

MATTHEW FAWKS

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EDUCATION

The University of Texas at Austin, McCombs School of Business – Austin, Texas

Master in Professional Accounting

May 2021

Bachelor of Business Administration

May 2020

- Track: Financial Reporting and Assurance
- Undergraduate GPA: 3.93; Undergraduate Accounting GPA: 4.00
- Graduate GPA: 4.00; Graduate Accounting GPA: 4.00

Universidad Pontificia Comillas (ICADE) – Madrid, Spain

Study Abroad

Spring 2019

- Completed the equivalent of nine semester hours in Business

EXPERIENCE

Aceable – Austin, Texas

Finance Associate

March 2020 - Present

- Support business intelligence team with various organization-wide data automation and data analytics projects
- Manage monthly finance processes such as monthly business reviews and division budget variance analyses

Accounting Intern

August 2019 - December 2019

- Prepared and consolidated mass data to ease the migration and scaling process of moving to a larger ERP system
- Designed bank transaction Excel tool to enhance process and save multiple days' worth of manual coding time

KPMG, LLP – Dallas, Texas; Auckland, New Zealand

January 2020 - March 2020

Audit Intern (Global Internship Program)

- Supported the execution of client-facing audit services by partnering with diverse engagement teams
- Examined international accounting standards through assurance work with international clients in New Zealand
- Prepared clear, well-structured audit documentation regarding various client processes while executing various substantive tests of client controls and of financial statement account balances

Caterpillar Inc. – Peoria, Illinois

May 2019 - August 2019

Corporate Accounting Intern (Global Tax)

- Led a cross-functional team and placed as a finalist in a case competition pertaining to standard cost revision
- Devised visual mapping of legacy database systems and presented potential solution to corporate leadership
- Assisted direct income corporate tax function with non-U.S. entities' consolidated returns and international forms

Valero Energy Corporation – San Antonio, Texas

May 2018 - August 2018

Marketing and Supply Intern

- Developed Excel-based market analysis tool for the evaluation of international crude oil arbitrage opportunities
- Presented and implemented the tool with the commercial trading floor staff and senior management

ACTIVITIES

MPA Consulting Club – Austin, Texas

January 2020 - Present

VP of Employer Relations (January 2020 - Present)

- Facilitate employer/student interactions, manage relationships with employers, and coordinate with club leaders

ADDITIONAL

- Honors: PCAOB Scholar (Fall 2020 - Spring 2021), Distinguished College Scholar (Spring 2018), College Scholar (Spring 2019, Spring 2020), University Honors (Fall 2016 - Fall 2019), Presidential Scholar (Fall 2019 - Spring 2020)
- Technical Skills: Microsoft Excel, HTML, CSS, Python, SQL, Looker, RStudio, QuickBooks Online
- **Work Eligibility:** Eligible to work in the U.S. with no restrictions

EXPANDED

ADDITIONAL EXPERIENCE

University Housing and Dining of the University of Texas – Austin, Texas **August 2017 - December 2018**

Resident Assistant

- Supervised 48 residents within the largest hall on campus and enforced all applicable policies and procedures
- Solved challenges that arose by acting as a first responder to incidents that occurred within the residence hall
- Facilitated and promoted educational events within the residence hall in line with a curriculum-based model

Pyote Well Service, LLC – Midland, Texas

May 2017 - August 2017

Accounting Intern

- Transitioned outdated accounting books into QuickBooks Online for multiple partnered companies, saving the company's controller up to four months of clerical time
- Processed monthly bank statements to reconcile cash flows among accounts and verify transition accuracy

University Housing and Dining of the University of Texas – Austin, Texas

August 2016 - May 2017

Desk Assistant

- Executed front desk operations and coordinated with Resident Assistants for smooth operations
- Upheld University Housing and Dining policies and procedures and communicated these with residents

Globe Energy Services, LLC – Midland, Texas

December 2016 - January 2017

Accounting Intern

- Compiled monthly financial reports consisting of key data to be analyzed by upper management
- Coordinated with divisional controllers and accountants to note financial changes and monthly differences
- Streamlined Excel spreadsheets used for day-to-day operations

ADDITIONAL ACTIVITIES

UT Racquetball Club – Austin, Texas

August 2017 - December 2018

Treasurer (August 2018 - December 2018), ***Member*** (August 2017 - December 2018)

- Managed club financial activities and maintained accurate records of all dues, deposits, and money distributions
- Budgeted around \$10K of year-long expenses such as tournament entry fees, gas, flights, and hotels

Student Conduct Board – Austin, Texas

August 2017 - December 2018

Appointee

- Served with a panel of members, conducting hearings for matters of academic integrity and general conduct
- Resolved cases by considering evidence and statements, collaborating with the panel, and imposing sanctions

Alpha Lambda Delta Honor Society – Austin, Texas

March 2017 - December 2018

Secretary (August 2017 - May 2018), ***Member*** (August 2017 - Present)

- Promoted on-campus leadership and community building through several events and community service
- Distributed weekly newsletter to over 1K subscribers and directly managed around 100 active members' points

School of Undergraduate Studies Ambassador – Austin, Texas

August 2017 - May 2018

Ambassador

- Prepared and facilitated campus-wide events and outreach to actively promote the mission of UGS
- Served as a resource for current and prospective UGS students and communicated campus resources accordingly

University Housing and Dining Student Judicial Board – Austin, Texas

August 2016 - May 2017

Board Member

- Upheld organization policies and determined responsibility for violations that occurred within the residence halls
- Collaborated with a 14-member committee to assign educational sanctions and discourage general misconduct