TEAM CONTACT LIST and MEETING TIMES

Team Name: Fit Trendz

Team Members & Contact List

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5. Nav Singh

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Meeting Schedule

• Daily Stand-up (15 minutes):

o Time: 10:00 PM

o Attendance: **Mandatory for all members**

• Weekly Planning & Coordination Meeting (1-2 hours):

Day: SundayTime: 10:00 PM

o Attendance: Mandatory for all members

Notes:

• All members must attend the scheduled meetings.

- Please notify the team in advance if you are unable to attend a meeting.
- Communication will primarily be through Discord, phone calls/messages, and email.