

# Kyle Deverell

170 Willow Avenue, Toronto, Ontario M4E 3K5

647-460-0640 | kyledeverell@me.com | <https://www.linkedin.com/in/kyledeverell/>

## OBJECTIVE

Third year Queen's University Electrical Engineering student. Committed and collaborative leader with a great work ethic and strong communication skills. Seeking a summer 2023 internship in Electrical Engineering.

## SKILLS

Programming (C/C++, MATLAB, Arduino, VHDL, NIOS II Assembly Language)

Circuit Analysis and Design

Lab Experience with Oscilloscopes and Multimeters

Computer Automated Design (Solidworks)

Microsoft Excel, Power BI, PowerPoint, Word, Visio, Teams

JIRA – Issue & Problem Tracking Software

## WORK EXPERIENCE

### Bank of Montreal

*Application Support Analyst Intern*

*May 2022 – August 2022*

- Worked on the integration of business managed applications, files, and reports for the Bank of The West transaction
- Created a dynamic Power BI dashboard for the long-term project plan
- Created a user manual for managers describing how to add users to the workforce management system
- Completed data validation on account overdrafts

*Technology Business Analyst Intern*

*May 2021 – August 2021*

- Worked on the development of a workforce management tool within Technology and Operations for Personal and Business Banking
  - Created visual mock-ups, flowcharts, PowerPoint presentations, and assisted with data entry
  - Tool provided the Canadian Collections managers with a savings of 5 full time employees
- Analyzed standard operating procedures prior to audit

### Queen's Student Academic Success Services (SASS)

*Engineering Peer Mentor*

*September 2022 - Present*

- Provided academic and personal support to first-year engineering students
- Supported first-year engineering students by providing mentorship and professional support in learning strategies and academic skills development

### Tutoring

*Self-employed*

*September 2018 - Present*

- Tutored and coached students grades six to ten in math, science and history

### Community Centre 55

*Summer Camp Counselor*

*May 2019 – August 2019*

- Planned and organized a wide variety of fun and stimulating activities for children five years old

### Leaside Volleyball Club

*Assistant Coach*

*September 2019 – March 2020*

- Assistant Coach for Leaside U12 competitive girls volleyball team

*House League Instructor*

*October 2018*

- Performed drills and instructed participants in mastering volleyball skills

## VOLUNTEER EXPERIENCE

### Queen's University Women in Science and Engineering (WiSE)

2021 - Present

#### Sponsorship Director

April 2022 - Present

- Sought out and obtained sponsorship from external companies, both local **business** and larger corporations by networking with different industries to find companies whose goals align with WiSE
- Lead a team of two sponsorship coordinators towards achieving the **desired goals**
- Maintained a positive relationship with sponsors and coordinators through professional, effective communication

#### Workshops Coordinator

April 2021 – April 2022

- Organised virtual science and technology collaborative workshops with companies interested in educating and recruiting female STEM students
- Hosted an hour-long panel Q&A panel to expose Queen's female STEM students to careers in consulting

### Malvern Collegiate Peer Leader

2018 - 2019

- Created a welcoming environment and provided guidance for grade nine students entering high school

### Every Child Counts School, Bahamas

2018 - 2020

- One week service trip to assist underprivileged students at a school for children with special needs in Abaco, Bahamas. Additional fundraising initiatives to support the school on an ongoing basis.

### Malvern Best Buddies Program

2018 - 2020

- Provided companionship and friendship to high school students with special needs

### Leaside Volleyball Club 13/14/15U Assistant Coach

2017 - 2020

## EDUCATION

Queen's University Faculty of Engineering and Applied Science

Class of 2024

- Cumulative GPA: 3.73/4.30

On track to receive Bachelor of **Applied Science (BaSc)**

Malvern Collegiate Institute - High school

2016 - 2020

Ontario Secondary School Diploma and Bilingual Diploma

## AWARDS AND ACHIEVEMENTS

### Dean's List

2020 - 2021

Queen's University Excellence Scholarship

2020

Ontario Scholar

2020

Malvern Collegiate Institute Honour Roll

2016 - 2020

Emergency First Aid and CPR C

Malvern White Ribbon Campaign Member

2018 - 2020

Leaside Lightning Volleyball Team Co-Captain

2018 - 2019

Leaside Lightning Volleyball Team Member

2014 - 2019

DECA Business Competition Participant

2018 - 2019

Leaside Lightning Volleyball Team Award of Excellence

2017

## REFERENCES

Eric Phillips, BMO, CIO - Operations Technology and Strategic Initiatives

331-247-9075

Virginia Manuel, BMO, Technology Governance & Controls Senior Specialist

289-830-6587

Colleen Hourigan, Character Reference **2016 – present**

647-828-2655