

## SCRUM REPORT and MEETING AGENDA

Report #: 1    Project Name: Book Worms  
Date: 4/6/2021    Prepared by: Gaurav Bhalla

### Attendees for the meeting

1. Nicholas Evans
2. Paanery Shah
3. Matthew Loden
4. Raquel Barahona
5. Gaurav Bhalla

### Agenda for the meeting

6. What we need to do for Sprint 1.
7. Assign backlog tasks to team members from the critical path and start on these tasks.
8. Set up the development environment, download the required libraries, and make a basic Flask application.

### Overall accomplishments since last meeting

1. This is our first meeting, so we do not have overall accomplishments from the last meeting.

### Tasks completed by each team member since last meeting

Task description	Assigned to	Completed?
Discussing Tasks to complete and how to do them	All	yes
Assigning tasks from the backlog to each of the team members	Gaurav	yes
Setting up the development environment with VScode and making a minimal Flask app.	Gaurav	yes
Starting draft for home.html	Nicholas	yes
Starting draft for develop search.html	Matthew	yes
Starting draft for develop playlist.html	Raquel	yes
Starting draft for develop diagnostic.html	Paanery	yes

### Plans for next period

1. Update the backlog and the second sprint backlog.
2. Sign-up for API's and download libraries and learn how to integrate them with our project.
3. Create a search bar with critical functionality and some advanced functionality.
4. Create generic home page with critical functionality
5. Create a Recommendation algorithm to display basic recommendations on the generic home page.
6. Create playlist page with basic functionality
7. Create a diagnostic page with a HTML form and parse the information to be able to put into the database.
8. Connecting to a PostgreSQL database used for the project.

9. Deploy the first version of the web app with the Heroku web service or the Google Cloud service.
10. Sprint 1 Retrospective document.

#### **Task assignment per team member (to be completed before the next meeting)**

Task description	Assigned to
Installing required libraries, setting up Dev. environment, creating a basic Flask app, connecting to a DB, and deploying the first version on a hosting service.	Gaurav
Directory Page	Paanery
Index Page	Nick
Playlist Page	Raquel
Search Page	Matthew
Learn more about APIs and Flask	Everyone
Create Logo	Nick

#### **Project management status**

1. Need to continue working on tasks on our critical path for Sprint 1.
2. Update Sprint backlogs for Sprint 1 and Sprint 2 and product backlog
3. Update the burn-down chart.
4. Do a retrospective meeting for the Sprint 1 with the whole team.

#### **Minutes from previous meeting**

This is our first meeting. So, we do not have minutes from the previous meeting.