regional Medical Center | Wilmington, NC**

*Analytics Project Manager/Partner | Enterprise Analytics*

- Manages projects with a high degree of organization, urgency, and detail, supporting the advancement and execution of organizational analytics delivery and strategy.
- Recently completed project entitled 'Patient Flow Explorer' in conjunction with Department of Clinical Excellence and the Length of Stay Committee; application (QlikView) helps administrative staff identify potential bottlenecks that could occur during a patient encounter as they travel through the hospital.

**October 2013 – October 2020 | United States Army | Fort Hood, TX & Fort Stewart, GA**

*Medical Service Corps Officer | Operations/Program/Project Manager | Multiple Organizations*

- Managed two organizations' medical readiness programs, as well as multiple projects; developed and organized the means of medical care for over 4,500 Soldiers (in each organization) in preparation for training and deployment maintaining a 90% or above medical readiness rating.
- Worked closely with U.S. and foreign military partners overseas to greatly improve systems of medical logistics and patient evacuation planning/tracking; partners/allies including Poland, Lithuania, Latvia, Estonia, Great Britain, and Norway.

## EDUCATION

**August 2020 – December 2021 | University of Mary Hardin-Baylor | Belton, TX**

*Master of Business Administration (MBA) | Healthcare Administration & Information Systems*

- All coursework completed November 15, 2021 (will receive diploma December 2021)
- Current GPA – 4.0

**September 2009 – May 2013 | Pacific Lutheran University | Tacoma, WA**

*Bachelor of Science (BS), Psychology*

## CREDENTIALS & CERTIFICATIONS

- ✓ Scientific Computing with Python | freecodecamp.org | Issued: September 10, 2021
- ✓ Lean Six Sigma Master Black Belt (LSSMBB)™ | Management and Strategy Institute (MSI) | Certification Number: 80234497

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✓ **HIPAA Certified Professional (HCP)<sup>TM</sup>** | **Management and Strategy Institute (MSI)** | *Certification Number: 72608410*

✓ **Project Management Professional (PMP)<sup>®</sup>** | **Project Management Institute (PMI)** | *PMP<sup>®</sup> Number: 2857049*