Date : 21/04/2025

Ref: SN/HR/22/079

Ubaid UR Rehman

Dubai,UAE

971529645400

[ubabbasi22@gmail.com](mailto:ubabbasi22@gmail.com)

Dear Ubaid,

**EMPLOYMENT OFFER LETTER**

Thank you for your interest in working for **Selab Nadiry Travel & Tourism**.We pleased to offer you the position of Travel Consultant,reporting to the operation Department as per the following terms and conditions.

**Employment Offer Terms and Conditions:**

|  |  |
| --- | --- |
| **Compensation & Benefits** |  |
| Monthly Salary | Gross salary of AED 5,500 [ Five thousand five hundred Dirhams Only ] per month.  Basic Salary: AED 2,500.00  Housing Allowance: AED 1,500.00  Other Allowance: AED 1,000.00  Transportation Allowance: AED 500.00 |
| Incentive Pay | In addition to your gross salaries,you will be compensated for an overtime by performing your services including incentives (where applicable in connection with your performance. |
| Air Ticket | One round trip ticket per annum for Employee,Economy Class |
| Medical Cover | Provided by the company as per UAE labour law |
| Annual Leave | 30 days calender days per annum. |
| **Employment Contract** |  |
| Type of Employment  contract | Limited Contract-Renewable every two years subject to satisfactory performance |
| Probation Period Duration | Six (6) months from actual date of joining. |
| Term & Conditons | **●** Notice Period During Probation:  - **Termination by Employer:** 14 days' written notice.  - **Termination by the Employee:**  **a-**Employees who want to move to another employer in the UAE, one month's written notice.  **b-**Employees who want to leave the UAE during their probationary period,  14 days' written notice.  **●** This Offer of Employment is based on UAE Federal Law No. 33 of 2021 and its  amendments till date.  **●** This offer is subject to satisfactory completion of re-recruitment formalities through the company procedures, including medical clearance, issuance of visa and verification of the information you have provided in conjunction with your  application for employment.  **●** This offer may be withdrawn if no reply is received after one week from the date  of this offer.  **●** You agree, at any time during your employment or after the termination of the employment, not to disclose to anyone (competitors, colleagues, friends, etc.) the company related information of a confidential nature. This information includes, but not limited to, information concerning financial data, tendering information, salary details, increments, bonus, marketing, sales, operations data, etc. except in the workplace and only for job related purposes. All electronic & telephonic communication systems and information transmitted by, received from, or stored in these systems are the properties of the company and as such are to be used solely for job-related purposes. |
| **Expected Date of Joining:** |  |

Should this offer and its terms be acceptable to you, please sign and return to HRD the acceptance of this offer.

Please do not hesitate to contact HRD should you require any clarification or further information.

Yours sincerely,

**Employee**

ACCEPTANCE

I hereby accept this offer of employment and the conditions here in specified, and/or subject to any modifications to the Staff Rules

and Regulations, including the Code of Conduct.

Ubaid UR Rehman

Date:

**MATTI ULLAH NADIRY**

**Managing Director**

**Selab Nadiry Travel & Tourism**