

Matthew Mandeli

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EDUCATION

Cornell University – College of Agriculture and Life Sciences
BS in Biology and Society, Business Minor - May, 2019

Ithaca, NY
August, 2016 – Present

WORK EXPERIENCE

Cornell University - Dyson School of Applied Economics and Management
Teaching Assistant for Business Statistics

Ithaca, NY
Spring, 2019

- Assisting in various components of the course, such as developing answer keys for homework, grading of assignments/exams, and holding weekly office hours.

Cornell University - Dyson School of Applied Economics and Management
Teaching Assistant for Introductory Statistics

Ithaca, NY
Fall, 2017 & 2018

- Taught weekly mandatory discussion section that covered lecture content and the application of this material.
- Held regular office hours for student support, and met with faculty to discuss weekly lesson plans.

Mount Sinai Health System - Department of Surgery
Administrative Intern

New York, NY
Summer, 2017

- Worked in various areas of management and research on quantitative tasks such as reconciling revenue of off-site locations, organizing and recording travel reimbursements for faculty.
- Had exposure to the process and procedures of the Institutional Review Board and attended meetings regarding the expansion of the Mount Sinai Health System.

Life Opportunities Unlimited: A Non-Profit Corporation
Intern for Human Service Agency Serving Adults with Developmental Disabilities

Ridgewood, NJ
Summers, 2015 & 2016

- Worked in areas of management and administration, focusing on recruitment of staff, and development of staff training materials.

VOLUNTEER EXPERIENCE

Mandeli Magic

Magician, Performing Sleight of Hand Magic and Stage Illusions

- Donated performances to: Paterson Habitat for Humanity, Ridgewood Historical Society, and Ridgewood Chamber of Commerce.

Club L.O.U. Tonight

Event Coordinator/Master of Ceremonies

- Designed an alcohol-free Night Club event for adults with developmental disabilities in New Jersey.
- Developed the budget, raised capital, marketed the event, and secured media coverage.

Joey Travolta's Short Film Camp

Instructor – Computer Animation

- Developed curriculum using animation software and taught course to young adults on the Autism Spectrum.

HONORS & AWARDS

- *Phi Sigma Phi – National Honor Fraternity*
- *The National Society for Collegiate Scholars at Cornell University*
- *Varian Fry Humanitarian Award*
- *Bergen County Salute to Champions*

SKILLS

R (Statistical Computing), SPSS, Minitab, Microsoft Office (Word, Excel, and Power Point), Final Cut Pro, Adobe Photoshop