

Supporting Information for: *Reading between the Emails: Gendered Patterns of Communication in Local Government*

Matthew Denny ^{*}, James ben-Aaron [†], Hanna Wallach ^{† ‡}, and Bruce Desmarais ^{*}

^{*}Penn State University, [†]University of Massachusetts Amherst, and [‡]Microsoft Research NYC
Corpus Descriptive Statistics

Table 1. County email corpus descriptive statistics. Note that **Words Removed** indicates the the number of unique words that appeared in only one email in a given county, and were therefore removed in text preprocessing. **0 Token Emails** indicates the number of emails in each county that contain no tokens after text cleaning.

| | # Emails | # Unique Words | # Tokens | Tokens per Email | Words Removed | 0 Token Emails |
|--------------|----------|----------------|----------|------------------|---------------|----------------|
| Alexander | 907 | 1414 | 11743 | 12.9 | 897 | 21 |
| Caldwell | 121 | 77 | 231 | 1.9 | 90 | 30 |
| Chowan | 2027 | 2714 | 29566 | 14.6 | 1088 | 30 |
| Columbus | 920 | 1181 | 11168 | 12.1 | 1571 | 14 |
| Dare | 2247 | 2612 | 29620 | 13.2 | 1380 | 60 |
| Duplin | 1914 | 2078 | 63683 | 33.3 | 1550 | 15 |
| Hoke | 1106 | 1254 | 17011 | 15.4 | 1369 | 15 |
| Jackson | 1499 | 2256 | 29695 | 19.8 | 1913 | 11 |
| Lenoir | 560 | 1206 | 15393 | 27.5 | 1648 | 17 |
| Lincoln | 573 | 1283 | 11045 | 19.3 | 1843 | 7 |
| McDowell | 326 | 1048 | 7074 | 21.7 | 1410 | 7 |
| Montgomery | 679 | 1012 | 9395 | 13.8 | 1151 | 23 |
| Nash | 1147 | 2034 | 24177 | 21.1 | 1608 | 7 |
| Person | 1491 | 2386 | 23221 | 15.6 | 1792 | 20 |
| Randolph | 87 | 188 | 1099 | 12.6 | 454 | 0 |
| Transylvania | 1857 | 2833 | 44444 | 23.9 | 2041 | 17 |
| Vance | 185 | 544 | 3253 | 17.6 | 617 | 4 |
| Wilkes | 303 | 437 | 4722 | 15.6 | 528 | 2 |
| Averages: | 997.2 | 1,475.4 | 18,696.7 | 17.3 | 1,275 | 16.7 |

Table 2. Words and counts for the 200 most frequently used words in aggregate, across all emails in all counties. Compiled after preprocessing.

| 1–50 | | 51–100 | | 101–150 | | 151–200 | |
|-------------|-------|---------------|-------|--------------|-------|----------------|-------|
| word | count | word | count | word | count | word | count |
| will | 8322 | state | 765 | open | 525 | amount | 399 |
| director | 4179 | confidential | 760 | benefit | 522 | center | 398 |
| fax | 4085 | wrote | 752 | emails | 522 | agenda | 396 |
| box | 3103 | employee | 749 | personal | 519 | sign | 395 |
| email | 2894 | staff | 732 | computer | 513 | area | 395 |
| phone | 2685 | human | 726 | contract | 513 | web | 389 |
| meeting | 2588 | account | 720 | wanted | 508 | delete | 387 |
| office | 2522 | fyi | 718 | approval | 506 | file | 386 |
| time | 2335 | check | 717 | hope | 501 | business | 386 |
| class | 1860 | notice | 717 | visit | 499 | correspondence | 385 |
| good | 1553 | system | 709 | additional | 494 | enforcement | 376 |
| received | 1480 | finance | 703 | add | 491 | distribution | 376 |
| message | 1464 | going | 698 | original | 491 | free | 373 |
| work | 1421 | parties | 693 | response | 488 | place | 371 |
| plan | 1399 | project | 682 | coverage | 488 | flexible | 368 |
| attached | 1395 | suite | 682 | officer | 484 | question | 367 |
| budget | 1375 | law | 681 | service | 482 | support | 365 |
| employees | 1291 | water | 680 | pay | 481 | find | 364 |
| department | 1269 | update | 679 | process | 479 | receive | 363 |
| manager | 1241 | site | 671 | provide | 478 | best | 362 |
| address | 1238 | number | 669 | complete | 478 | keep | 362 |
| junk | 1226 | meet | 658 | job | 477 | and/or | 361 |
| call | 1224 | copy | 656 | schedule | 474 | document | 360 |
| contact | 1162 | disclosure | 654 | room | 464 | discussed | 358 |
| planning | 1162 | read | 651 | leave | 463 | access | 354 |
| subject | 1118 | description | 646 | policy | 458 | agreement | 354 |
| health | 1114 | care | 642 | required | 458 | listed | 353 |
| questions | 1088 | survey | 641 | letter | 450 | general | 353 |
| review | 1071 | mail | 638 | medical | 449 | morning | 352 |
| benefits | 1032 | cost | 634 | form | 447 | management | 352 |
| report | 981 | training | 628 | safety | 447 | street | 351 |
| building | 956 | insurance | 621 | notify | 443 | items | 347 |
| cell | 919 | board | 612 | order | 442 | presentation | 347 |
| summary | 907 | ext | 604 | discuss | 440 | fire | 346 |
| help | 905 | local | 595 | messages | 440 | website | 346 |
| great | 894 | services | 585 | reply | 435 | administrator | 339 |
| tax | 888 | position | 585 | library | 431 | issues | 337 |
| request | 879 | payment | 575 | requisition | 424 | application | 336 |
| public | 871 | disclosed | 575 | copies | 423 | scheduled | 336 |
| intended | 865 | commissioners | 568 | asked | 420 | assistance | 335 |
| attachments | 849 | change | 565 | security | 419 | reminder | 332 |
| working | 838 | program | 558 | documents | 412 | talk | 330 |
| note | 831 | forward | 556 | needed | 411 | equipment | 330 |
| well | 800 | including | 556 | list | 411 | considered | 326 |
| send | 792 | prohibited | 548 | community | 410 | completed | 323 |
| changes | 790 | enrollment | 539 | grant | 409 | ready | 321 |
| property | 783 | electronic | 536 | notification | 407 | requested | 321 |
| resources | 774 | attend | 532 | info | 406 | lunch | 320 |
| sure | 769 | error | 532 | funds | 403 | meetings | 319 |
| recipient | 766 | sender | 526 | issue | 402 | bill | 317 |